

# PUBLIC SAFETY COMMITTEE AGENDA

## EMERGENCY SERVICES

August 8, 2023

2:30 PM

- APPROVAL OF MINUTES July 5, 2023
- FINANCIAL
  - YTD Report
  - Budget
- OLD BUSINESS
  - Communications Project
  - CAD Project
  - EMS
  - Emergency Management
  - Threat Assessment Management
  - Fire
  
- RESOLUTIONS
  - H24 Execute Lease for Tower Site Property – Card - South Apalachin
  - H25 Execute Lease for Tower Site Property – Brock – Spencer
  - H26 Execute Lease for Tower Site Property – Hanson – Richford
  - H27 Execute Lease for Tower Site Property – Babcock - Nichols
  - H36 Modify 2023 Budget and Appropriation of Funds
  
- PROCLAMATIONS – NONE
- ADJOURNMENT

**PUBLIC SAFETY MEETING  
July 5, 2023**

The regular meeting of Public Safety, Probation, Emergency Services, Sheriff and Coroner's Office was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 5, 2023, which started at 2:40 PM.

**Present:**

Keith Flesher	Legislator, Chair Public Safety
William Standing III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator ( <i>Arrived at 2:52 PM</i> )
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services
Jeremy Loveland	Director, Information Technology
Stewart Bennett	Administrative Coroner
Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk

**Absent:**

Dale Weston	Legislator
Mike Simmons	Director, Office of Emergency Services

**APPROVAL OF MINUTES:**

Legislator Roberts made a motion to accept the June 6, 2023, minutes; seconded by Legislator Standing.

**Probation – Brian Cain**

**Financial:**

June YTD Report – Budget attached.

**Current Business:**

1. Staffing - Probation Officer Briana Ward began her probation career on June 5, 2023. The Probation Officer civil service exam was given on

June 24, 2023. Three candidates took the exam, two of which are currently working at Probation under provisional status. There is currently one open Probation Officer position and one open Part time Supervisor position.

2. SCRAM Systems - Probation has met with a SCRAM Systems representative and based on the quote provided, it appears feasible for Probation to enter into a contract for their services. This Director is waiting to hear from the State if Tioga County will be receiving Pre-Trial Release funding for 2023-2024 prior to making a final decision. As explained in Committee last month, SCRAM CAM (Continuous Alcohol Monitor) is a unit that attaches to your ankle and monitors alcohol use. The SCRAM Remote Pro is a hand-held alcohol monitoring device. The intent is to enhance the resources available to the Courts and Probation to monitor alcohol offenders.
3. Probation has scheduled a meeting with representatives from the Tioga County Department of Social Services and the County Attorney's Office to develop "Pathways to Placement." The meeting is scheduled for July 18, 2023. Developing agreed upon Pathways, will eliminate confusion about each agency's responsibilities in the placement process.
4. New York State Office of Children and Family Services and Division of Criminal Justice Services released the Raise the Age (RTA) Comprehensive Fiscal Plan for 2023-2024. The plan gives counties the opportunity to receive 100% funding for programming related to Raise the Age youth (16- & 17-year-olds). Tioga County Probation and The Department of Social Services work collectively on the plan each year to recoup as much as possible for services provided to RTA youth. The plan is due by June 30, 2023.

**Update:** The Tioga County RTA Plan was submitted on June 22, 2023.

5. This Director attended the Council of Probation Administrators (COPA) conference in Oswego County from June 26, 2023, to June 28, 2023.

**Juvenile Delinquency Services:**

June of 2023- There were three Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. The tickets were issued for charges which include Attempted Assault, Criminal Possession of Stolen Property, and Criminal Mischief. Due to the nature of the offenses and/or apparent treatment needs, all matters were referred to the County Attorney's Office for possible petition to

Family Court. One placed in secure detention; one placed in unsecure detention.

**ATI Programs:**

- Electronic Monitoring - There are currently two individuals being monitored via the VCheck24 phone app GPS electronic monitoring system and one defendant with the traditional ankle monitor.
  
- Community Service - WWP has resumed operation.

Court Ordered Investigations: 36 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 185 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 20 defendants/respondents have violation petitions pending against them in criminal & family court.

**Personnel:**

- One Vacant Probation Officer position
- One Vacant Part Time Probation Supervisor position
- One unfunded Probation Officer position

**Resolution:**

- Approve Alternatives to Incarceration Service Plan 2023-2024  
(Committee agreed to move resolution forward)

**OFFICE OF EMERGENCY SERVICES:**

Budget on track – spreadsheets attached.

