



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
December 5, 2024
9:00 am

- MINUTES APPROVAL for September 5, 2024, October 10, 2024, November 7, 2024
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Oppose Provisions of the ACT Rule - Public Works
 - Designate RLO for EBO Software Primary Log-in - Public Works
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, September 5, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 8, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Standinger inquired about the status of the acoustic panels for the courthouse. Mr. Hammond stated that this issue was revisited at our recent budget meeting with the NYS Court System. Peter DeWind, County Attorney, stated that he is working on an addendum which will clarify liability.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Work continued on the new garage at PSB Building. The trusses are up and the plywood is on the walls and roof.
 - The car seat trailer was moved to Waverly PD.
 - Mowing operations are ongoing.

Department of Public Works

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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner

- Moved several items from Probation and 56 Main Street to records storage at the A-Frame.
- Built a Dutch wall around a desk in I.T. for a new person.

- Mr. Hammond reported on the Highway Department.
 - Washing bridges to remove sand.
 - Patching operations were done on West Creek and West River Roads.
 - Ditching operations were done on Pennsylvania Avenue between Lillie Hill and S. Apalachin Roads. Our engineering technician discovered a collapsed culvert at the intersection of Card Road and Pennsylvania Avenue that will need to be replaced.
 - Replaced a driveway pipe and cleaned ditches on Ellis Creek Road.
 - Replaced several driveway pipes and cleaned ditches on Day Hollow Road.
 - Tree clean-up was done at various locations.
 - Mowing operations are ongoing.
 - Assisted the Town of Owego and moved an aluminum culvert on Valley Road.

- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Executed Funding Supplemental Agreement #2 has been received from NYSDOT. Due to the archaeological study, construction will not begin next year.
 - Glenmary Drive Culvert was re-opened on Friday. We used in-house personnel to stripe the pavement.
 - Day Hollow Road Culvert is under preliminary design. Mr. Hammond mentioned that after a review by Delta Engineers, the cost of this project is



anticipated to go up since a larger culvert will need to be used to meet the federal aid requirements.

- East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Wilson Creek Road Paving was started. It should be finished soon.
 - Hamilton Valley Road paving is expected to start next week. Coddington Road will start after Hamilton Valley Road is finished.
 - Bridge Preventative Maintenance Phase X rebid has been awarded and the contract is in process.
 - Taylor and Bodle Hill Roads and Day Hollow Spur has been held up. NYSDOT is asking for a good faith effort by the contractor to meet the DBE requirements.
 - Construction
 - Waverly Mental Health offices are on schedule. Punch list items are on track for this week. Furniture should be moved in starting the 16th.
- MISCELLANEOUS
- Mr. Standinger mentioned that a new vehicle is being requested by Probation. Mr. Bailey added that it will be paid for by grant funds.
 - Catholic Charities would like to close Halsey Valley Road for an event next year. The Committee gave their approval.
 - Mrs. Sauerbrey mentioned that she had been approached about using the truck wash building as a space to make Christmas wreaths. The request was not granted.
 - Mrs. Sauerbrey inquired if Public Works could use their equipment to move materials from the homeless encampment to discourage the homeless from returning. Mr. Hammond stated that since this is hazardous materials, he was not comfortable with our staff doing this without approval from the safety officer and a plan in place for disposal of materials removed.
- PERSONNEL
- None
- RESOLUTIONS
- Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9754.30
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
- PROCLAMATIONS

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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner

➤ None

➤ EXECUTIVE SESSION

- Mr. Hammond made a request to go into executive session related to a personnel matter. Mr. Ciotoli made a motion at 10:08 am, second by Mrs. Roberts. Mr. Ciotoli adjourned the executive session at 10:18 am.

