



ADMINISTRATIVE SERVICES COMMITTEE

COUNTY CLERK AGENDA

August 8, 2023

10:30 am

- APPROVAL OF MINUTES July 5, 2023
- FINANCIAL
Year to Date budget reports
- OLD BUSINESS
- NEW BUSINESS
Present draft of 2024 budgets – Clerk, DMV, Records, and Historian
Status of County Clerk's Office and DMV
- PERSONNEL
- RESOLUTIONS
H38 Transfer Funds for Passport Photo Printer
- PROCLAMATIONS
- EXECUTIVE SESSION
- ADJOURNMENT

**ADMINISTRATIVE SERVICES COMMITTEE MINUTES
COUNTY CLERK
July 5, 2023**

ATTENDANCE

Legislators: Committee Chair Legislator D. Mullen, Legislator J. Brown, Legislator R. Ciotoli, Legislator W. Standinger
Staff: Andrea Klett, County Clerk
Guests: Martha Sauerbrey, Legislative Chair, Cathy Haskell, Legislative Clerk

APPROVAL OF MINUTES

Motion by Legislator Brown to accept June's minutes as presented, seconded by Legislator Ciotoli, all in favor, carried.

FINANCIAL

The monthly financial reports were accepted as presented.

OLD BUSINESS

None

NEW BUSINESS

The Clerk updated the Committee about the Clerk's Office and the DMV. The Clerk stated that all four of the Recording Clerks will be taking the Recording Clerk civil service exam on July 15th. Two of the Clerks have taken their notary test and they feel confident that they passed. The DMV is doing well with all staff being fully trained and fingerprinted. At this time the Clerk requested an Executive Session. After the Committee came out of Executive Session, the following discussion continued. The Committee asked for an update on the issues with COTT Systems. The Clerk stated that she has been sharing emails and other information with the IT Department so that the best decision can be made for the security of the County. The Committee Chair stated that the IT Committee has been discussing the security issues that IT has seen with COTT and the consensus is that the County should probably not renew the COTT contract at the end of 2023. The Committee Chair also asked the Clerk how much money the "work around" has cost the Clerk's Office. The Clerk did not have an actual dollar amount but stated that considerable time and copy paper has been

**ADMINISTRATIVE SERVICES COMMITTEE MINUTES
COUNTY CLERK
June 6, 2023**

expended to ensure that all court documents filed through NYSCEF have been entered into the correct cases on the COTT system. The Committee requested that the Clerk contact other vendors and get some preliminary numbers for the next Committee meeting. The Committee Chair and Legislator Brown, Chair of the IT Committee, requested to be cc'd on future communications in regard to COTT.

PERSONNEL

None

RESOLUTIONS/PROCLAMATIONS

None

EXECUTIVE SESSION

Legislator Ciotoli made the motion to enter into Executive Session at 11:31 AM. Motion seconded by Legislator Brown and unanimously carried. The Executive Session was needed to discuss a medical issue of a member of the staff. At 11:34 AM Legislator Ciotoli made the motion to exit Executive Session. Motion seconded by Legislator Brown and unanimously carried.

ADJOURNMENT - 11:45 am

**Respectfully submitted,
Andrea Klett
Tioga County Clerk**

Clerk	original 2023 Budget	2024 Budget	Notes	+/-	
Fee rev	-530,000.00	-535,000.00		-5,000.00	
Furniture	0.00	0.00		0.00	
Comp Equip	0.00	1,800.00	replacement Laptop and Ipad	1,800.00	
Dues	300.00	300.00		0.00	
Leased/Service equip	5,750.00	4,500.00	New Copier is less per month	-1,250.00	
Mileage	100.00	100.00		0.00	
Office Supplies	3,400.00	3,500.00		100.00	
Postage	3,500.00	3,700.00	increased postage cost	200.00	
Printing paper	750.00	1,000.00	increased use from COTT problem	250.00	
Recording/Microfilm	1,000.00	1,000.00		0.00	
Software exp	26,600.00	30,000.00	Est of Cost for COTT for 2024	3,400.00	
Telephone	1,000.00	1,000.00		0.00	
Training	2,500.00	3,000.00	increased expense of accomodations	500.00	
	-485,100.00	-485,100.00		0.00	total
income total	530,000.00	535,000.00			
Expenses total	44,900.00	49,900.00			
DMV	2023 Budget	2024 budget			
Fee rev	-362,000.00	-367,000.00	adjusted for new retention	5,000.00	
Use Fee rev	-355,000.00	-350,000.00	adjusted for new retention	-5,000.00	
Sell back time	0.00	3,710.00	vaca sell back Joyce and Lisa	3710.00	
Computer	0.00	0.00		0.00	
Furniture	500.00	500.00	New safe	0.00	
Leased/Service equip	1,000.00	1,000.00		0.00	
Mileage	50.00	50.00		0.00	
Office Supplies	1,150.00	1,150.00		0.00	
Postage	3,000.00	3,000.00		0.00	
Printing paper	275.00	275.00		0.00	
Training	1,500.00	1,500.00		0.00	
	-709,525.00	-705,815.00		3,710.00	Total
Income total	717,000.00	717,000.00			
expense total	7,475.00	7,475.00			

