



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
September 8, 2022
9:00 am

- MINUTES APPROVAL for August 4, 2022
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- MISCELLANEOUS
 - 2023 Capital Budget Submittal
- PERSONNEL
 - None
- RESOLUTIONS
 - Recognizing Carlton Snapp's 35 Years of Dedicated Service to Tioga County
 - Transfer Funds from Contingency and Amend Various Energy Budget Lines
 - Award Bid for the Culvert Replacement on Michigan Hollow Road
 - Amend Budget and Transfer Funds Michigan Hollow Road Bridge
 - Award Bid for Chiller Replacement at the Public Safety Building
 - Amend Budget and Transfer Funds for Chiller Replacement
 - Approve Sole Source Repair of Generator at Public Safety Building
 - Authorize Purchase Of HI SCAN 5030C X-RAY System
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, August 4, 2022
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - William Standinger, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
 - Absent
 - Dale Weston, Public Works Committee Chairman
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for July 7, 2022 was made by Mrs. Roberts, 2nd by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - The roof was repaired at the HHS building.
 - The parking area behind the PSB garage was enlarged for trailers.
 - Dead trees were removed at the HHS building.
 - The flower bed by the flag pole at 56 Main Street was removed and seeded with grass.
 - ED&P new office renovations are ongoing.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Renovations and moving offices was done at the Court Annex.
 - A new boiler is being installed at the HHS building.
 - Water pumps were rebuilt in the HHS boiler room.
 - An AC unit was repaired in 56 Main Street Auditorium.
 - 3 exhaust fans were repaired on Court Annex roof units.
 - The Town of Owego will be vacating the former Highway Department building by the end of August and the County will take ownership of the building at that time.
- Mr. Hammond reported on the Highway Department.
- Ditching operations are ongoing.
 - Patching operations are ongoing.
 - Mowing operations are ongoing.
 - Tree trimming operations are ongoing.
 - A culvert pipe was replaced on Glen Road.
 - Shouldering operations were done on East Berkshire and Glen Roads.
 - The new sweeping truck came in but is not operational at this time. The machine was a shared services purchase.
- Mr. Perkins gave an update on the Capital Projects
- Bridge Preventative Maintenance Phase VIII is currently under construction.
 - Harnick Road Bridge is still in design phase.
 - Culvert Program is still in design phase in our office.
 - HVAC Controls at the HHS building preliminary airflows have been started, waiting for equipment.
 - 56 Main Street HVAC has been delayed. Project should begin August 15th.
 - Chiller at Public Safety building has been rebid. Due to a redesign of the project, the new bids came in much lower.
 - Michigan Hollow Road Culvert is currently out to bid.
 - Talcott Street Pier Repairs are currently under construction.
 - Park Settlement Road Bridge has been completed.
 - Parking Lot at Public Safety building will start in September.
 - Glen Road Pavement Overlay has been completed.
 - East Berkshire Road Pavement Overlay has been completed.
 - Corporate Drive Reconstruction will be starting within the next week or two.
- PERSONNEL
 - Public Works would like to add an additional mechanic in the heavy equipment garage.

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- RESOLUTIONS

- Amend 2022 Budget, Transfer Funds, Approve Change Order For Park Settlement Road Bridge
 - Mr. Weston (absent) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried
- Amend 2022 Budget And Transfer Funds HHS Carpeting
 - Mr. Weston (absent) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye). Carried