**Old Business:**

**Communications Project:**

Motorola is currently working on a change order to update the project and add the tower site construction and our own core.

Ron Lanouette of the Law Department reported that he sent out the Leases to property owners during the week of June 26th, 2023.

There has been no response from Motorola regarding the information needed by American Tower to give us an estimate of rental costs to place our equipment at their Spencer site.

Sometime during the month of July Motorola and MNI will visit the sites where the towers will be built to gather specific data regarding the exact locations, elevations and make sure there are no obstructions that could block microwave paths.

The Sheriff's Office has reported that they are experiencing increased failures of their existing portable radios. They reinforced that the radio issues are becoming an Officer safety issue. The base radios will be checked on July 3rd to see if there are any issues that would affect the receivers and create problems with portable radio traffic. Portables are now obsolete and starting to fail. Has gotten worse over past month.

We can replace the Sheriff's Office portable radios in advance of the new system with multi-band portables that can be used with the current system as well as the new system once it is constructed. The cost for 50 radios will be approximately \$375,000. We can pay for these utilizing existing SICG Formula Grant money that has to be spent by 12/31/23. We can adjust the number of radios included with the project later.

#### CAD Project:

Our IT staff is actively working with State IT to get the State Police vehicles added to the system.

#### EMS:

EMS Coordinator, Curtis Hammond, is working to update the County's EMS Mutual Aid Plan.

The EMS Coordinator is collecting historical data to identify gaps in EMS Coverage and Response. He will continue to monitor current trends with EMS response in the County and develop potential plans for improvement.

#### Emergency Management:

We are continuing to assist with the County Hazard Mitigation Plan. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and information from the County and other local governments.



We have been participating with the State in monitoring Air Quality affected by the Canadian Forest fires. We received masks for distribution last Thursday. They have been made available at 56 Main Street.

Threat Assessment Management Program:

The Threat Assessment Management Draft Plan has been completed. We will be identifying stakeholders to participate in the program.

Fire:

Fire Investigation has been busier than normal with 6 investigations.

Resolutions:

No Resolutions

**SHERIFF'S OFFICE:**

Budget:

- Revenues are \$307,514 which is 56% of the budget. Expenditures are at \$5,467,298 which is 52% of the budget. Inmate Boarders are at \$152,212 which is 101% of the budget.
- Update on vacancies – Civil Office 1 open part-time Civil Deputy position; Corrections Division - 6 open Corrections Officer positions. 2 open part-time Cook positions. There is no Corrections Officers on light duty; 2 Corrections Officers on military deployment. 2 new Corrections Officer starting July 5<sup>th</sup> and 17<sup>th</sup>; Road Patrol - 1 open Deputy position; 1 Deputy currently on light duty; 1 Deputy attending the Broome County Law Enforcement Academy; 2 unfunded Deputy positions; E911 Emergency Communications Center 1 open full-time positions; Records All positions are filled. Administration- 1 open Captain position as of 6/09/23.

Labor Issues:

- T.C.L.E.A. (Law Enforcement) negotiations are complete.
- N.C.E.U. (Jail Union) negotiations are ongoing.
- Litigation - ongoing.

Budget:

1. Revenues are \$307,514 which is 56% of the budget. Expenditures are at \$5,467,298 which is 52% of the budget. Inmate Boarders are at \$152,212 which is 101% of the budget.

Current Projects:

1. Pistol Permit database changeover in progress, working on data conversion.
2. Jail camera replacement project progressing.
3. In the planning phase for the VESTA Next Gen 911 system.
4. Firearm changeover completed.
5. Body worn camera project.
6. RFP for jail medical contract.

Miscellaneous:

1. Average daily inmate population for the month of June 2023 was 39. There was an average of 6 Federal inmates (180 days) and 2 board-in inmates (67 days) for the month.

Resolutions:

1. Resolution to Authorize the submission of 2022-2023 PSAP Operations Grant Sheriff's Office.
2. Resolution authorize contract with Axon Enterprise Inc. for Body Worn Cameras for Sheriff's Office  
(Committee agreed to move these resolutions forward)

**CORONER:**

Resolution:

1. Resolution to Transfer Funds to Purchase iPad for Coroners.  
(Committee agreed to move resolution forward)

**EXECUTIVE SESSION:**

Administrative Coroner Bennett requested an Executive Session. Legislator Roberts made a motion; Legislator Standing seconded, to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Time commenced 3:20pm; time adjourned 4:17pm. Attendance - three Legislators along with Coroner Stewart Bennett, Chairperson Sauerbrey, County Attorney Peter DeWind, Legislative Clerk, Cathy Haskell.

