

Sixth Regular Meeting
June 14, 2016

The Sixth Regular Meeting of 2016 was held on June 14, 2016 and was called to order by the Chair at 6:00 P.M. Eight Legislative members were present, Legislator Monell being absent.

Chair Sauerbrey asked Legislator Mullen to have a moment of prayer. "Heavenly Father we ask you to look down upon us as the citizens of Tioga County and give us good governance and the ability to govern the citizens well, honor and justice. We ask for a special prayer for all the victims in Florida, the people that were killed, seriously injured, and we pray for strength for our nation in this hour of need."

Legislator Mullen led all Legislators and those in attendance in the Pledge of Allegiance.

There were 7 people in attendance.

Chair Sauerbrey noted the following recognition resolution for Wanda Grover of the Treasurer's Office.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

RESOLUTION NO. 109-16

*RESOLUTION RECOGNIZING WANDA
GROVER'S 16 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY*

WHEREAS: Wanda Grover started her employment with Tioga County as a Typist in the Information Technology Department on June 12, 2000, and then she was promoted to Sr. Typist on January 2, 2003. She then became the Account Clerk Typist in the Treasurer's Office on March 29, 2006. She was appointed to the position of Tax Roll Supervisor on July 14, 2008 and has remained at this position for the remainder of her career; and

WHEREAS: Wanda Grover has been extremely dedicated and loyal in the performance of her duties and responsibilities during the past 16 years to the Treasurer's Department. She has earned the respect of her colleagues and peers throughout Tioga County; and

WHEREAS: Wanda Grover will retire on June 29, 2016; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Wanda Grover for her 16 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Wanda Grover.

ROLL CALL VOTE

Unanimously Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Roberts read and presented the following recognition resolution and a plaque to Jennifer Bennett, Secretary to the Commissioner of Public Works.

Legislator moved for the adoption of the following resolution, seconded by Legislator.

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. 110-16

*RESOLUTION RECOGNIZING JENNIFER
BENNETT'S 21 YEARS OF DEDICATED
SERVICE TO
TIOGA COUNTY*

WHEREAS: Jennifer Bennett started her employment with Tioga County as Secretary to the Commissioner of Public Works December 27, 1994 and remained at this position for the remainder of her career; and

WHEREAS: Jennifer Bennett has been extremely dedicated and loyal in the performance of her duties and responsibilities during the past 21 years to the Public Works Department. She has earned the respect of her colleagues and peers throughout Tioga County; and

WHEREAS: Ms. Bennett will retire on June 30, 2016; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Jennifer Bennett for her 21 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Jennifer Bennett.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED UNANIMOUSLY.

Gary Hammond, Commissioner of Public Works spoke. “For 21 years Jennifer has been the Secretary to the Commissioner of Public Works. 21 years she has been the face and voice of the Tioga County Department of Public Works and for 21 years she has also been the Secretary to the Tioga County Highway Superintendent's Association and I am sure they are grateful as well. In all that time Jen has always handled herself very well even with dealing with very difficult people. Thank you for your patience.

“I always knew where I stood with Jennifer. She was never afraid to let me know where she stood and the majority of the time we were on the same page. We will not talk about the times that we were not. Jen has worked for three Public Works Commissioners, Robert Korba, Ken Del Bianco and myself. She was my first Public Works contact in 1997 when I came in for my interview for the Deputy Commissioner's position. I soon came to learn that she was the cornerstone of the Public Works operation. In all that time that we have worked together I have not once wondered if something would get done if I gave it to Jennifer. I gave it to her and it got done simple as that. She has taken everything in stride and faced it with a smile, and generally a very bad pun. I will miss the groaning witticisms that she would hit you with when you least expected it. I would share some of them with you now, but I could never do them justice.

“Jennifer’s time with Tioga County is over, but I am certain that she will bring the same practicality, joy and zest that she brought to the Public Works Department whatever she decides to do next. Thank you Jennifer. Public Works will miss you and I will miss you, and I wish you all the best.”