- PROCLAMATIONS

- None

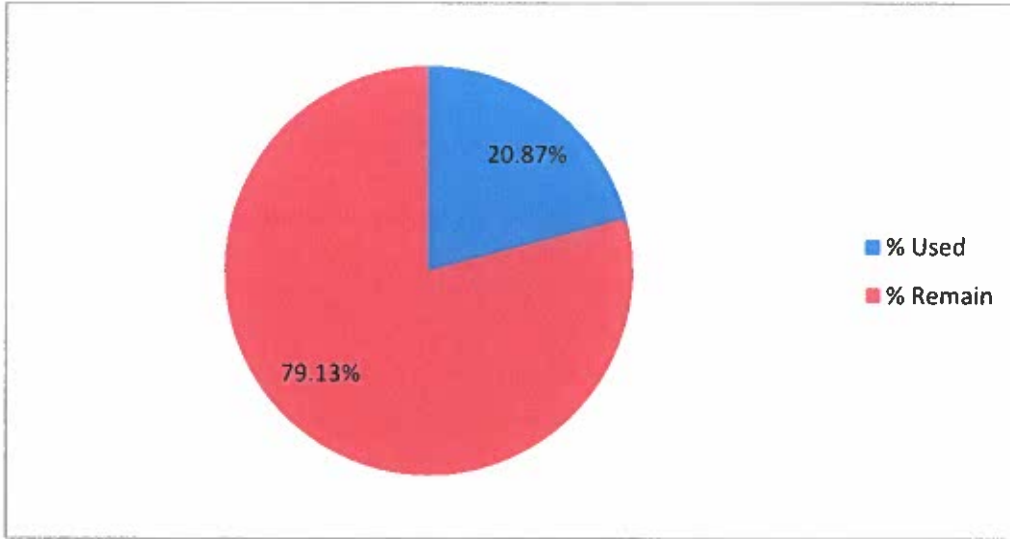
- ADJOURNMENT

- Mr. Standing adjourned the meeting at 10:13 am

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

September 1 2022 Budget Summary



		% Used	% Remain
A1490	PW Admin	62.62%	37.38%
A1620	Building & Grounds	58.33%	41.67%
A1621	Buildings HHS	62.34%	37.66%
D5110	Maint. Roads & Bridges	52.89%	47.11%
DM5130	Road Machinery	67.53%	32.47%
H1620	Capital B&G	1.33%	98.67%
H1621	Capital HHS Building	17.95%	82.05%
H5110	Capital Roads & Bridges	15.35%	84.65%
H5130	Capital Equipment	22.15%	77.85%
	Overall	20.87%	79.13%

Capital Budget with Notes

Org	Obj	2022 Budget	2023 Budget	Difference	Notes
H1620 - Buildings	427010 - Refunds Of Prior Years Expense	\$0.00			\$0.00
	427700 - Other Unclassified Revenues	\$0.00			\$0.00
	430210 - State Aid-Court Facilities	\$0.00			\$0.00
	440890 - Federal Aid-Other	\$0.00			\$0.00
	445100 - Federal Aid-Fema	\$0.00			\$0.00
	450310 - Interfund Transfers	\$0.00			\$0.00
	520911 - Renovations 56 Main St	\$0.00			\$0.00
		\$300,000.00	\$0.00	(\$300,000.00)	
	520917 - New 3/4 Ton 4X4 Pickup	\$50,000.00	\$55,000.00	\$5,000.00	
	520926 - Hvac Control System	\$0.00			\$0.00
		\$450,000.00	\$0.00	(\$450,000.00)	
	520927 - Court Annex Renovation	\$0.00			\$0.00
		\$150,000.00	\$0.00	(\$150,000.00)	
	520994 - Building Construction	\$500,000.00	\$0.00	(\$500,000.00)	
		\$0.00			\$0.00
		\$1,000,000.00	\$0.00	(\$1,000,000.00)	
	521062 - Box Truck	\$70,000.00	\$0.00	(\$70,000.00)	
	521230 - Radio & Equipment	\$2,000,000.00	\$0.00	(\$2,000,000.00)	
		\$4,000,000.00	\$6,000,000.00	\$2,000,000.00	
	521913 - Jail Renovations	\$0.00	\$200,000.00	\$200,000.00	Public Safety Building Piping
	521914 - Parking Lot	\$250,000.00	\$0.00	(\$250,000.00)	
	521920 - Bucket Loader/Tractor/Truck	\$0.00	\$30,000.00	\$30,000.00	Snow Removal Tractor
		Org Total:	\$8,770,000.00	\$6,285,000.00	(\$2,485,000.00)
H1621 - Buildings HHS	520926 - Hvac Control System	\$400,000.00	\$0.00	(\$400,000.00)	
	520931 - Carpeting	\$90,000.00	\$0.00	(\$90,000.00)	
	521914 - Parking Lot	\$0.00	\$350,000.00	\$350,000.00	HHS Parking Lot
		Org Total:	\$490,000.00	\$350,000.00	(\$140,000.00)
H5110 - County Road Projects	427700 - Other Unclassified Revenues	\$0.00			\$0.00
	435010 - State Aid-CHIPS	(\$1,600,000.00)	(\$2,763,847.30)	(\$1,163,847.30)	
	435020 - State Aid-County Road & Bridge	\$0.00			\$0.00
	435100 - State Aid-Fema	\$0.00			\$0.00
	445020 - Federal Aid-County Road Bridge	\$0.00			\$0.00

