

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
June 5, 2018**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen

Staff: LeeAnn Tinney, Linda Sampson, Rita Hollenbeck

Guests: Bryant Myers, Becca Maffei

MINUTES

- Approval of minutes from May 8, 2018 - Legislator Weston asked for approval of minutes from the May 8, 2018 committee meeting. Legislator Roberts made a motion to accept the May 8, 2018 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh was not in attendance.

Due to the guests at this meeting, Ms. Tinney wanted to discuss the following two resolutions in case there were any questions:

F10-Declaration of Excess Property and Approve Sale of Property to TCIDA –

Bryant Myers, IDA, was present to answer any questions. Ms. Tinney reported this resolution is asking for the transfer of 2 acres of the County owned property located out on Corporate Drive to the IDA. The purpose is to allow excess to the Town gravel pit property. There is an interested party for a manufacturing project producing 65 -70 jobs. To excess the property this portion of the County property is needed. The IDA had an appraisal done on the 2 acres and ordered a survey that is not complete yet. The estimated value on the 2 acres is \$12,900.00. Upon recommendation by the County Attorney, Peter DeWind, a resolution was created to allow this transaction to take place. The IDA Board meets tomorrow night and they will decide whether they will commit to the purchase, but at this time we looking for legislative approval from this committee. Ms. Tinney added that this will not only provide excess to the property, but allow for water and sewer line to be extended. In addition, Ms. Tinney reported the IDA had the balance of the property appraised and surveyed. The result was an appraised value of \$45,000.00 for approximately 25 acres.

Ms. Tinney also asked all departments at the last Leader's Meeting if there was any need or interest in this property and everyone responded with having no interest. After a few questions and a short discussion, all were in favor in moving this resolution forward.

F09-Authorizing Legislative Chair Signature on Finger Lakes Wine Country Tourism Marketing Association Agreement and Authorizing Payment of Annual Fee –

Becca Maffei, Tourism, was present to answer any questions. Ms. Tinney indicated there have been many discussions about the County's membership in the Finger Lakes Wine Country Tourism Marketing Association (FLWCTMA) and that there would be a \$60,000.00 per year commitment for three years. There has not been a formal agreement until now. First, the resolution asks for the Legislative Chair's signature on the agreement. Second, the resolution asks that the checks be made payable to the LDC and the LDC would then make the payment to the FLWCTMA. Doing it this way would increase Tourism's budget, as well as, increase the ability to obtain additional funding for marketing purposes through the I Love NY Grant applied for every year. After a few questions and a short discussion, all were in favor in moving this resolution forward.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan distributed his monthly report highlighting Agriculture and Horticulture, Regional Dairy and Field Crops, 4-H Youth Development, Family Development, Youth Employment, EatSmart NY, Community Development and miscellaneous updates for the month of May. Mr. Fagan reviewed his report.

ECONOMIC DEVELOPMENT & PLANNING

Ms. Tinney reported the following:

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **239 Reviews**
 - County Case 2018-013: Village of Owego, Use Variance, American Legion Post 401 – The applicant wishes to host weekly Bike Night events for motorcycle riders for ten weeks during the summer. Staff recommended disapproval of the use variance and TCPB unanimously carried the vote. This went back to the Village and the Village did override to allow with several contingencies.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance with the following:
 - Town of Richford – Assisting with an upcoming fall deadline Technical Assistance Grant from the Preservation League of NYS to fund an updated historic building condition report on the Richford Graded School.
 - Village of Spencer – Developed a Request for Quotations to solicit costs of historic restoration of the baseball grandstand.
 - Town of Nichols – Assisting with the local approvals process for two proposed local laws; solar and site plan review regulations that will be incorporated in the existing town zoning code.
 - Town of Candor – Cornell Design Connect award the Town of Candor a project for the Fall 2018 semester to create an overall master plan for the Candor Community Park on the Town Hall property.
 - Village of Waverly – Participating on Waverly Glen Park CFA grant project committee to complete the first phase of improvement projects. Have brought on Haas Landscape Architects and Shumaker Engineering as consultants. Also encourage VOW to update their 1981 Comprehensive Development Plan.
 - Village of Newark Valley – Assisting with their repeat CFA to NYS OPRHP for restoration of all exterior windows in the municipal building.
- **Other** – Ms. Jardine continues to contribute on the following projects:

- TBEX 2018 Conference planning - ongoing
- Hazard Mitigation Plan Update – ongoing
- Succession Planning (Institute for Advancement) – ongoing
- Owego Parkview Historic Tax Credit Application - ongoing
- ITCS Department Local Government Efficiency Program grant - providing assistance with CFA
- Solar Power Training (June 20 and 21)
 - Planning, zoning and SEQR
 - PILOTS and other financial incentives
 - Building code permitting and inspecting

Resolution – The following resolution was presented and approved:

F06 – Appoint Member (Robertson) to the Tioga County Planning Board

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:
 - Finger Lakes Wine Country Tourism Marketing Association – Attended the monthly meeting.
 - Regional Council – Attended the following meetings:
 - Executive Committee
 - Work Group Retreat – Held at Tioga Downs; great event, well attended.
 - Advanced Manufacturing Work Group
 - Workforce Development Work Group
 - Broome CCE - NY Grown & Certified – Ms. Jardine and Ms. Woodburn attended this meeting. Also, a phone conference was held yesterday to look at regionally dispersing funds. Looking to Ag Advisory Committee for input on what would work best for Tioga County; specifically interested in what kind of marketing efforts should be done to make sure our farmers are aware of this opportunity. Chair Weston suggested Ms. Tinney call Cub Frisbie, Chairman of the Farm Bureau, for information; he is a farmer and very informative.
 - Village of Owego – Met with BMTS and the Village of Owego to discuss a parking study for the Village to begin after the Strawberry Fest.
 - Chamber of Commerce – Presented the housing study to the Chamber to raise awareness.
 - Leader's Meeting
 - WATS – On the radio with Chuck Carver to talk about the Tioga Women Lead Event and some Economic Development activities going on. Ms. Tinney has been invited back.
- **Project Updates**
 - Gateway – Continue to assist with MWBE goals. Ms. Tinney reported Senator Akshar is heading the committee that is studying the impact of MWBE in Upstate NY. There is a You-Tube video of the last committee meeting and suggested to everyone to check it out.

- Parkview - Construction on going.
 - Owego Freehold – Continue to be challenged by where to pull fill from.
 - Owego Gardens 2 – Had to revisit the plans due to a change in one of the roads; received the okay from the Village to allow a non-loop. This project can move forward; Ms. Jardine and Mr. Myers are working together on an approval schedule.
 - Project Steel – This Town of Owego project is moving forward. Talked about earlier in the meeting; the Board did approve the project.
 - Village of Owego – NY Main Street CFA 2018 application; Ms. Saraceno has received a lot of interest and will be making application on behalf of the Village for the North Avenue area.
- **State Leads** – Responded to the following State leads with no response yet:
 - Project Lithium
 - Project Stroller
- **Ag Economic Development**
 - Zackary Baker – Begins employment on Monday, June 11, 2018. Looking forward to connecting him with the NY Grown Certified Program, CCE (Barb Neal), ARG and the Farm Bureau.
- **Other**
 - Housing Study - Presented to Chamber of Commerce.
 - Workforce Development – Flyer and press release was in the committee packet. An ad for the following was in the Owego Pennysaver:
 - AAP (Accelerated Apprenticeship Program) - Anticipated start date is mid-July. SUNY will be providing the instructor. Interviewing and testing will be held in this building.
 - ✧ Participating Companies
 - ✓ Wagner Lumber
 - ✓ Crown Cork & Seal
 - ✓ Applied Technology
 - ✓ Granite Works
 - ✓ Crowley
 - School Districts Discussions/Participation – Providing the training space.
 - ✧ Waverly Central School District - They have a Work Based Learning Program that they are rolling out. Looking at how we can assist or participate in some way.
 - ✧ Tioga Central School District - Met the new Superintendent, Dr. Hamilton, and learned a few things about smaller school districts.
- Ms. Tinney reported that the goal is to pull all the schools together to discuss workforce development.