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
11410 - County Clerk	412550 - Clerk Fees	(\$530,000.00)	(\$535,000.00)	(\$5,000.00)	
	510010 - Fulltime	\$347,173.00	\$335,275.00	(\$11,898.00)	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520621 - Computer Equipment	\$0.00	\$1,800.00	\$1,800.00	replacement laptop and ipad
	540180 - Dues	\$300.00	\$300.00	\$0.00	
	540320 - Leased/Service Equipment	\$5,750.00	\$4,500.00	(\$1,250.00)	new public copier is less per month
	540390 - Mileage Expense	\$100.00	\$100.00	\$0.00	
	540420 - Office Supplies	\$3,400.00	\$3,500.00	\$100.00	
	540480 - Postage	\$3,500.00	\$3,700.00	\$200.00	increased cost of postage
	540485 - Printing/Paper	\$750.00	\$1,000.00	\$250.00	increased use from COTT problem
	540520 - Recording/Microfilm	\$1,000.00	\$1,000.00	\$0.00	
	540620 - Software Expense	\$26,600.00	\$30,000.00	\$3,400.00	estimated Cost of Cott for year to year contract
	540640 - Supplies (Not Office)	\$0.00		\$0.00	
	540660 - Telephone	\$1,000.00	\$1,000.00	\$0.00	
	540733 - Training/All Other	\$2,500.00	\$3,000.00	\$500.00	increased expense of accommodations
	581088 - State Retirement Fringe	\$29,232.32	\$38,108.00	\$8,875.68	
	583088 - Social Security Fringe	\$19,525.04	\$22,106.00	\$2,580.96	
	584088 - Workers Compensation Fringe	\$7,346.04	\$8,911.00	\$1,564.96	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$339.30	\$408.00	\$68.70	
	586088 - Health Insurance Fringe	\$84,873.10	\$86,494.00	\$1,620.90	

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
1410 - County Clerk	588988 - EAP Fringe	\$87.36	\$112.00	\$24.64	
	Org Total:	\$3,476.16	\$6,314.00	\$2,837.84	
	Grand total for all Orgs:	\$3,476.16	\$6,314.00	\$2,837.84	



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DEPARTMENT	PERCENT CHANGE
A1410	412550	Clerk Fees	-530,000.00	.00	-535,000.00	.94
	A -10-1400-1410-0000-412550-					
A1410	510010	Full Time	347,173.00	.00	335,275.00	-3.43
	A -10-1400-1410-0000-510010-					
		RYDER				
		WILLETTA				
A1410	510020	Part Time/Temporary	.00	.00	.00	.00
	A -10-1400-1410-0000-510020-					
A1410	510030	Overtime Pay Only	.00	.00	.00	.00
	A -10-1400-1410-0000-510030-					
A1410	510040	Workers Compensation	.00	.00	.00	.00
	A -10-1400-1410-0000-510040-					
A1410	510050	All Other(On Call, Cloth, strip	.00	.00	.00	.00
	A -10-1400-1410-0000-510050-					
A1410	520070	Chairs	.00	.00	.00	.00
	A -10-1400-1410-0000-520070-					
A1410	520621	Computer Equipment	369.00	.00	1,800.00	387.80
	A -10-1400-1410-0000-520621-					
A1410	540180	Dues	300.00	.00	300.00	.00
	A -10-1400-1410-0000-540180-					
A1410	540320	Leased/Service Equipment	5,750.00	.00	4,500.00	-21.74
	A -10-1400-1410-0000-540320-					
A1410	540390	Mileage Expense	100.00	.00	100.00	.00
	A -10-1400-1410-0000-540390-					
A1410	540420	Office Supplies	3,400.00	.00	3,500.00	2.94
	A -10-1400-1410-0000-540420-					
A1410	540480	Postage	3,500.00	.00	3,700.00	5.71
	A -10-1400-1410-0000-540480-					