445100 - Federal Aid-Fema	\$0.00		\$0.00	
450310 - Interfund Transfers	\$0.00		\$0.00	
520003 - Culverts	\$0.00		\$0.00	
540001 - Paving Projects	\$1,600,000.00	\$0.00	(\$1,600,000.00)	
	\$0.00	\$2,763,847.30	\$2,763,847.30	Paving Projects
540002 - Bond Bridge Project	\$0.00		\$0.00	
540004 - Non Bond Road And Bridge Proje	\$0.00		\$0.00	
	\$0.00		\$0.00	
	Org Total:	\$0.00	\$0.00	\$0.00
H5130 - Road Machinery Fund				
520915 - Patrol Truck Replacement	\$100,000.00	\$125,000.00	\$25,000.00	
520918 - Flail Mower	\$140,000.00	\$0.00	(\$140,000.00)	
520939 - Excavator	\$230,000.00	\$0.00	(\$230,000.00)	
521061 - Mechanic Truck	\$65,000.00	\$0.00	(\$65,000.00)	
521063 - Fire Truck	\$50,000.00	\$0.00	(\$50,000.00)	
521130 - Equipment (Not Car)	\$9,000.00	\$10,000.00	\$1,000.00	
521908 - Tandem Axle Truck	\$546,000.00	\$288,000.00	(\$258,000.00)	
521909 - One Ton Pickup & Plow	\$100,000.00	\$45,000.00	(\$55,000.00)	
521920 - Bucket Loader/Tractor/Truck	\$0.00	\$250,000.00	\$250,000.00	Bucket Truck
521921 - Roller	\$35,000.00	\$0.00	(\$35,000.00)	
521922 - Paver	\$0.00	\$300,000.00	\$300,000.00	Paver
521940 - Material Spreader	\$10,000.00	\$0.00	(\$10,000.00)	
521945 - Sweeper/Broom-Road	\$25,390.99	\$90,000.00	\$64,609.01	Broom
	Org Total:	\$1,310,390.99	\$1,108,000.00	(\$202,390.99)
	Grand total for all Orgs:	\$10,570,390.99	\$7,743,000.00	(\$2,827,390.99)

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

RECOGNIZING CARLTON SNAPP'S
35 YEARS OF DEDICATED SERVICE
TO TIOGA COUNTY

WHEREAS: Carlton Snapp started his employment with Tioga County as Laborer of Public Works on September 29, 1986; and was promoted to Motor Equipment Operator II on June 20, 1988; and was promoted to Motor Equipment Operator III on January 1, 1991; and was promoted to Sign Maintenance Worker on November 4, 2002; and

WHEREAS: Carlton Snapp has been a dedicated and loyal employee in the performance of his duties and responsibilities during the past 35 years to the Public Works Department. He has earned the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Mr. Snapp is retiring on September 21, 2022; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Carlton Snapp for his 35 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this dedicated and outstanding employee, Carlton Snapp.

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -22

TRANSFER FUNDS FROM CONTINGENCY AND
AMEND VARIOUS ENERGY BUDGET LINES

WHEREAS: The cost of energy has risen significantly over the last year; and

WHEREAS: The funds in various budget lines will be insufficient; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a transfer from contingency and a budget amendment as follows:

From: A1990.540175 Contingency Account	\$109,000.00
To: A1620.540191 Electric Utility	\$ 36,000.00
To: A1620.540220 Automobile Fuel	\$ 3,000.00
To: A1621.540191 Electric Utility	\$ 30,000.00
To: DM5130.540222 Diesel Fuel	\$ 40,000.00

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AWARD BID FOR THE CULVERT
REPLACEMENT ON MICHIGAN
HOLLOW ROAD

WHEREAS: Tioga County has a culvert in need of replacement due to an inspection by Tioga County DPW; and

WHEREAS: On August 25, 2022, the Department of Public Works received sealed bids from the following contractors:

Economy Paving, Corp	\$799,999.99
R. DeVincentis Construction	\$810,000.00
Silverline Construction	\$850,126.00
Procon Contracting	\$877,000.00
Bothar Construction	\$997,997.00

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Economy Paving, Corp., Cortland, NY not to exceed \$799,999.99 to be paid out of the Michigan Hollow Bridge Account H5110.540004.H2201

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22 AMEND BUDGET AND TRANSFER FUNDS
PUBLIC WORKS

WHEREAS: Tioga County has a culvert in need of replacement due to an inspection by Tioga County DPW; and

WHEREAS: The Commissioner has received bids for the replacement of this culvert on Michigan Hollow Road and there are no funds for this project in the current budget; and

WHEREAS: There is funds available from CHIPS funding; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From:

H5110.540001.H2004 – Paving Projects	\$900,000.00
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To:

H5110.540004.H2201 – Michigan Hollow Road Bridge	\$900,000.00
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REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AWARD BID FOR CHILLER
REPLACEMENT AT THE PUBLIC
SAFETY BUILDING

