

## **MEETING AGENDA**

**TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER**

**LEGISLATIVE COMMITTEE**

**January 4<sup>th</sup>, 2022**

**1:00 PM**

### MINUTES

- Approval of minutes of December 7, 2021

W. Walsh, Soil & Water

### DEPARTMENT REPORTS

- Director's Highlights
- Economic Development
- Planning
- Community Development
- Solid Waste

### FINANCIAL

- Economic Development Budget- new
- Planning Budget- new
- Solid Waste Budget- new

### NEW BUSINESS

- Resolutions



183 Corporate Drive - Owego, New York 13827 - (607) 687-3553

## ***Tioga County SWCD Hazard Mitigation Coordination Services 2021 Report***

The Tioga County Soil and Water Conservation District has contracted with the County to provide Hazard Mitigation Coordinator Services since 2013. Per the Federal Disaster Mitigation Act of 2000 local governments are required to prepare and update a hazard mitigation plan that addresses natural disasters. The District, as coordinator of the plan, works with the County and all 15 municipalities on project implementation. Priorities of the plan include flooding and flood mitigation projects, with the goal of reducing flooding and flooding impacts to our communities. Annually we monitor plan elements, identify projects to move forward and provide assistance with implementing these projects. Through this coordination the District has developed and fostered relationships with county and municipal leaders, allowing for more efficient and effective updates and implementation of the Hazard Mitigation Plan. Below is a brief list of assistance the District provided within the HMP framework in 2021:

### ***Assistance provided due to Federal Disaster Declarations:***

- Assisted Tioga County IDA, and municipalities with numerous FEMA Public Assistance project descriptions and permitting, design, bidding and construction oversight on select projects stemming from 2018 and 2019 disaster declarations.
- Notify municipal leaders of Hazard Mitigation funding and provide assistance with the application process
- Stream permitting assistance and technical advice
- Culvert assessment, design, and technical assistance
- Continually updating plan through monitoring of listed projects and identifying additional projects
- Assisting engineer working for Town of Nichols in permitting for Hunts Creek Rd FEMA work from 2018/19 disaster.
- Numerous site visits, technical and permit assistance for Town of Spencer on Hulbert Hollow Road from 2021 Declared Disaster Flash Flooding.
- Applied for DEC permits for Dry Brook Rd/Candor due to above event.

### ***Grant Funding and Application Assistance to Municipalities:***

- Tioga County IDA – working with the IDA to assess and plan for flood mitigation at Railroad Ave.
- Town of Newark Valley - submitted LOI to address three culverts that frequently sustain damage from flooding. The Town had not received communication back on these applications.

- Tioga County SWCD – submitted complete application for potential acquisition of two homes on Glenmary Drive.
- Upon release of the 2021 Hazard Mitigation Grant Program, the SWCD forwarded the application information to all municipalities and offered assistance, IDA was the only agency opting to apply (as mentioned above) for this round of funding.
- Town of Candor: SWCD applied for WQIP funding to replace an undersized culvert on Tuttle Hill Road.
- Village of Newark Valley received funding for buyout of 9 Brooke Street, due to repetitive flood loss.

***Project and Plan Maintenance Review Meetings:***

SWCD staff have met with the following municipalities for plan updates in 2021:

- Town of Newark Valley
- Town of Nichols
- Town of Owego
- Town of Tioga

With calls to the following municipalities to schedule update meetings:

- Village of Owego
- Village of Nichols
- Village of Newark Valley
- Town of Berkshire
- Village of Waverly
- Town of Candor
- Town of Barton

***General Municipal Assistance Provided:***

- SWCD staff assisted with and completed 3 NYS DEC stream disturbance permits and 17 Army Corps of Engineers Nationwide permits for various road/stream infrastructure projects.
- 48 stream site visits throughout the county ranging from culvert assessments, to technical and permit assistance, design and construction oversight, of those visits, 22 were directly associate either with a municipal project, or technical and permit assistance on a future municipal project mainly with road and stream crossings.

***Ongoing Projects and Assistance:***

- Attend meetings with Village of Owego for FEMA Community Rating System certifications.
- Culvert assessments continue with the ultimate goal of assessing all of the counties road/stream crossings with the NAAC protocol which is a pre-cursor to applying for funding through certain sources (WQIP), this will allow SWCD to assist municipalities in prioritizing culverts for replacement. Culvert and stream crossing damage, replacement and repairs are costly and important part of mitigating dangers and damages from flooding throughout the county, and is a high priority for the SWCD.
- Fox Road Owego Culvert replacement design: SWCD secured funding to hire an engineering firm to design a new crossing on Fox Road in the Town of Owego. Hunt Engineering was the selected

firm, and are in the design process. SWCD is working closely with Hunt Engineers and the town of Owego to ensure all the project goals are met, design work is scheduled to be completed by spring of 2022. Once complete, funding sources will be applied for implementation. This culvert has had numerous occasions of plugging and overtopping in severe rain and flooding events, causing negative impacts to the town road and down on to Pennsylvania Ave when flood sediments enter that road. The new design will address these issues, as well as prevent further erosion and degradation to land downstream of the crossing.