Jennifer Bennett spoke. “Working for Public Works it is not just a job, it is a family and we are pretty close out there. It made it a lot easier to go to work every day and I have met so many nice people throughout the County and I will miss everybody. Thank you.”

Legislator Standinger read and presented the following Proclamation on Great Outdoors Month to Lisa McCafferty, Public Health Director.

County of Tioga
EXECUTIVE PROCLAMATION

WHEREAS: Great Outdoors Month is an opportunity for Upstate New Yorkers to experience and explore all that Tioga County has to offer in our beautiful natural surroundings; and

WHEREAS: Outdoor activities such as walking, bicycling, hiking, boating, and camping are great ways to enjoy the outdoors and to encourage children in the importance of outdoor play; and

WHEREAS: Studies have shown that stepping outside can be beneficial both physically and mentally for individuals; and

WHEREAS: Physical activity in the great outdoors can be part of a healthy lifestyle; and

WHEREAS: Tioga County is a beautiful place to enjoy outdoor activities in the month of June; and

WHEREAS: The Tioga County Legislature encourages residents and visitors to hike our trails, boat our waterways, explore our parks, breathe our fresh clean air and simply relish in the nature of Tioga County; now therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of June, 2016 as

GREAT OUTDOORS MONTH

and urges all residents to familiarize themselves, their families and visitors about the opportunities to experience nature and our beautiful surroundings in Tioga County.

Legislator Standinger spoke. "I just want to tell you that our Public Health Director came from Florida to New York because she likes it so much. I have a feeling this will be hanging on the wall up at the Health Department."

Lisa McCafferty, Public Health Director spoke. "Thank you very much. I guess all I can say is Legislator Standinger is right on, we should not be sitting inside, we should be outside, it is gorgeous out there and every time I have been in the community it has been on the map all the things you can do outside to enjoy the community. Yes, we do have a wall downstairs where you can come and see all the Proclamations. Thank you."

There was no privilege of the floor.

Legislator Sullivan made a motion to approve the minutes of May 10, 2016, seconded by Legislator Standinger, and carried.

Chair Sauerbrey stated that all Legislative Committees met this month and the minutes are or will be on file with the Clerk of the Legislature.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 111-16 *MODIFY 2016 BUDGET*
EMERGENCY MANAGEMENT

WHEREAS: The Emergency Management Office has need to maintain the security system that controls the Emergency Operations Center; and

WHEREAS: Emergency Management has the funds in their 2016 budget, however, it requires the transfer of these funds into a new 2016 budget line; and

WHEREAS: Modification of the 2016 budget requires Legislative approval; therefore be it

RESOLVED: That the 2016 budget be modified by allowing the transfer of funds as follows:

FROM: Emergency Management
A3640.540220 Automobile Fuel \$540

TO: Emergency Management
A3640.540581 Security Systems & Service \$540

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 112-16 *APPROPRIATION OF FUNDS*
MENTAL HYGIENE

WHEREAS: New York State Suicide Prevention Initiative funding has been awarded to the Tioga County Mental Hygiene Department; and

WHEREAS: The funding is specifically designated for the purchase of program deliverables; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4322 427051 Gifts and Donations	\$3,500
To: A4322 540010 Advertising	\$ 500
A4322 540485 Printing	\$ 500
A4322 540640 Supplies (Not Office)	\$1,500
A4322 540733 Training	\$1,000

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES
FINANCE COMMITTEE

RESOLUTION NO. 113-16 APPROPRIATION OF FUNDS
SOCIAL SERVICES

WHEREAS: The County of Tioga has received Federal 5311 funds granted by the Federal Transit Administration and the New York State Department of Transportation; and

WHEREAS: Federal Transit Administration and New York State Department of Transportation have granted these funds to be used to support mobility management services; and

WHEREAS: Tioga County has a contract with Rural Health Network of South Central New York to provide these services; and

WHEREAS: Appropriation of funds requires legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