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A1410	540485	Printing/Paper	750.00	.00	1,000.00	33.33
	A -10-1400-1410-0000-540485-					
A1410	540520	Recording/Microfilm	631.00	.00	1,000.00	58.48
	A -10-1400-1410-0000-540520-					
A1410	540620	Software Expense	26,600.00	.00	30,000.00	12.78
	A -10-1400-1410-0000-540620-					
A1410	540640	COV19 Supplies (Not Office)	.00	.00	.00	.00
	A -10-1400-1410-0000-540640-					
A1410	540660	Telephone	1,000.00	.00	1,000.00	.00
	A -10-1400-1410-0000-540660-					
A1410	540733	Training/All Other	2,500.00	.00	3,000.00	20.00
	A -10-1400-1410-0000-540733-					
A1410	581088	State Retirement Fringe	29,232.32	.00	38,108.00	30.36
	A -10-1400-1410-0000-581088-					
A1410	583088	Social Security Fringe	19,525.04	.00	22,106.00	13.22
	A -10-1400-1410-0000-583088-					
			.00	.00	3,329.00	
			.00	.00	778.00	
			.00	.00	4,130.00	
			.00	.00	966.00	
			.00	.00	2,742.00	
			.00	.00	641.00	
			.00	.00	1,885.00	
			.00	.00	441.00	
			.00	.00	1,977.00	
			.00	.00	1,463.00	
			.00	.00	1,977.00	
			.00	.00	463.00	
			.00	.00	1,875.00	
			.00	.00	439.00	
A1410	584088	Workers Compensation Fringe	7,346.04	.00	8,911.00	21.30
	A -10-1400-1410-0000-584088-					
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
1411 - Department Of Motor Vehicles	412560 - Department Of Motor Vehicles F	(\$362,000.00)	(\$367,000.00)	(\$5,000.00)	adjusted for new retention rate
Of Motor Vehicles	412561 - Department Of Motor Vehicles F	(\$355,000.00)	(\$350,000.00)	\$5,000.00	adjusted for new retention rate
	510010 - Fulltime	\$253,855.00	\$317,643.00	\$63,788.00	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00	\$3,750.00	\$3,750.00	vacation sellback for Supervisor and Asst Supervisor
	520070 - Chairs	\$500.00	\$500.00	\$0.00	for new safe
	520090 - Computer	\$0.00		\$0.00	
	540320 - Leased/Service Equipment	\$1,000.00	\$1,000.00	\$0.00	
	540390 - Mileage Expense	\$50.00	\$50.00	\$0.00	
	540420 - Office Supplies	\$1,150.00	\$1,150.00	\$0.00	
	540450 - Payment To State	\$0.00		\$0.00	
	540480 - Postage	\$3,000.00	\$3,000.00	\$0.00	
	540485 - Printing/Paper	\$275.00	\$275.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$1,500.00	\$1,500.00	\$0.00	
	581088 - State Retirement Fringe	\$28,480.92	\$38,324.00	\$9,843.08	
	583088 - Social Security Fringe	\$12,384.02	\$17,917.00	\$5,532.98	
	584088 - Workers Compensation Fringe	\$6,121.70	\$8,911.00	\$2,789.30	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$339.30	\$476.00	\$136.70	
	586088 - Health Insurance Fringe	\$89,408.28	\$118,310.00	\$28,901.72	

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
11411 - Department Of Motor Vehicles	588988 - EAP Fringe	1	\$72.80	\$112.00	\$39.20
	Org Total:	(\$318,862.98)	(\$204,082.00)	\$114,780.98	
	Grand total for all Orgs:	(\$318,862.98)	(\$204,082.00)	\$114,780.98	



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 2024I 2024 OPERATING BUDGET