➤ ADJOURNMENT

- The meeting was adjourned at 10:18 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, October 10, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ Absent

- Ron Ciotoli, Public Works Committee

➤ APPROVAL OF MINUTES

- As there was not a quorum present, voting on approval of the minutes of the September 5, 2024 meeting was tabled for the time being.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Installed roof shingles, soffit and fascia at new PSB garage.
 - Mowing operations are ongoing.
 - Moved boxes for Records Management.
 - We have received quotes for ILS work in basement of Clerks Office.
 - We received quotes for Court House roof. Emergency repairs were done by our staff which saved the county \$35,000.00.
 - Some grant funding has been received for battery powered tools so we are receiving quotes for batteries, tools, mower.



- Started ILS work in basement of the Clerks Office.
- Mr. Hammond reported on the Highway Department.
 - Cleaned a creek on Pennsylvania Avenue.
 - Rebates on Wilson Creek, Hamilton Valley and Coddington Roads.
 - Shouldering on Wilson Creek, Hamilton Valley and Coddington Roads.
 - Rebates on Bodle Hill, Taylor and Day Hollow Roads.
 - Replaced cross pipe on Card Road.
 - Driveway was paved at DPW facility.
 - We ground out and repaved a section of Halsey Valley Road.
 - Mowing operations are ongoing.
- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Due to an archaeological study, construction will not begin until next year.
 - Glenmary Drive Culvert is completed.
 - Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Wilson Creek Road Paving is completed.
 - Hamilton Valley Road paving is completed.
 - Coddington Road paving is completed.
 - Bridge Preventative Maintenance Phase X construction is in process.
 - Taylor and Bodle Hill Roads and Day Hollow Spur paving is in process and should be completed by next week.
 - Awarded funding for 3 new projects through the 2023 Bridge NY Program. Brown Road Bridge over East Branch Owego Creek, Straits Corners Road over Pipe Creek, and Halsey Valley Road Culvert.



- Construction
 - Waverly Mental Health offices are on schedule. Most Punch list items are done. Furniture should be moved in starting the 16th. We are waiting for a final component for the HVAC system which should be in next week so that we can get a certificate of occupancy.

- MISCELLANEOUS
 - Mr. Hammond mentioned that once we move the Waverly Mental Health staff, that will free up some space in the HHS Building so that the Lourdes staff can potentially be moved out of the mezzanine.
 - Mr. Hammond stated that he would like to remove road postings to facilitate commerce.
 - Mr. Hammond stated that we have an Athey that is past its useful life with an estimated value of \$7,500. The Town of Newark Valley is interested in purchasing this piece of equipment from us. The Committee was in favor of offering it to the Town of Newark Valley.

- PERSONNEL
 - None

- RESOLUTIONS
 - Authorizing the Implementation and Funding Bridge Preventative Maintenance Phase 10 PIN 9754.59
 - Mr. Standinger (aye) Mrs. Roberts (aye)
 - Rescind Resolution No. 296-24
 - Mr. Standinger (aye) Mrs. Roberts (aye)
 - Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9755.30
 - Mr. Standinger (aye) Mrs. Roberts (aye)
 - Amend Resolution 142-24 Create and Fill Three (3) Highway (Seasonal) Positions Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye)
 - Amend 2024 Capital Budget Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye)
 - Authorizing the Implementation and Funding Straits Corners Road over Pipe Creek PIN 9755.97
 - Mr. Standinger (aye) Mrs. Roberts (aye)

Department of Public Works

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

As there was not a quorum present, the resolutions could not be approved. They will be presented to the full Legislature at today's Legislative Work Session.

- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 10:14 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, November 7, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ Absent

- Barbara Roberts, Public Works Committee

➤ APPROVAL OF MINUTES

- As there was not a quorum present, voting on approval of the minutes of the September 5, 2024 and October 10, 2024 meetings was tabled for the time being.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Finished our work on the new PSB garage.
 - Work for ILS was started in the Clerk's basement.
 - A lactation room was created in the Clerk's basement.
 - Cut grass and cleaned dirt off curbs on Corporate Drive.
 - New cabinets were built in dispatch to hold papers and printers.
 - Moved CAC offices to new suite on McMaster Street.
 - Repaired jail roof from wind damage.



- Ran 12 data lines in the basement of 56 Main Street for temporary offices while heat/ac is installed.