A 5630.430900 State Aid-Transportation	\$ 49,677.00
A 5630.440900 Federal Aid-Transportation	\$ 397,410.00
A 5630.540140 Contracting Services	\$ 447,087.00

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 114-16 *APPROVE ADDITIONAL FUNDING FOR SUMMER
YOUTH EMPLOYMENT PROGRAMS
SOCIAL SERVICES*

WHEREAS: Additional funding has been awarded to Tioga County Department of Social Services from the Office of Temporary and Disability Assistance for Summer Youth Employment Programs; and

WHEREAS: The plan submitted for expenditure of these funds has been approved; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010 – 446100 Federal Aid: Administration	\$85,248
To: A6010 – 540140 Contractual	\$75,248
A6010 – 540487 Program Expense	\$10,000

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: FINANCE/LEGAL

RESOLUTION NO. 115-16 *AUTHORIZE AND FUND
FMAS-TYLER TECHNOLOGIES
25% SOFTWARE FEES
OUT OF SOFTWARE RESERVE ACCOUNT*

WHEREAS: The Tioga County Legislature recognizes the importance of County Infrastructure; and

WHEREAS: The County has entered into a contract with Tyler Technologies for the Financial Management Accounting System; and

WHEREAS: Part of the contract is to pay 25% (\$46,921.50) of the software fees; and

WHEREAS: Funds need to be transferred from the Capital Software Reserve Fund to pay for the software fees; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the payment of software fees in the amount of \$46,921.50 to Tyler Technologies from the Capital Software Reserve Fund; and be it further

RESOLVED: That the following funds be transferred:

FROM: H387804 Capital Software Reserve Fund	\$46,921.50
TO: H1325-520620 Treasurer Capital Account	\$46,921.50

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standing, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 116-16 ACCEPT AWARD OF ROADSIDE MARKER
GRANT AND APPROPRIATE FUNDS

WHEREAS: The William G. Pomeroy Foundation strongly believes that historic markers play an important role in local historic preservation by serving a dual purpose. They educate the public and foster historic tourism, which in turn can provide much needed economic benefits to the towns and villages where the markers are placed; and

WHEREAS: The program will commemorate historic people, places or things by awarding grants to install historic markers. This funding includes a standard marker, mounting pole and shipping. Grantees are responsible for the installation of the marker; and

WHEREAS: Tioga County has been awarded \$1000.00 for the 2016-2017 Historic Roadside Marker Grant Program for the World War II Project; and

WHEREAS: The funds will be used to purchase and install a historic marker on McMaster Street in Owego NY representing the residence of a World War II WAC Margaret J. Hastings; and

WHEREAS: Appropriation of funds and budget modification requires legislative approval; therefore be it

RESOLVED: That funding be appropriated and the 2016 budget be modified as follows:

A 7510 420890 Other Culture & Recreation Income \$ 1,000.00

A 7510 540640 Supplies (Not Office) \$ 1,000.00

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 117-16 AMEND POLICY 11
TRAVEL POLICY AND PROCEDURES

WHEREAS: Policy 11 Travel Policy and Procedures needs to be amended to reflect tipping/gratuity for meals; therefore be it

RESOLVED: That Policy 11 be amended as follows:

Section VII. – Meal Allowances – Add E.

E. Tioga County will pay up to 18% tipping/gratuity for meals.

And be it further

RESOLVED: That the remainder of Policy 11 Travel Policy and Procedures shall remain in full force and effect.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Weston moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO 118-16 AUTHORIZATION TO SUBMIT APPLICATION AND
ADMINISTER A NEW YORK HOUSING TRUST FUND
CORPORATION- 2016 NEW YORK MAIN STREET
DOWNTOWN ANCHOR PROGRAM FOR THE 145
FRONT STREET OWEGO REVITALIZATION PROJECT