Respectfully submitted,

Debora Stubecki, Office Specialist III  
Office of Emergency Services

DRAFT





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A3410 Fire</b>							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-670.00	.00	-4,330.00	13.48*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-10,000	0	-10,000	-645.00	.00	-9,355.00	6.5%*
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	39,612	0	39,612	28,059.77	.00	11,552.23	70.8%
A3410 510050 All Other(On Call ,	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	285.58	.00	714.42	28.6%
A3410 520080 Clothing	500	0	500	54.00	.00	446.00	10.8%
A3410 520130 Equipment (Not Car	9,000	0	9,000	2,231.05	110.70	6,658.25	26.0%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	.00	.00	400.00	.0%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	0	298,397	298,397	148,962.85	.00	149,434.15	49.9%
A3410 520215 Personal Protectiv	6,000	19,144	19,144	.00	.00	19,144.19	.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 GIs	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	1,015.80	.00	984.20	50.8%
A3410 540140 Contracting Servic	8,000	0	8,000	2,670.51	.00	5,329.49	33.4%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540144 Ems Instructors	10,000	0	10,000	5,848.20	.00	4,151.80	58.5%
A3410 540180 Dues	1,200	200	1,400	1,256.00	.00	144.00	89.7%
A3410 540220 Automobile Fuel	2,000	0	2,000	1,358.84	.00	641.16	67.9%
A3410 540320 Leased/Service Equ	1,000	0	1,000	718.94	-53.10	334.16	66.6%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	-200	2,800	1,167.92	.00	1,632.08	41.7%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	12.69	.00	87.31	12.7%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	4,000	0	4,000	1,834.40	.00	2,165.60	45.9%
A3410 540410 Nursing Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	39.05	.00	260.95	13.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620 Software Expense	500	0	500	223.84	.00	276.16	44.8%
A3410 540630 Stationery Supplie	2,000	0	2,000	316.31	.00	1,683.69	15.8%
A3410 540640 Supplies (NOT Offi	1,500	0	1,500	162.33	.00	1,337.67	10.8%
A3410 540660 Telephone	2,000	0	2,000	487.10	.00	1,512.90	24.4%
A3410 540731 Training/State Req	0	0	0	.00	.00	.00	.0%
A3410 540733 Training/All Other	2,500	0	2,500	456.00	85.00	1,959.00	21.6%
A3410 581088 State Retirement F	7,587	0	7,587	11,395.86	.00	-3,808.54	150.2%*
A3410 583088 Social Security Fr	2,246	0	2,246	2,275.19	.00	-28.73	101.3%*
A3410 584088 Workers Compensati	4,898	0	4,898	4,421.35	.00	476.67	90.3%
A3410 584588 Life Insurance FRI	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insurance	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	59	0	59	55.09	.00	3.59	93.9%
<b>A3640 Emergency Mgmt Office</b>							
A3640 427010 COVID19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COVID19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 445100 COVID19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	142,523	0	142,523	79,673.89	.00	62,849.11	55.9%
A3640 510020 Part Time/Temporar	10,868	0	10,868	.00	.00	10,868.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	65.71	218.00	416.29	40.5%
A3640 540070 Car Maintenance	2,000	0	2,000	390.98	.00	1,609.02	19.5%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	1,226.76	2,773.24	.00	100.0%
A3640 540360 COVID Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COVID Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	500	0	500	.00	.00	500.00	.0%
A3640 540560 Repairs	0	0	0	.00	.00	.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	876.30	399.95	1,723.75	42.5%
A3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088 State Retirement F	0	0	0	2,662.66	.00	-2,662.66	100.0%*
A3640 583088 Social Security Fr	7,413	0	7,413	5,269.70	.00	2,143.22	71.1%
A3640 584088 Workers Compensati	2,398	0	2,398	1,460.14	.00	937.50	60.9%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	68	0	68	75.69	.00	-7.83	111.5%*
A3640 586088 Health Insurance F	25,721	0	25,721	29,380.48	.00	-3,659.98	114.2%*
A3640 588988 Eap Fringe	29	0	29	18.19	.00	10.32	63.8%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	336,871	311,541	648,412	335,094.17	3,533.79	309,784.14	52.2%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT SOUTH APALACHIN  
ROAD, APALACHIN, NEW YORK TO INSTALL,  
HOUSE, AND MAINTAIN A COMMUNICATIONS  
TOWER