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On August 2, 2022 the Department of Public Works received sealed bids from the following contractors:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Chiller Rental</u>	<u>Total</u>
Postler & Jaeckle	\$452,000.00	\$41,693.00	\$22,600.00	\$516,293.00
Tri-County Refrigeration	\$506,155.00	\$38,748.00	\$33,980.00	\$578,883.00
Evans Mechanical	\$537,800.00	\$61,700.00	\$55,200.00	\$654,700.00
J & K Plumbing	\$565,000.00	\$83,000.00	\$42,500.00	\$690,500.00

Therefore be it

RESOLVED: That the Tioga County Legislature award the Base bid, Alternate #1 and Chiller Rental to the low bidder, Postler & Jaeckle, Endicott, NY not to exceed \$516,293.00 to be paid out of the HVAC Controls Account H1620.520926.M7674

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

AMEND BUDGET AND TRANSFER FUNDS FOR
CHILLER REPLACEMENT

WHEREAS: Tioga County has budgeted for the replacement of the chiller at the Public Safety Building; and

WHEREAS: Bids were received for the subject project and the budgeted amount is insufficient; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows;

From:

H390900	Fund Balance-Unrestricted	\$200,000
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To:

H1620.520926.M4764	HVAC Control System	\$200,000
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REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -22

APPROVE SOLE SOURCE REPAIR
OF GENERATOR AT PSB

WHEREAS: The backup generator at the Public Safety Building has developed an issue with the radiator; and

WHEREAS: The Commissioner of Public Works received a quote for the repair of the generator, from Independent Field Services, LLC for the amount of \$12,900.00; and

WHEREAS: Legislative approval is required for all sole source purchases; and

WHEREAS: Independent Field Services, LLC has done work on the generator at the HHS building and has performed exceptionally and the Commissioner of Public Works has deemed this company is the best option to do the work; and

WHEREAS: This repair work will be in Tioga County's best financial interest as it is the best company to do the work; and

WHEREAS: This repair work needs to be done in the most expedient manner possible as the Public Safety Building needs to have backup power and this company is also Tioga County's best option to get this work done as quickly as possible; and

WHEREAS: Funds are available for the repair of the generator from Account A1620.540140; and

Therefore be it

RESOLVED: That the Tioga County Legislature approve the repair work of the generator to Independent Field Services, LLC in the amount of \$12,900.00 to be paid out of A1620.540140

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PUBLIC WORKS COMMITTEE

RESOLUTION NO. --22 AUTHORIZE PURCHASE OF HI SCAN 5030C X-RAY
SYSTEM AND A HIPEPLUS/PZ METAL DETECTOR
USING AMERICAN RESCUE PLAN ACT (ARPA)
FUNDS

WHEREAS: The 56 Main Street Safety Committee has identified a need and submitted a recommendation to the Tioga County Legislature for the improvement of security at the Ronald E. Dougherty County Office Building located at 56 Main Street, Owego, New York; and

WHEREAS: The 56 Main Street Safety Committee has determined, after receiving quotes from State approved vendors, that the HI Scan 5030C X-Ray System US-Standard Device and a HIPEPLUS/PZ Metal Detector with antenna are the recommended X-Ray machine and metal detector to improve building security; and

WHEREAS: The HI Scan 5030C X-Ray System US-Standard, roller table and monitor increases the Ronald E. Dougherty County Office Building security posture by offering an X-Ray machine with real-time identification of high absorbing material identification causing an automatic audible alert to sound; and

WHEREAS: American Rescue Plan Act (ARPA) funding, in the amount of \$30,691.60, will be allocated from Account H1620 520911 M7674 - 56 Main Renovations. This American Rescue Plan Act funding includes \$28,111.00 for the purchase of the HI Scan 5030C X-Ray System US-Standard Device with the remaining \$2,580.60 to be used to purchase a HIPEPLUS/PZ Metal Detector with antenna model number SS101 720mm; and

WHEREAS: The Department of Public Works will purchase the HI Scan 5030C X-Ray System US-Standard Device and HIPEPLUS/PZ Metal Detector with antenna SS101 720mm; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the purchase of the HI Scan 5030C X-Ray System US-Standard Device and the purchase of a HIPEPLUS/PZ Metal Detector w/antenna SS101 720mm not to exceed \$30,691.60 from Smiths Detection 6336 Hudson Crossing Parkway, Hudson OH 44236 and Ceia USA 2202 Lakeside Blvd. Edgewood, MD 21040 respectively to be paid out of the following account: H1620 520911 M7674 - 56 Main Renovations.