WHEREAS: The NYS Housing Trust Fund Corporation through their 2016 New York Main Street Downtown Anchor Program has made available a funding opportunity for rehabilitation of project specific key anchor buildings. This assists to establish and expand residential opportunities and business anchors, foster small business development, stimulate reinvestment, enable adaptive reuse, address Americans with Disabilities Act (ADA), address code enforcement issues, energy efficiency and to preserve and revitalize downtown, mixed-use key anchor properties; and

WHEREAS: The NYMS Downtown Anchor Program criteria allows units of government to be eligible applicants and to act as a Local Program Administrator (LPA); and

WHEREAS: The Tioga County Tourism Study (2004) recommends that our revitalization efforts follow the National Trust's Main Street Center 4-point Approach, one of which is Design: Enhancing the historic commercial district's physical appearance through building rehabilitation, compatible new construction, public improvements and design management systems; and

WHEREAS: the Tioga County Legislature has demonstrated support of the revitalization of commercial and residential properties that make up the downtown or "Main Street" areas of the county as per Resolution 159-03; and

WHEREAS: the Tioga County Legislature approved resolutions for the 2010, 2011, 2012, 2013 and 2014 NYMS Programs for the Village of Owego, Nichols and Waverly in which programs were approved, completed and/or in process; and

WHEREAS: The Tioga County Economic Development and Planning, is preparing a submittal of an application for up to \$500,000.00 in grant funding from the 2016 New York Main Street Downtown Anchor Program for the restoration and building improvements of 145 Front Street, Owego, NY site, per attached map (Attachment #1) in the Village of Owego's downtown historic central business district; and

WHEREAS: The goals of this funding source are to assist New York State communities with their project specific main street/downtown residential and commercial revitalization efforts; and

WHEREAS: The Village of Owego has initiated a coordinated effort to revitalize the Downtown Central Business District including approval of the Village of Owego Consolidated Master Plan, Village of Owego Downtown Strategic Plan and the Strategic Plan for Integrated Community Development, completion of Streetscape Improvements in 2007, administration of the Restore NY Program, support of the 2010 and 2011 NYMS Programs and the completion of the River

Walk Project. The award of a 2016 NYMS Downtown Anchor grant will be an important facet in efforts to realize their downtown revitalization goals; and

WHEREAS: The Village of Owego approved a resolution in support of this application to the 2016 NYMS Downtown Anchor Program by Tioga County and is desirous of the County conducting this activity for them; and

WHEREAS: The property owners of 145 Front Street, Owego have expressed an interest in utilizing this funding to make building improvements; and

WHEREAS: This grant source requires applicants to administer and ensure successful completion of all assisted projects by evaluation and assuring compliance with all local, state and federal laws and regulations and allows up to a 5% administrative fee as administrative revenue for providing such services; now therefore be it

RESOLVED: That the Tioga County Legislature, duly convened at a meeting hereby does:

RESOLVE, that the Tioga County Legislature hereby authorizes submission and administration of said grant to New York State Housing Trust Fund, NYMS Downtown Anchor Program in the amount of up to \$500,000.00 with a minimum 25% cash match provided by property owner and with up to 5% in administrative revenue to be received for providing such services.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 119-16 *AUTHORIZE TIOGA COUNTY MATERIALS RECOVERY MANAGER TO APPLY FOR A WATER QUALITY IMPROVEMENT PROJECT (WQIP) GRANT FOR THE CONSTRUCTION OF A TRUCK WASHING BAY*

WHEREAS: New York State Department of Environmental Conservation (NYSDEC) has announced the availability of grant funds through the NYS Consolidated Funding Application (CFA); and

WHEREAS: Tioga County Department of Public Works (DPW) needs a truck washing bay; and

WHEREAS: A truck washing bay would enable DPW to have good housekeeping that may possibly keep grease, oil and salt from the Catatunk Creek, Owego Creek and the Susquehanna River; and

WHEREAS: A truck washing bay would extend the life of the DPW's equipment from regular washing; and