WHEREAS: It is necessary for Tioga County to lease a portion of property to install, house, and maintain a communications tower and access road; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the property located at South Apalachin Road, Apalachin, New York for the installation of a communications tower; and

WHEREAS: The owners of the property, Timothy and Catherine Card, agreed to lease a portion of the property to Tioga County for construction and maintenance of the communications tower and installation of a fence, communications shelter, generator, and access road; and

WHEREAS: The lease of said property is for a period of fifteen years with an additional fifteen-year renewal at an annual rate of eight thousand four hundred dollars (\$8400 USD) to be paid annually in one lump sum payment; and

WHEREAS: There are sufficient funds in Account A3021.540320.E911 to cover said cost; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Timothy and Catherine Card for the lease and easement of property located at South Apalachin Road, Apalachin, New York which lease shall commence based on the date Tioga County commences construction on the property.

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23

EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT 54 DODGE ROAD,  
SPENCER, NEW YORK TO INSTALL, HOUSE, AND  
MAINTAIN A COMMUNICATIONS TOWER

WHEREAS: It is necessary for Tioga County to lease a portion of property to install, house, and maintain a communications tower and access road; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the property located at 54 Dodge Road, Spencer, New York for the installation of a communications tower; and

WHEREAS: The owner of the property, Douglas Brock, agreed to lease a portion of the property to Tioga County for construction and maintenance of the communications tower and installation of a fence, communications shelter, generator, and access road; and

WHEREAS: The lease of said property is for a period of fifteen years with an additional fifteen-year renewal at an annual rate of eight thousand four hundred dollars (\$8400 USD) to be paid annually in one lump sum payment; and

WHEREAS: There are sufficient funds in Account A3021.540320.E911 to cover said cost; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Douglas Brock for the lease and easement of property located at 54 Dodge Road, Spencer, New York which lease shall commence based on the date Tioga County commences construction on the property.



REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT 246 DAVIS ROAD, TOWN  
OF RICHFORD, NEW YORK TO INSTALL, HOUSE,  
AND MAINTAIN A COMMUNICATIONS TOWER

WHEREAS: It is necessary for Tioga County to lease a portion of property to install, house, and maintain a communications tower and access road; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the property located at 246 Davis Road, Town of Richford, New York for the installation of a communications tower; and

WHEREAS: The owner of the property, Andrew Hanson, agreed to lease a portion of the property to Tioga County for construction and maintenance of the communications tower and installation of a fence, communications shelter, generator, and access road; and

WHEREAS: The lease of said property is for a period of fifteen years with an additional fifteen-year renewal at an annual rate of eight thousand four hundred dollars (\$8400 USD) to be paid annually in one lump sum payment; and

WHEREAS: There are sufficient funds in Account A3021.540320.E911 to cover said cost; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Andrew Hanson for the lease and easement of property located at 246 Davis Road, Town of Richford, New York which lease shall commence based on the date Tioga County commences construction on the property.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT 110 C BABCOCK ROAD,  
NICHOLS, NEW YORK TO INSTALL, HOUSE, AND  
MAINTAIN A COMMUNICATIONS TOWER

WHEREAS: It is necessary for Tioga County to lease a portion of property to install, house, and maintain a communications tower and access road; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the property located at 110 C Babcock Road, Nichols, New York for the installation of a communications tower; and

WHEREAS: The owner of the property, Chet Babcock, agreed to lease a portion of the property to Tioga County for construction and maintenance of the communications tower and installation of a fence, communications shelter, and access road; and

WHEREAS: The lease of said property is for a period of fifteen years with an additional fifteen-year renewal at an annual rate of eight thousand four hundred dollars (\$8400 USD) to be paid annually in one lump sum payment; and

WHEREAS: There are sufficient funds in Account A3021.540320.E911 to cover said cost; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Chet Babcock for the lease and easement of property located at 110 C Babcock Road, Nichols, New York which lease shall commence based on the date Tioga County commences construction on the property.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23 MODIFY 2023 BUDGET AND  
APPROPRIATION OF FUNDS  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2023 budget and appropriation of funds; and

WHEREAS: The Office of Emergency Services has a need to transfer monies from the State Interoperable Grant 2018 and State Interoperable Grant 2019 Contracting Services line to Equipment not Car line for the purchase of portable radios and chargers for the Road Patrol Division; therefore be it