Ms. Tinney reported Brittany Woodburn is taking the lead on this project and is doing a great job. This program is going to be presented to the Regional Council and the Advanced Manufacturing Group. This training is not for Tioga County residents only, it is open for anyone to apply. Sheri McCall and Lisa Doland, Department of Labor, are providing assistance in setting up the program.

This is a competitive program. Applications are submitted, the participating businesses will review the applications and will have a say in who is to be interviewed. The candidates will be interviewed and the business will choose who they want to participate in the program.

- Consolidated Funding Application – Window for applications opened on May 1st and closes July 27th. At this point, it looks like there are four applications coming out of Tioga County. Will continue to get the word out.
- Opportunity Zone - A Federal program; submitted 2 census tracts for Tioga. Final designation by end of May; haven't heard anything yet.
- Tioga County Property Development Corp. (Land Bank) - Board held first meeting in May.
 - Two new appointments to the Board (Baratta, Ayres) – Resolutions listed below.

Not on the agenda, Ms. Tinney reported information just brought to her attention regarding the Land Bank. The Land Bank funding has not been announced yet, but we need to position ourselves so that we are ready when the funding is announced. Ms. Saraceno has met with Mr. McFadden and they looked over the list of properties that are going up for foreclosure. Properties have been identified in the Village of Waverly, Owego and 1 in Town of Candor. What we're asking of the County is that properties be pulled off the list, so they could be made available to the Land Bank. Mr. McFadden will also be bringing these properties to the Finance Committee Meeting for discussion. After some discussion, Ms. Tinney distributed the list and will have Ms. Saraceno explain why these properties are to be looked at, as well as, look at a list of already existing problem properties of interest.

- TEAM Tioga- Goal Setting – Working on the two strategies following:
 - Market Tioga County - Quality of Life
 - ✧ Job Opportunities
 - ✧ Housing
 - ✧ Planning
 - ✧ Workforce Development
 - Build Municipal TEAM
 - ✧ Attend all Town/Village Board meetings through 2018 – Following are the May municipal meetings attended by TEAM Tioga:
 - ✓ Town of Owego
 - ✓ Village of Owego

- ✓ Town of Nichols
- ✓ Town of Barton
- ✓ Village of Spencer
- ✓ Town of Candor
- ✓ Village of Newark Valley
- ✓ Village of Waverly
- ✓ Town of Berkshire
- ✓ Village of Nichols
- ✓ Village of Candor
- ✓ Town of Spencer
- ✓ Town of Newark Valley

Ms. Tinney reported the reaction to TEAM Tioga attending these meetings has been positive.

- **Village of Owego DRI Grant Application** – Ms. Tinney reported TEAM Tioga put together an application to the State for a Downtown Revitalization Initiative for the Village of Owego in 30 hours; beginning at 10AM Thursday, completed and submitted by 4PM Friday. This application could mean 10 million dollars for the Village of Owego. Ms. Tinney had a copy for the committee to look at. Ms. Tinney proudly thanked the TEAM for a great job.

Resolutions - The following resolutions were presented and approved:

F01-Appoint Member (MBaratta) to the TCPDC

F02-Appoint Member (PAYres) to the TCPDC

F09-Authorizing Legislative Chair Signature on Finger Lakes Wine Country Tourism Marketing Association Agreement and Authorizing Payment of Annual Fee

F10-Declaration of Excess Property and Approve Sale of Property to TCIDA

F13-Authorize Salary Adjustment and Lump Sum Payment for L. Tinney

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:30 P.M.

Respectfully Submitted,

Linda Sampson, Administrative Assistant to Economic Development & Planning