WHEREAS: This grant can fund up to up to 75% of the total project cost for Non-Agricultural Nonpoint Source Abatement; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Materials Recovery Manager to apply and administer said grant.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 120-16 *AUTHORIZE TIOGA COUNTY MATERIALS RECOVERY MANAGER TO APPLY FOR A WATER QUALITY IMPROVEMENT PROJECT (WQIP) GRANT FOR CULVERT PROJECTS*

WHEREAS: New York State Department of Environmental Conservation (NYSDEC) has announced the availability of grant funds through the NYS Consolidated Funding Application (CFA); and

WHEREAS: Tioga County Department of Public Works (DPW) would like to replace undersized culverts on County roads; and

WHEREAS: Thru this grant DPW could upgrade/replace road stream crossing structures (culverts and bridges) to a larger size and appropriate design to increase ecological connectivity and hydrologic capacity; and

WHEREAS: This grant can fund up to up to 75% of the total project cost for Aquatic Habitat Restoration; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Materials Recovery Manager to apply and administer said grant.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 121-16 *AWARD BID FOR TRANSPORTATION SERVICES TO
EARLY INTERVENTION AND PRESCHOOL SPECIAL
EDUCATION CHILDREN'S PROGRAM
PUBLIC HEALTH*

WHEREAS: Bids have been received for the Provision of Transportation Services to Early Intervention and Pre-School Special Education Children; and

WHEREAS: The bids (pricing based on a one-way trip) were received and opened on May 31, 2016, and the bid results were as follows:

Serafini Transportation Corp.	Zone 1 \$46.12; Zone 2 - \$56.21 (Additional aide \$18.50 per hour);
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and

WHEREAS: Funds have been included in the Public Health Department budget for this service; and

WHEREAS: Serafini Transportation Corp. has been determined to be the responsible bidder proposing the lowest unit price per child based on a one-way transportation cost, and whose proposal complies with all provisions to render it formal and legal and whose proposal is considered to be in the best interest of Tioga County; and

WHEREAS: The Director of Public Health is in agreement with this determination in the provision of transportation of Tioga County's most vulnerable young citizens; therefore be it

RESOLVED: That the Tioga County Legislature authorize the Department of Public Health to enter into a contract with Serafini Transportation Corp. for the Provision of Transportation Services to Early Intervention and Preschool Special Education Children based on stated stipulated cost of \$46.12 for Zone 1 and \$56.21 for Zone 2 per one-way trip for the period of July 1, 2016 through June 30, 2019.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 122-16 APPOINT MEMBER TO THE TIOGA COUNTY BOARD
OF HEALTH
PUBLIC HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: Ellen Pratt, Ph.D., resigned from the Board of Health 1/19/2016; and

WHEREAS: The appointed term for Ellen Pratt, on the Board of Health expires 12/31/2016; and

WHEREAS: Thomas F. Nytech, DVM, has agreed to fill the unexpired term of Ellen Pratt; and

WHEREAS: The Board of Health voted, on May 19, 2016, to recommend to the Tioga County Legislature Thomas F. Nytech's appointment to the Board of Health; therefore be it

RESOLVED: That Thomas F. Nytech, DVM, be appointed to the Board of Health to fill the unexpired term of Ellen Pratt, Ph.D., for a term of 6/14/2016-12/31/2016.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 123-16 APPOINT MEMBER TO THE TIOGA COUNTY BOARD
OF HEALTH
PUBLIC HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The Board of Health has decided to increase their membership from seven to nine in order to ensure the presence of a quorum at meetings; and

WHEREAS: Maureen Hawley, RN, has submitted an application to serve on the Board of Health and the Board has approved that application; and

WHEREAS: The Board of Health voted, on May 19, 2016, to recommend to the Tioga County Legislature Maureen Hawley's appointment to the Board of Health; therefore be it

RESOLVED: That Maureen Hawley, RN, be appointed to the Board of Health for a term of 6/14/2016-6/13/2022.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 124-16 *AUTHORIZE CREATION OF ONE (1) FULL-TIME
COMMUNITY HEALTH PROGRAM SUPERVISOR
WITHOUT INCREASE OF HEADCOUNT
PUBLIC HEALTH*