- Mr. Hammond reported on the Highway Department.
 - Driveway was paved at DPW facility.
 - Paving was done on Halsey Valley Road as well as Sulphur Springs and Stanton Hill Roads.
 - Bridge washing operations are being done.
 - Rebates on Bodle Hill, Taylor and Day Hollow Roads were done.
 - Ditching operations were done on Montrose Turnpike.
 - Shoulders were done on Day Hollow and Bodle Hill Roads.
 - A cross pipe was replaced on Day Hollow Road.
 - Some trees were cut out of Harnick Road creek.
 - Signs were replaced.
 - Trucks were prepped for winter.

- Mr. Ruggiero reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still has trouble shooting measures being done. TCR has installed diagnostic tools and it appears that the shutdowns are coinciding with dips in electricity. The warranty is good until October 2027.
 - Ronald E. Dougherty County Office Building South Wing HVAC project construction has been started. The project is going smoothly. Completion is anticipated for mid-February for 1st and 2nd floors.
 - Court Annex Probation HVAC Controls Project Construction has not started yet.
 - Highway
 - Harnick Road Bridge is in final design phase. Trees were cleared out of the creek.
 - A public meeting was held regarding Day Hollow Road Culvert.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Bridge Preventative Maintenance Phase X construction is in process. There was an issue regarding sealing the joints. We are working on a resolution.

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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner

- Awarded funding for 3 new projects through the 2023 Bridge NY Program. Brown Road Bridge over East Branch Owego Creek, Straits Corners Road

over Pipe Creek, and Halsey Valley Road Culvert. The contracts are in process.

- Construction
 - Waverly Mental Health offices are on schedule. Punch list items are done. Furniture should be moved in starting next week. Key cores are ready to be installed.

➤ MISCELLANEOUS

- Mr. Hammond mentioned that we are moving forward with the demolition of the red barn on the Delphine Street property. We have hired a contractor to conduct an asbestos survey. The drive-thru car wash is under preliminary design with C&S Engineers.
- We have a truck going to auction that the Town of Newark Valley is interested in purchasing. Mr. Hammond stated that he would obtain the trade-in value of the truck and revisit this issue at the December committee meeting.
- Mr. Hammond suggested pooling all departments car maintenance budgets. After some discussion it was decided that it should remain as it is.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Amend 2024 Capital Budget – Halsey Valley Road Culvert - Public Works
 - Mr. Standing (aye) Mr. Ciotoli (aye)
- Amend 2024 Capital Budget – Brown Road Bridge - Public Works
 - Mr. Standing (aye) Mr. Ciotoli (aye)
- Authorizing the Implementation and Funding Brown Road Bridge PIN 9755.98
 - Mr. Standing (aye) Mr. Ciotoli (aye)
- Authorizing the Implementation and Funding Halsey Valley Road Culvert PIN 9755.99
 - Mr. Standing (aye) Mr. Ciotoli (aye)
- Award Foundry Street Site Clean-up - Public Works
 - Mr. Standing (aye) Mr. Ciotoli (aye)

As there was not a quorum present, the resolutions could not be approved. They will be presented to the full Legislature at today's Legislative Work Session.

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

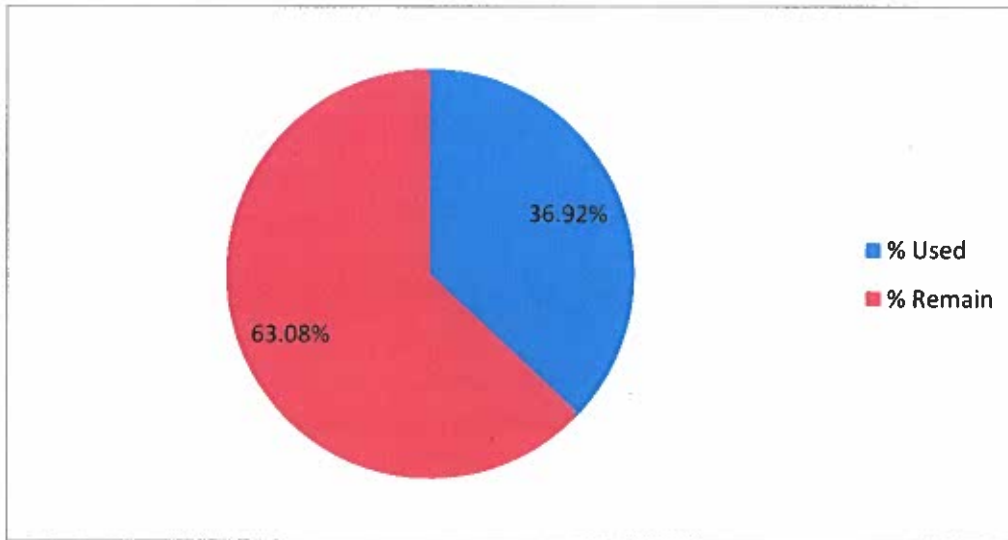
- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 9:51 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT