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A1411	412560	Department of Motor Vehicles F	-362,000.00	.00	-367,000.00	1.38
	A-10-1400-1411-0000-412560-					
A1411	412561	Department of Motor Vehicles F	-355,000.00	.00	-350,000.00	-1.41
	A-10-1400-1411-0000-412561-					
A1411	510010	Full Time	253,855.00	.00	317,643.00	25.13
	A-10-1400-1411-0000-510010-					
	CARRIDE	ANGELA	1.00	41,276.00	41,276.00	
	STILES	MICHAEL	1.00	52,363.00	52,363.00	
A1411	510020	Part Time/Temporary	.00	.00	.00	.00
	A-10-1400-1411-0000-510020-					
A1411	510030	Overtime Pay Only	.00	.00	.00	.00
	A-10-1400-1411-0000-510030-					
A1411	510040	Workers Compensation	.00	.00	.00	.00
	A-10-1400-1411-0000-510040-					
A1411	510050	All Other(On Call, Cloth, Stip	.00	.00	3,750.00	.00
	A-10-1400-1411-0000-510050-					
A1411	520070	Chairs	500.00	.00	500.00	.00
	A-10-1400-1411-0000-520070-					
A1411	520090	Computer	.00	.00	.00	.00
	A-10-1400-1411-0000-520090-					
A1411	540320	Leased/Service Equipment	1,000.00	.00	1,000.00	.00
	A-10-1400-1411-0000-540320-					
A1411	540390	Mileage Expense	50.00	.00	50.00	.00
	A-10-1400-1411-0000-540390-					
A1411	540420	Office Supplies	1,150.00	.00	1,150.00	.00
	A-10-1400-1411-0000-540420-					
A1411	540450	Payment To State	.00	.00	.00	.00
	A-10-1400-1411-0000-540450-					



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A1411	540480	Postage	3,000.00	.00	3,000.00	.00
A-10-1400-1411-0000-540480-						
A1411	540485	Printing/Paper	275.00	.00	275.00	.00
A-10-1400-1411-0000-540485-						
A1411	540660	Telephone	.00	.00	.00	.00
A-10-1400-1411-0000-540660-						
A1411	540733	Training/All Other	1,500.00	.00	1,500.00	.00
A-10-1400-1411-0000-540733-						
A1411	581088	State Retirement Fringe	28,480.92	.00	38,324.00	34.56
A-10-1400-1411-0000-581088-						
A1411	583088	Social Security Fringe	12,384.02	.00	17,917.00	44.68
A-10-1400-1411-0000-583088-						
			.00	.00	2,310.00	
			.00	.00	540.00	
			.00	.00	2,997.00	
			.00	.00	701.00	
			.00	.00	1,751.00	
			.00	.00	410.00	
			.00	.00	1,898.00	
			.00	.00	444.00	
			.00	.00	1,610.00	
			.00	.00	376.00	
			.00	.00	1,977.00	
			.00	.00	463.00	
			.00	.00	1,977.00	
			.00	.00	463.00	
A1411	584088	Workers Compensation Fringe	6,121.70	.00	8,911.00	45.56
A-10-1400-1411-0000-584088-						
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	
			.00	.00	1,273.00	



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ. BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A1411	585088	Unemployment Insurance Fringe	.00	.00	.00	.00
A	-10-1400-1411-0000-585088-					
A1411	585588	Disability Insurance Fringe	339.30	.00	476.00	40.29
A	-10-1400-1411-0000-585588-					
A1411	586088	Health Insurance Fringe	89,408.28	.00	118,310.00	32.33
A	-10-1400-1411-0000-586088-					
A1411	588988	Eap Fringe	72.80	.00	112.00	53.85
A	-10-1400-1411-0000-588988-					
		BUDGET CEILING:				
		TOTALS:	-318,862.98	.00	-318,862.98	-36.00
					-204,082.00	

