

ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS
Tuesday, January 4, 2022
MINUTES

ATTENDANCE:

Legislators Brown, Standinger, Hollenbeck & Ciotoli

Commissioners Toombs and Wahls

Guests: Martha Sauerbrey, Cathy Haskell, and Pete DeWind

APPROVAL OF DECEMBER MINUTES: Motion by B. Standinger, second by J. Brown, all in favor, carried.

FINANCIAL UPDATE/BUDGET:

New Year Budget 2022 Report was presented with 2021 year-end final expenses.

The Cybersecurity Remediation Grant period was extended through Dec. 31, 2023.

The purpose of this grant was briefly reviewed to inform new legislators.

Claims were submitted for EVE Grant (\$17,694.07) and TIER Grant (\$50,356.46) on 12/3/21, reimbursements are expected within the next month.

OLD BUSINESS:

New Legislation from Albany: Chapter Law 727 requires creation of a statewide absentee ballot tracking system; 746 establishes an electronic absentee ballot application online; 763 moves up the timeline for canvassing absentee, military, and special ballots, and shortens timeline to canvass affidavit ballots; and, 781 increases early voting hours on weekends to eight hours per day.

Planning – BOE Staffing and Space Requirements approved, with hiring to begin within the first quarter of 2022.

- Box truck drivers, part-time clerks
- Space – solution presented by Gary Hammond via email

NEW BUSINESS:

Redistricting Committee Meeting – Meetings with Elaine Jardine, Bill Ostrander, Brian Goodrich, Peter DeWind and both Election Commissioners with Local Law presented in January. The proposed and approved Legislative lines and maps are available on-line.

Awaiting 2022 Political Calendar from NYSBOE. Petition dates and Primary Election TBD.

The BOE Annual Report to NYSBOE is due not later than January 21st.

NYSECA Winter Conference in Albany is postponed until March 1-4 because of increased Covid concerns.

PERSONNEL:

Commissioner Wahls will be taking 4 weeks Family Medical Leave, beginning in mid to late January.

Staffing changes - PT Election Clerks and ED Drivers for voting machines within first quarter of 2022. They will be hired bi-partisanly.

RESOLUTIONS: None