WHEREAS: Legislative approval is required for the creation of all new positions;
and

WHEREAS: Resolution 92-16 eliminated a position, Director of Children with Special Needs, within the Public Health department which increased the number of staff the Deputy Director of Public Health is responsible for directly supervising; and

WHEREAS: The Public Health Director has determined that the department can be more effectively managed with the creation of a supervisor to oversee multiple community health services and related staff, including but not limited to Early Childhood programs and Public Health Education; and

WHEREAS: The Personnel Officer has reviewed the new position duties statement submitted by the Public Health Director and has determined the classification of Community Health Program Supervisor appropriately reflects the duties proposed; and

WHEREAS: Said position creation will not result in an increase to headcount as the position will be filled by an internal promotion; therefore be it

RESOLVED: That the Legislature authorizes the creation of a full-time Community Health Program Supervisor (CSEA salary grade XIII) at an annual salary of \$43,502, effective June 15, 2016; and be it further

RESOLVED: That the Public Health Director shall abolish one (1) full-time position within either Early Intervention or Public Health Education upon the permanent promotion of said incumbent from an appropriate eligible list and upon completion of a promotional probationary period in accordance with Tioga County Civil Service Rule XIV.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 125-16 *AUTHORIZE CREATION OF TEMPORARY, PART-TIME
SECRETARY TO THE COMMISSIONER OF PUBIC
WORKS
PUBLIC WORKS*

WHEREAS: Legislative approval is required for the creation of any position within Tioga County; and

WHEREAS: Jennifer Bennett will be retiring from her position as Secretary to the Commissioner effective June 30, 2016; and

WHEREAS: The position of Secretary to the Commissioner is vital to the operations of the Public Works Department; and

WHEREAS: There is a need to create a temporary, part-time Secretary to the Commissioner position, which will be filled by Mrs. Bennett in order to help train and consult her replacement; therefore be it

RESOLVED: That the Public Works Commissioner be authorized to create a temporary, part-time Secretary to the Commissioner position effective July 5, 2016 and be it further

RESOLVED: That said temporary, part-time position shall be compensated a rate of \$25.00 / hour, not to exceed \$3000.00 and be paid out of Public Works Personnel Services/part time A1490(org) 510020 (object); and be it further

RESOLVED: That the sum of \$3000.00 shall be transferred from Public Works Administration Account A1490 (org) 510010 (object) to Public Works Administration Part-time Temporary Account A1490 (org) 510020 (object); and be it further

RESOLVED: That upon exhaustion of said funds for the service of training and consulting, the temporary, part-time Secretary to the Commissioner of Public Works shall be abolished.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 126-16 APPOINT SECRETARY TO COMMISSIONER OF
PUBLIC WORKS
PUBLIC WORKS

WHEREAS: Legislative approval is required for all non-union appointments; and

WHEREAS: Jennifer Bennett will retire as Secretary to Commissioner of Public Works effective June 30, 2016; and

WHEREAS: Barb Cushman is able and willing to backfill this vacancy by promotion from her Account Clerk-Typist position (CSEA, competitive classified) into a non-union, exempt classified position; and

WHEREAS: Barb Cushman has been with Tioga County Dept. of Public Works for 14 years and has proven to be a hardworking, efficient and dedicated employee; and

WHEREAS: The salary range for the Secretary to the Commissioner of Public Works is \$29,384-\$39,384 with an average salary of \$34,384; therefore be it

RESOLVED: That the Commissioner of Public Works be authorized to appoint Ms. Cushman to the position of Secretary to Commissioner of Public Works effective June 30, 2016, at the annual non-union salary of \$34,384, which is reflective of \$5,062 increase.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. 127-16

