

# **PUBLIC SAFETY MEETING**

**November 5, 2024**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 5, 2024 at 2:30 PM.

## **Present:**

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Bob Williams	Coroner
William Standinger	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
William Ellis	Deputy Director, Emergency Services
Sheriff Gary Howard	Sheriff's Office

## **Guest:**

Jackson Bailey	County Administrator
Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk

## **Absent:**

Barb Roberts	Legislator
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## **APPROVAL OF MINUTES:**

**Approval of October 8, 2024 minutes:** *Minutes will be carried over to the December 3rd meeting due to lack of quorum.*

## **PROBATION – Brian Cain:**

## **FINANCIAL:**

- Expenditures are at 72.5% of the budget.

## **NEW BUSINESS:**

- Staffing – one unfilled Probation Officer position.
- Training – newest officer completed Fundamentals of Probation training in October. Probation Departments in the Southern Tier are being encouraged to develop their own training academy. Two officers are volunteering to do this. Once a Probation Officer is hired, they must be trained in 6 months. SOGIE training has been completed so we can turn on new features.
- SUV – hope to purchase by the end of November.
- Atlas digital platform – is an evidenced based program. We used this in paper form for years. Would like to propose a 3-year contract. Can get reimbursement thru raise the age.
- Village of Owego Halloween – staff participated in and had a blast.
- Clean Slate Act – 11/16/24 the law goes into effect. Office of Court Administration has 3 years from 11/16 to figure out how they are going to do it. Will be meeting with the County Attorney to discuss further. This will affect thousands of records.
- Waverly Office Space – Mental Hygiene is getting ready to move into their new building. Probation currently uses office space at Waverly Police Department. Would like to find some professional space in the new building, however, there may be no space available now as others are utilizing it.

- Juveniles – there were 2 in October; 34 as of today.
- Electronic Monitoring – continues to remain steady. Weekend Work Program (WWP) is dwindling.
- 30 People at Pre-Trial; Court Ordered Investigations were 47; Supervision 177 cases; Violation of Probation 17 petitions.

**PERSONNEL:**

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

**RESOLUTIONS:**

- **Resolution To Approve a Contract between the Tioga Co. Probation Dept. and the Family & Children’s Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment and Treatment Services in the Journey Project**  
A resolution was presented to contract with the Family and Children’s Society at \$123,840 annually.
- **Resolution To Contract with National Test Systems for Instant Urine Tests and Lab Testing**  
A resolution was presented to contract with National Test Systems from November 1, 2024 through October 31, 2027.

*(Resolutions will be discussed at Workshop as there is no quorum)*

**OFFICE of EMERGENCY SERVICES – Corinne Cornelius:**

**FINANCIAL:**

- Budget is on track.

**OLD BUSINESS:**

- Radio Project – gave update on the project. Motorola is looking at breaking ground in December.
- Carmichael & Pople failed structural assessments.
- RFP with Prospect Tower – Highway is assisting with creating an RFP for a driveway, new roof and tree work.
- PA State Police had a shelter we could use at Roundtop which is a tremendous cost savings. We cancelled the order for the Ballou Rd. shelter.
- Motorola was onsite October 30<sup>th</sup>. Pre-construction meeting will be scheduled.
- CAD is working well. Other fire departments are joining, as well as EMS agencies.

**EMERGENCY MANAGEMENT:**

- Grants workshop – Will and Corinne both attended the workshop in Syracuse on October 10<sup>th</sup>.
- Attended Regional Onondaga Fire Coordinators meeting on October 25<sup>th</sup>. An all-terrain rescue vehicle (Sherp) demo was given. It is available for a demo if we are interested.
- TAM team is beginning to meet more. Bob Williams and Jordan Zelesnikar attended the summit.

**FIRE:**

- Fire Depts have been very busy. Small brush fires – 23 acres in Berkshire; 6.3 acres in Halsey Valley yesterday. A burn ban was issued last week. Tompkins had a huge fire.
- Will & Corinne will be attending regional fire meeting Wednesday thru Friday.
- Looking at having a training at PSB on caring for the Amish.
- Open House in Spring – would like to do one for responders and families. There would be some vendors, NYSEG and the Health Department could attend, as well as have food trucks. This way responders could see what we do and bring their families. Would like to do this on a Saturday in the

Spring. Director Cornelius asked if that would be permissible; Chair Sauerbrey didn't see a reason why it could not be done.

**PERSONNEL:**

- William Ellis is doing well at learning his new duties and is proving to be an asset to the department.

**RESOLUTIONS:**

- **Acceptance of the Application for Kenneth Coleman to the Tioga County Haz-Mat Team**  
A resolution was presented requesting authorization to add Kenneth Coleman to the Haz-Mat Team.
- **Appropriation of Funds Authorize Acceptance of the FY2023 Domestic Terrorism Prevention Grant**  
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of Emergency Management Planning Grant (EMP24) and Appropriation of Funds**  
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of 2024 Homeland Security Grant (SHS24) and Appropriation of Funds**  
A resolution was presented requesting authorization to accept this award and appropriate funds.

*(Resolutions will be discussed at Workshop as there is no quorum)*

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are at \$428,420.12 which is 80% of the budget. Expenditures are at \$10,434,062.78 which is 83% of budget. Inmate boarders are at \$155,795.07 which is 104% of the budget.

**PERSONNEL:**

- Update on Vacancies:
  - Civil:
    - One vacant part-time Civil Deputy position.
  - Corrections:
    - 3 Corrections Officer positions.
    - 1 part-time Cook position
    - 1 Corrections Officer is on light duty
    - 1 Corrections Officer is on military deployment (probably until May)
  - Road Patrol:
    - 2 vacant Deputy positions
    - No Deputies are on light duty
  - Communications:
    - 2 vacant E911 Dispatcher positions.
  - Records:
    - All positions are filled.
  - Administration:
    - All positions are filled.

**NEW BUSINESS:**

- Inmate population is 47.
- No contract with Road Patrol
- Garage is done – Buildings & Grounds did a great job.
- License Plate Reader – contract has been signed.

**RESOLUTIONS:**

- **Authorize Acceptance of 2025 NYS PTS Grant and Appropriation of Funds & Modify 2024 Budget**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

- **Authorize Acceptance of 2024-2025 NYS TOP-DWI High Visibility Engagement Grant and Appropriation of Funds**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

*(Resolutions will be discussed at Workshop as there is no quorum)*

**ADJOURNMENT: Meeting was adjourned at 3:05 PM**

Respectfully Submitted,

*Diane Rockwell*

Diane Rockwell  
Secretary to the Sheriff  
11/5/24