



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, September 7, 2017 8:30 AM

IN ATTENDANCE (Public Works Committee)

Mike Roberts, Public Works Committee Chairman
Dale Weston, Public Works Committee
Gary Hammond, Commissioner
Richard Huttleston, Public Works Committee
Barbara Cushman, Secretary to the Commissioner
Ellen Pratt, Materials Recovery Manager
Marté Sauerbrey, Legislative Chair

Absent: Loretta Sullivan, Public Works Committee
Richard Perkins, Deputy Commissioner

Guest: Rita Hollenbeck, Tioga County Budget Officer
Bethany O'Rourke, Tioga County Personnel Officer

MINUTES APPROVAL

The minutes for June 2017, July 2017 and August 2017 meetings were reviewed by the committee. Mr. Huttleston made a motion to approve the minutes as written and Mr. Weston seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the Solid Waste Reports for the month of August. Ms. Pratt reviewed her reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt submitted a resolution to transfer funds from contingency to the Household Hazardous Waste account.
4. Ms. Pratt stated that she has increased her Hazardous Waste budget line in 2018.



BUILDINGS & GROUNDS

1. Mr. Hammond stated that our Buildings and Grounds staff have been making cork boards for the County Office Building.
2. We are currently doing boiler maintenance at the HHS facility.
3. We have completed a bathroom renovation at the DPW complex.
4. We are presently troubleshooting a water leak at the Public Safety Building.
5. Mr. Hammond stated that the north entrance stairs of the County Office Building are crumbling. Dean Morgan, the code enforcement officer, stated that we can legally close off that entrance to the building since there are a sufficient number of alternate exits.
6. Johnson Controls has submitted a quote for \$153,000 to replace the metasys system for the entire County Office Building. The committee approved moving forward with the initial \$40,000 quote to repair the controls in the Treasurer's, IT, ED&P Conference room the Computer Training Room as well as the BCC classroom areas.
7. A suggestion has been made to install bollards at the HHS Building as well as the Public Safety Building.

HIGHWAY

1. Mr. Hammond stated that site prep on West Creek Road has been complete and the detour is in place. We will start replacing the box culvert today.
2. We have replaced a culvert on Montrose Turnpike.
3. We have been repairing shoulders on Sulphur Springs Road and Stanton Hill Road.

CAPITAL PROJECTS

1. Mr. Hammond stated that Day Hollow Road paving has been completed.
2. Sabin Road has been milled. We will begin paving as soon as weather permits.
3. Pennsylvania Avenue milling has been started.
4. Milling will begin on West River Drive next week from the fishing access to the Pennsylvania state line.
5. Diamond Valley Road Bridges are open to traffic.

PROPOSED BUDGET 2018

1. Mr. Hammond submitted the county vehicle inventory 5 year replacement plan.

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.com

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

MISCELLANEOUS

1. Mr. Hammond stated that he would like to go into executive session on a Personnel issue. Mr. Roberts made a motion to go into executive session and Mr. Weston seconded the motion @ 10:10am. Executive session was adjourned at 10:22am.

RESOLUTIONS

1. Transfer of Funds from Contingency to Household Hazardous Waste Account and Modify 2017 Budget
2. Authorize Additional Equipment Purchases

The committee approved moving forward with the resolutions.

Mr. Roberts adjourned the meeting at 10:25 AM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works