*RESOLUTION TO DECLARE WORK DAY
STATUS FOR ELECTED AND
APPOINTED OFFICIALS*

WHEREAS: Resolution 206-09 established a standard work day for elected and appointed officials for New York State and Local Employees' Retirement System reporting purposes; and

WHEREAS: New York State recently amended the regulations for retirement reporting of elected and appointed officials; and

WHEREAS: Tioga County is reviewing the amendments and current retirement reporting of elected and appointed officials to ensure compliance; and

WHEREAS: It has come to light that some positions do not have an established standard work day; therefore be it

RESOLVED: That the Tioga County Legislature hereby establishes as a standard work day for these additional elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System as follows:

Appointed Officials

Five day work week, six hour day:

Budget Officer

Director Veteran's Service

Agency

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO:

LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. 128-16

STANDARD WORK DAY AND
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials					
County Clerk	Andrea Klett	7	1/1/16-12/31/19	N	20.95
Legislator	Martha Sauerbrey	6	1/1/16-12/31/18	N	18.06
Legislator	Tracy Monell	6	1/1/16-12/31/18	N	7.31
Legislator	Loretta Sullivan	6	1/1/16-12/31/18	N	8.98
Legislator	Richard Huttleston	6	1/1/16-12/31/18	N	6.63
Coroner	Ryan Kline	6	1/1/16-12/31/19	N	3.31
Appointed Officials					
3 rd Assistant District Attorney	Kristen Grabowski	7	1/4/16-12/31/17	N	11.46
2 nd Assistant District Attorney	Palmer Pelella	7	11/16/15-12/31/17	N	20.77
Assistant Fire Coordinator	Kevin Ford	6	1/1/16-12/31/18	N	4.51
Budget Officer (PT)	Rita Hollenbeck	6	1/1/16-12/31/18	N	14.62
Public Defender	George Awad	6	1/1/16-12/31/18	N	17.91
Assistant Public Defender	Todd Miller	6	1/1/16-12/31/18	N	12.63
Youth Bureau Director	Maureen Hawley	7	1/1/16-12/31/18	N	11.18

I, Maureen L. Dougherty, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a

legally convened meeting held on the 14th day of June, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this 14th day of June, 2016.

Tioga County Legislative Clerk

Affidavit of Posting: I, Maureen L. Dougherty, being duly sworn, depose and say that the posting of the resolution began on June 14, 2016 and continued for at least 30 days. That the resolution was available to the public on the

- Employer's website at www.tiogacountyny.com
- Official sign board at Tioga County Legislative Office.
- Main Entrance Clerk's Office at _____

Legislator Hollenbeck made a motion to amend the above resolution, seconded by Legislator Roberts and to be amended as follows:

REMOVE

"Coroner – Ryan Kline – 6 – 1/1/16/12/31/19 – N – 3.31"

ROLL CALL VOTE ON AMENDMENT

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

ROLL CALL VOTE ON RESOLUTION AS AMENDED

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

Legislator Roberts made a motion to have the following late-filed resolution considered, seconded by Legislator Sullivan and carried.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. 129-16

*AUTHORIZE APPOINTMENT OF
DIRECTOR OF WEIGHTS & MEASURES I
PUBLIC HEALTH DEPARTMENT*

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: On May 30, 2016, Director of Weights & Measures resigned and since that time the Public Health Director has been actively recruiting to backfill said vacancy; and

WHEREAS: A qualified candidate has been identified and is able to accept appointment; therefore be it

RESOLVED: That Mark Griep is appointed to the title of Director of Weights & Measures I on a part-time basis at an annual non-union salary of \$13,600 effective June 27, 2016; and be it further

RESOLVED: That Mr. Griep's appointment is provisional pending the outcome of the civil service exam to be scheduled at a later date.

ROLL CALL VOTE

Yes – Legislators Mullen, Sauerbrey, Roberts, Standinger, Sullivan, Weston, Hollenbeck, and Huttleston.

No – None.

Absent – Legislator Monell.

RESOLUTION ADOPTED.

The meeting was adjourned at 6:18 P.M.