** END OF REPORT - Generated by Klett, Andrea **

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A1460 - Records Management	520070 - Chairs	\$0.00		\$0.00	
	520090 - Computer	\$0.00		\$0.00	
	540070 - Car Maintenance	\$120.00	\$40.00	(\$80.00)	Was not used in the 2022 budget
	540140 - Contracting Services	\$0.00		\$0.00	
		\$0.00		\$0.00	
	540180 - Dues	\$50.00	\$50.00	\$0.00	
	540220 - Automobile Fuel	\$40.00	\$50.00	\$10.00	2024 NYALGRO training in Alexandria Bay
	540360 - Meals/Food	\$0.00		\$0.00	
	540390 - Mileage Expense	\$40.00	\$40.00	\$0.00	
	540420 - Office Supplies	\$150.00	\$150.00	\$0.00	
	540480 - Postage	\$70.00	\$25.00	(\$45.00)	Was not used in 2022 budget
	540485 - Printing/Paper	\$100.00	\$75.00	(\$25.00)	Used about 25% on average 2020 to July 2023.
	540595 - Services Rendered(Other)	\$1,100.00	\$1,215.00	\$115.00	Many offices are being more proactive with purging old records and this results in more shredding.
	540640 - Supplies (Not Office)	\$100.00	\$50.00	(\$50.00)	Was not used in 2022 and so far, has not been used in 2023.
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$500.00	\$575.00	\$75.00	2024 NYALGRO training in Alexandria Bay - hotel/meals for Records Director.
	Org Total:	\$2,270.00	\$2,270.00	\$0.00	
	Grand total for all Orgs:	\$2,270.00	\$2,270.00	\$0.00	



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJECT	PROJ	ACCOUNT	DESCRIPTION	CURRENT ADJ. BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A1460	520070	A	-10-1400-1460-0000-520070-	Chairs	150.00	.00	.00	-100.00
A1460	520090	A	-10-1400-1460-0000-520090-	Computer	160.00	.00	.00	-100.00
A1460	540070	A	-10-1400-1460-0000-540070-	Car Maintenance	40.00	.00	40.00	.00
A1460	540140	A	-10-1400-1460-0000-540140-	Contracting Services	.00	.00	.00	.00
A1460	540140	A	-10-1400-1460-0000-540140-	Contracting Services	.00	.00	.00	.00
A1460	540140	A	-10-1400-1460-0000-540140-	Contracting Services-ARPA	.00	.00	.00	.00
A1460	540180	A	-10-1400-1460-0000-540180-	Dues	.00	.00	50.00	.00
A1460	540220	A	-10-1400-1460-0000-540220-	Automobile Fuel	40.00	.00	50.00	25.00
A1460	540360	A	-10-1400-1460-0000-540360-	Meals/Food	.00	.00	.00	.00
A1460	540390	A	-10-1400-1460-0000-540390-	Milage Expense	40.00	.00	40.00	.00
A1460	540420	A	-10-1400-1460-0000-540420-	Office Supplies	150.00	.00	150.00	.00
A1460	540480	A	-10-1400-1460-0000-540480-	Postage	20.00	.00	25.00	25.00
A1460	540485	A	-10-1400-1460-0000-540485-	Printing/Paper	50.00	.00	75.00	50.00
A1460	540595	A	-10-1400-1460-0000-540595-	Services Rendered(Other)	1,100.00	.00	1,215.00	10.45
A1460	540640	A	-10-1400-1460-0000-540640-	Supplies (Not Office)	20.00	.00	50.00	150.00
A1460	540660	A	-10-1400-1460-0000-540660-	Telephone	.00	.00	.00	.00
A1460	540733	A	-10-1400-1460-0000-540733-	Training/All Other	500.00	.00	575.00	15.00
BUDGET CEILING:					2,270.00	.00	2,270.00	.00
TOTALS:					2,270.00	.00	2,270.00	.00