November 25 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	82.13%	17.87%
A1620	Building & Grounds	72.55%	27.45%
A1621	Buildings HHS	45.55%	54.45%
D5110	Maint. Roads & Bridges	73.25%	26.75%
DM5130	Road Machinery	72.70%	27.30%
H1620	Capital B&G	15.35%	84.65%
H1621	Capital HHS Building	81.41%	18.59%
H5110	Capital Roads & Bridges	0.00%	0.00%
H5130	Capital Equipment	19.95%	80.05%
	Overall	36.92%	63.08%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

OPPOSE PROVISIONS OF THE ACT RULE
PUBLIC WORKS

WHEREAS: NYSDEC issued a "Limited Enforcement Discretion" to ACT and the Heavy-Duty Low Nox Omnibus Programs in October of this year that only provides temporary relief (MY2025 and MY2026) to truck manufacturers' sales mandates and is limited to vehicles for snow plowing and street cleaning purposes, and does not address the larger issues of costs, charging infrastructure, supply of EV trucks in all classes and concerns about vehicle performance; therefore be it

RESOLVED: That Tioga County calls on the Governor, the NYS Department of Transportation (NYSDOT), NYS Department of Environmental Conservation (NYSDEC), NYSERDA, PSC, Commissioners and legislative leaders to commit to providing support for addressing these concerns in the regulatory and implementation process and to dedicate the funding necessary to fully cover the counties' costs of complying with the State mandates under the CLCPA; and it is further

RESOLVED: That the Governor consider a pause or suspension of the implementation of ACT until there is strong evidence that the State has in place the necessary direct financial assistance and incentives and charging infrastructure necessary, and can definitively determine that vehicle manufacturers are prepared to effectively supply the New York market without disruption to the critical work needed to maintain the State's vast and aging infrastructure; and it is further

RESOLVED: That the State recognize that highway construction, maintenance vehicles, and equipment are critical to governments' mission to maintain a safe and functional transportation system by designating these municipally owned vehicles and equipment as its own category among "transit buses, motor coaches, and emergency vehicles," and thus exempt from ACT regulation; and it is further

RESOLVED: That Tioga County shall forward copies of this resolution to Governor Kathy Hochul, the New York State Legislature, and the Commissioners of NYSDOT, NYSDEC, NYSERDA, PSC and all others deemed necessary and proper.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24 DESIGNATE RESPONSIBLE LOCAL OFFICIAL (RLO)
FOR EQUITABLE BUSINESS OPPORTUNITIES (EBO)
SOFTWARE PRIMARY LOG-IN HOLDER

WHEREAS: Federally funded infrastructure projects require project sponsors to comply with procurement administrative processes to comply with civil rights requirements pertaining to federally and state funded projects; and

WHEREAS: NYS DOT requires that the Equitable Business Opportunities (EBO) software be used to track data for the projects; therefore be it

RESOLVED: That the Tioga County Legislature hereby designates the Commissioner of Public Works as the Responsible Local Official (RLO); and it is further

RESOLVED: That the Tioga County Legislature hereby designates the Commissioner of Public Works as the Primary Log-in Holder for the EBO system.