RESOLVED: That the 2023 budget be modified and appropriation of funds be made as follows:

FROM:	A3415.540140.IO18F Contracting Services	\$22,934.43
TO:	A3415.520230.IO18F Radio & Equipment	\$22,934.43

FROM:	A3415.540140.IO19F Contracting Services	\$310,406.26
TO:	A3415.520130.IO19F Equipment not Car	\$310,406.26

# Budget

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A3021 - Enhanced E911	411400 - Emergency Telephone E911 Surch	\$0.00	\$0.00	\$0.00	
	411401 - E911 Surcharge Upgrade	\$0.00	(\$550,000.00)	(\$550,000.00)	
	<b>Org Total:</b>	<b>\$0.00</b>	<b>(\$550,000.00)</b>	<b>(\$550,000.00)</b>	
	520130 - Equipment (Not Car)	\$0.00	\$500,000.00	\$500,000.00	
	540140 - Contracting Services	\$15,000.00	\$50,000.00	\$35,000.00	
	540320 - Leased/Service Equipment	\$0.00	\$0.00	\$0.00	
	<b>Org Total:</b>	<b>\$15,000.00</b>	<b>\$550,000.00</b>	<b>\$535,000.00</b>	
A3410 - Fire	415880 - Fire/Ems Reimbursements	(\$5,000.00)	(\$5,000.00)	\$0.00	CPR/First Aid classes - increased student enrollment
	427010 - Refunds Of Prior Years Expense	\$0.00	\$0.00	\$0.00	
	433060 - State Aid-Homeland Security	\$0.00	\$0.00	\$0.00	
	433200 - State Aid-Emergency Medical Se	(\$10,000.00)	(\$15,000.00)	(\$5,000.00)	
	<b>Org Total:</b>	<b>(\$15,000.00)</b>	<b>(\$20,000.00)</b>	<b>(\$5,000.00)</b>	
	510050 - All Other-On Call,Cloth,Stipe,	\$10,000.00	\$10,000.00	\$0.00	Possible OT, Meals, Per Diem
	520020 - Audio Visual Equipment	\$3,000.00	\$3,000.00	\$0.00	
	520030 - Batteries (Portable)	\$1,000.00	\$1,000.00	\$0.00	
	520080 - Clothing	\$500.00	\$500.00	\$0.00	
	520130 - Equipment (Not Car)	\$9,000.00	\$18,000.00	\$9,000.00	Vehicles need lights & equip
		\$0.00	\$0.00	\$0.00	
	520160 - Fire & Alarms Equipment	\$400.00	\$400.00	\$0.00	
	520190 - Nursing Equipment	\$2,500.00	\$2,500.00	\$0.00	
	520191 - Emergency Equipment	\$0.00	\$0.00	\$0.00	
	520215 - Personal Protective Equip	\$6,000.00	\$8,000.00	\$2,000.00	Increased Prices
	521130 - Equipment (Not Car)	\$5,000.00	\$5,000.00	\$0.00	
	540070 - Car Maintenance	\$2,000.00	\$2,000.00	\$0.00	
	540140 - Contracting Services	\$8,000.00	\$8,000.00	\$0.00	
	540144 - EMS Instructors	\$10,000.00	\$12,000.00	\$2,000.00	Increase in the number of students



540141 - GIS Create & Maintenance	\$0.00	\$0.00	\$0.00
540180 - Dues	\$0.00	\$0.00	\$0.00
540220 - Automobile Fuel	\$4,000.00	\$4,000.00	\$0.00
540360 - Meals/Food	\$0.00	\$0.00	\$0.00
540390 - Mileage Expense	\$0.00	\$0.00	\$0.00
540420 - Office Supplies	\$0.00	\$0.00	\$0.00
540510 - Radio Repairs	\$500.00	\$500.00	\$0.00
540540 - Reimbursements	\$0.00	\$0.00	\$0.00
540560 - Repairs	\$500.00	\$500.00	\$0.00
540581 - Security Systems & Svc	\$0.00	\$0.00	\$0.00
540640 - Supplies (Not Office)	\$0.00	\$0.00	\$0.00
540660 - Telephone	\$3,000.00	\$3,000.00	\$0.00
540733 - Training/All Other	\$1,000.00	\$1,000.00	\$0.00
<b>Org Total:</b>	<b>\$25,200.00</b>	<b>\$25,200.00</b>	<b>\$0.00</b>
<b>Grand total for all Orgs:</b>	<b>\$108,450.00</b>	<b>\$102,700.00</b>	<b>(\$5,750.00)</b>