** END OF REPORT - Generated by Klett, Andrea **

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A7510 - Historian	510020 - Part Time/Temporary	\$5,738.00	\$5,738.00	\$0.00	
	540040 - Books	\$125.00	\$125.00	\$0.00	
	540180 - Dues	\$40.00	\$50.00	\$10.00	Association of Public Historians of New York State dues are increased by \$10.00 to \$50.00.
					\$10.00 deducted from A7510 540390 Mileage Expense to keep zero base.
	540390 - Mileage Expense	\$150.00	\$140.00	(\$10.00)	
	540420 - Office Supplies	\$100.00	\$100.00	\$0.00	
	540480 - Postage	\$30.00	\$30.00	\$0.00	
	540485 - Printing/Paper	\$75.00	\$75.00	\$0.00	
	540640 - Supplies (Not Office)	\$50.00	\$50.00	\$0.00	
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$500.00	\$500.00	\$0.00	
	581088 - State Retirement Fringe	\$0.00		\$0.00	
	583088 - Social Security Fringe	\$69.94	\$83.00	\$13.06	
	584088 - Workers Compensation Fringe	\$1,224.34	\$1,273.00	\$48.66	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00		\$0.00	
	586088 - Health Insurance Fringe	\$0.00		\$0.00	
	588988 - EAP Fringe	\$14.56	\$16.00	\$1.44	
	Org Total:	\$8,116.84	\$8,180.00	\$63.16	
	Grand total for all Orgs:	\$8,116.84	\$8,180.00	\$63.16	



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 20241 2024 OPERATING BUDGET

ORG	OBJEGET PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DEPARTMENT	PERCENT CHANGE
A7510	510020	Part Time/Temporary	5,738.00	.00	5,738.00	.00
	A -70-7500-7510-0000-510020-		.20	28,690.00	5,738.00	
A7510	540040	Books	125.00	.00	125.00	.00
	A -70-7500-7510-0000-540040-					
A7510	540180	Dues	50.00	.00	50.00	.00
	A -70-7500-7510-0000-540180-					
A7510	540390	Mileage Expense	140.00	.00	140.00	.00
	A -70-7500-7510-0000-540390-					
A7510	540420	Office Supplies	100.00	.00	100.00	.00
	A -70-7500-7510-0000-540420-					
A7510	540480	Postage	30.00	.00	30.00	.00
	A -70-7500-7510-0000-540480-					
A7510	540485	Printing/Paper	75.00	.00	75.00	.00
	A -70-7500-7510-0000-540485-					
A7510	540640	Supplies (Not Office)	50.00	.00	50.00	.00
	A -70-7500-7510-0000-540640-					
A7510	540660	Telephone	.00	.00	.00	.00
	A -70-7500-7510-0000-540660-					
A7510	540733	Training/All Other	500.00	.00	500.00	.00
	A -70-7500-7510-0000-540733-					
A7510	581088	State Retirement Fringe	.00	.00	.00	.00
	A -70-7500-7510-0000-581088-					
A7510	583088	Social Security Fringe	69.94	.00	83.00	18.67
	A -70-7500-7510-0000-583088-		.00	.00	83.00	
A7510	584088	Workers Compensation Fringe	1,224.34	.00	1,273.00	3.97
	A -70-7500-7510-0000-584088-		.00	.00	1,273.00	
A7510	585088	Unemployment Insurance Fringe	.00	.00	.00	.00
	A -70-7500-7510-0000-585088-					
A7510	585588	Disability Insurance Fringe	.00	.00	.00	.00
	A -70-7500-7510-0000-585588-					



TIOGA COUNTY, NEW YORK

Tioga County DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 2024L 2024 OPERATING BUDGET

ORG	OBJECT	PROJ	ACCOUNT	DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Department	PERCENT CHANGE
A7510	586088			Health Insurance Fringe	.00	.00	.00	.00
	A -70--7500--7510--0000--586088--							
A7510	588988			Eap Fringe	14.56	.00	16.00	9.89
	A -70--7500--7510--0000--588988--				.00	.00	16.00	
				BUDGET CEILING:	8,116.84	.00	8,116.84	
				TOTALS:	8,116.84	.00	8,180.00	.78

** END OF REPORT - Generated by Klatt, Andrea **

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 TRANSFER OF FUNDS
2023 BUDGET MODIFICATION FOR
PURCHASE OF EQUIPMENT
COUNTY CLERK

WHEREAS: The County Clerk's office has a need to purchase a replacement photo printer for passports; and

WHEREAS: Tioga County Fixed Asset policy requires the purchase of computer equipment to be invoiced from an equipment account; and

WHEREAS: The County Clerk has money in their budget for the purchase of this equipment and such funds need to be moved into an equipment account; therefore be it

RESOLVED: That the County Clerk be authorized to purchase the equipment at a total amount not to exceed \$148.99 and that the following sums be transferred:

From:	A1410 - 540420 Office Supplies	\$148.99
To:	A1410 – 520621 Computer Equipment	\$148.99