

MINUTES
SEPTEMBER 2018 COMMITTEE MEETING
TIOGA COUNTY CLERK
Meeting Date: September 4, 2018

Present: Legislator W. Standing, Legislator L. Sullivan, Legislator D. Mullen, and Legislative Chair M. Sauerbrey

Absent: Legislator R. Huttleston

Staff Present: Andrea Klett, County Clerk; Suellen Griffin, Deputy County Clerk

MINUTES

Motion by Sullivan to accept August's minutes as presented, seconded by Standing, and unanimously carried.

FINANCIAL

The monthly financial reports were accepted as presented.

OLD BUSINESS

The Clerk reported that a new part-timer for the DMV was hired and their first day was September 4th. The person that was hired has a lot of experience in public service and the Clerk and DMV Supervisor think that they will be a good fit for the department.

The Committee suggested that the Clerk contact the Personnel department to clarify job descriptions within the DMV in light of the increased traffic due to Real ID and Enhanced Driver's Licenses and the potential for any retirements or promotions in the foreseeable future. The Clerk agreed and stated that she would follow up on this at the next regular Committee meeting.

Respectfully submitted,

Andrea Klett
Tioga County Clerk