<b>2024</b>	
<b>Total Expenditures</b>	<b>\$672,700.00</b>
<b>Total Revenues</b>	<b>\$570,000.00</b>
<b>County Share</b>	<b>\$102,700.00</b>

\*\* Does not include FT/PT salaries & fringe

7/25/2023



A3410				
510010 - Fulltime	\$0.00		\$0.00	
510020 - Part Time/Temporary	\$39,612.00	\$53,430.00	\$13,818.00	Increase to \$66,821.24 - \$10K salary change for C Hammond; pending w/Personnel incl other PT staff - Total \$56,881.24 currently - Williams moved from 3640 to 3410; added C Hammond
A3640				
510010 - Fulltime	\$142,523.00	\$202,523.00	\$60,000.00	FT Deputy Director (Cornelius) added in 2023
510020 - Part	\$10,868.00	\$5,434.00	(\$5,434.00)	B Williams went to A3410 PT

**Financial:**

Budget: Within Budget - See attached spreadsheets

**Old Business:****Communications Project:**

Ron Lanouette of the Law Department has completed and mailed out leases to the four landowners of properties where we need to build tower sites. These four landowners are:

Tim Card, Apalachin Road, Apalachin.  
Andrew Hanson, Davis Road, Richford.  
Chet Babcock, Babcock Road, Nichols.  
Douglas Brock, Dodge Road, Spencer.

Representative from Motorola will be visiting these sites on August 22<sup>nd</sup> and 23<sup>rd</sup> to collect data for future civil and communications equipment work. Once data has been collected and plans are completed for building the tower sites, we will receive the cost estimates for the construction of these new sites. Motorola will be building the tower sites. The cost will be based on State Contract OGS Pricing.

The Sheriff's Office has reported that they are experiencing increased failures of their existing portable radios. They reinforced that the radio issues are becoming an Officer Safety Issue. The base radio system has been tested by Capital Area Communications who found that it is operating properly.

Since the Sheriff's Office portable radios are failing, we will be replacing their portables ahead of schedule. The 50 radios that will be purchased are Motorola APX8000 VHF/UHF P25 dual band portables with individual chargers, shoulder microphones, and leather carrying cases. The quote received for this purchase is \$347,940. Leather carrying cases will be supplied from another vendor and will cost \$2503.00 plus shipping costs. These can be paid for utilizing existing SICG18 and 19 grants that are scheduled to expire at the end of 2023.

**CAD Project:**

Our IT staff is still working with State IT to get the State Police vehicles added to the system. The connectivity issue between the state and county networks remains to be a problem that prevents the Mobile Data Terminals in the Troop Cars from accessing the county system.

The IT Department, Emergency Services, and 911 Center is working to add Fire Department Response Plans into the System. These Response Plans, once entered in the CAD database will provide information to dispatchers and responding personnel regarding the designated emergency units, special hazards, mater supplies, and mutual aid. This data entry will be very labor intensive and take time before it can reliably be placed in service and maintained. Ideally, once complete, it will provide information for emergency responders for each address in the county.

**EMS:**

The EMS Coordinator is collecting historical data to identify gaps in EMS Coverage and Response. He will continue to monitor current trends with EMS response in the County and develop potential plans for improvement.

Presently, the salary for EMS Coordinator is just above minimum wage. I am requesting that the salary for this position be increased by approximately \$10,000 annually. This increase will make the salary closer to the amount paid locally to paramedic level staff.

**Emergency Management:**

We are continuing to assist with the County Hazard Mitigation Plan. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and information from the County and other local governments.

**Threat Assessment Management Program:**

The first meeting with the police and applicable county agencies identified as participants of the Threat Assessment Management Program was conducted. A representative from DHSES was present and provided information regarding TAM Teams.

**Fire:**

County Fire Instructors completed teaching Basic Exterior Fire Operations and Interior Fire Operations Classes.

**Resolutions:**

H24 Execute Lease for Tower Site Property – Card - South Apalachin  
H25 Execute Lease for Tower Site Property – Brock – Spencer  
H26 Execute Lease for Tower Site Property – Hanson – Richford  
H27 Execute Lease for Tower Site Property – Babcock - Nichols  
H36 Modify 2023 Budget and Appropriation of Funds