- FEMA Disaster Recovery work, numerous projects that were initiated, and designed by SWCD stemming from the 2018, and 2019 disaster declarations have been completed, including: 3 individual sites on Long Creek Road, Pipe Creek/Halsey Valley, and Monkey Run/Huntington Creek. Additionally, a disaster was declared from flash flooding that occurred in 2021, and SWCD will continue to assist.
- NYRC Regional River Initiative: The Gaylord Road bridge project is underway with a tentative schedule to be completed early winter of 2021-2022. This project is another direct result of watershed assessment work the SWCD has done, and culvert assessments, in addition to relationships through Hazard Mitigation Planning, both Gaylord Rd, and Fox Road were listed on the Town of Owego Hazard Mitigation Plan as areas of concern. Gaylord road undersized culvert is being replaced by a clear span bridge, which will reduce or eliminate chances of sediment and debris plugging and causing flooding of the surrounding residents and cutting off the area for emergency access. Both the Fox Road and Gaylord road projects, are prime examples of how SWCD's involvement in Hazard Mitigation in Tioga County is working, though project identification, coordination, and seeking funding through the partnerships that are formed to the betterment of our communities and Tioga County as a whole.
- Long Creek and Pennsylvania Ave: SWCD assisted the County DPW with work needed above the Long Creek Crossing of Penn Ave in Apalachin, due to the flash flooding in December of 2020, the stream severely eroded and threatened to cut a new channel out of alignment with the bridge. Due to the damage being on private land outside of the Road ROW the SWCD was able to work with the landowner and the DPW to come to a temporary solution of re-aligning the stream channel to be back aligned with the bridge opening. SWCD has since received price quotes from a contractor to do more permanent stabilization work on the private land, which ultimately will help keep the stream aligned with the bridge. Another example of SWCD being able to bridge the gap between municipal infrastructure and the realities that the problems can't always be solved within the ROW. SWCD will continue to work with the DPW and the landowner to find a more permanent solution.

**Director's Highlights**  
**Economic Development and Planning**  
**January 4<sup>th</sup>, 2022**  
**Prepared by: LeeAnn Tinney**

Meetings

- ST8
  - Broadband
- Chamber of Commerce
  - Executive Committee
  - Board Meeting
- VEDA
- STREDC
- Broome Tioga Workforce Development Board
- Regional Economic Development Organizations Meeting
- Municipality Visits
  - Town of Nichols
    - Broadband
- Business Visits
  - NYSEG
- Presentations- none

Department Highlights

- Village of Owego
  - DRI (18 projects)
    - Municipal project kick off meeting
  - NY Main Street, Owego (5 projects)- ongoing
  - Owego Gardens 2
    - Booster Station upgrades
- Village of Nichols
  - USDA Shared Services- Sweeper/Vac Truck has been ordered
- RESTORE NY
  - Owego
  - Waverly
- Land Bank
  - OASCD project
    - MOU in place
  - Temple and Liberty LLC
    - Local Approvals
      - ❖ Village of Owego Planning Board
    - Property demolitions- to begin early to mid-January

- Community Development
  - Waverly Gateway Beautification (mural projects)
- Workforce
  - Workforce Pipeline Development Study- Implementation
    - Education Workforce Coordinator
      - ❖ Sean Lanning- start date 1/31
- Economic Development
  - DRI Project administration
  - NYMS Project Administration- Owego and Candor
  - GIS Mapping Activities
  - STREDC Loan Committee
  - State Lead Responses
  - GIS/IDA/EDP Available Sites Mapping and Website
  - Staffing
    - PT position still vacant
  - Annual Breakfast Event
    - 2022 event moved to end of February
    - DeLuge Media to provide video
  - Grant Awards (CFA)
    - Tioga County Shared Technology Services (\$103,522)
    - Village of Owego Police Station Restoration (\$468,416)
    - Village of Waverly Economic Study (\$25,000)
- Planning
  - 239 Reviews ( 0 )
  - Renewal Energy Best Practices Study
    - MRB Group
  - ST8 Build Back Better grant- not awarded
  - Marijuana Regulation and Taxation Act (MRTA)- final summary
  - Tioga County Legislative Redistricting Plan
- Other
  - Sustainability Manager
- Grants
  - Potential (8)
    - Temple and Liberty LLC- affordable housing
    - Village of Owego- CDBG, Housing Rehab
    - NYS HCR Community Investment Fund
    - Evergreen Cemetery- Mildred Faulkner Truman
    - REAP- Owego Elks, Hooker Foundation
    - Tioga Terrace- Hooker Foundation
    - Village of Waverly- Waverly Glen Park, Hooker Foundation
    - ESD Capital Grant
  - Pending (14)

- Racker- USDA/CDBG Neighborhood Depot
- Town of Richford- Senator Schumer, town hall
- REAP- NPS Historic Preservation Subgrant Program
- TCIDA-ARC- Education Workforce Coordinator
- Tioga County- 2020/2021 Phase III
- Town of Richford- FEMA (engineering of railroad stream crossing)
- Evergreen Cemetery- TSB Foundation
- Home Central, ESD Capital grant
- Candor Historical Society- CFSCNY
- Evergreen Cemetery- Weitsman
- Tioga County- 2021/2022 (Phase II)
- Carantouan Greenway- Mildred Faulkner Truman
- Town of Owego- Cornell Design Connect- Tioga Terrace Park
- Tioga County Property Development- Hooker- OACSD rehab
- Active (27)
  - Village of Owego- RESTORE NY, Briggs/Awad
  - Village of Owego- Downtown Revitalization Initiative
  - Village of Waverly- NYS Parks, Waverly Glen Park
  - Village of Waverly- RESTORE NY, Twigg
  - REAP- USDA, Public Well (equipment)
  - Village of Owego- Main Street (CFA)
  - Racker (CFA)
  - Raymond Hadley (CFA)
  - Owego Apalachin Central School District- WDI (workforce)
  - Village of Candor- NY Main Street
  - Candor EMS- Community Foundation, operating funds
  - Tioga Arts Council- Community Foundation, Retail for Good
  - Boys & Girls Club- Hooker Foundation, operating funds
  - Hooker Foundation- Education Workforce Coordinator
  - TCLDC-USDA RDBG- Tioga County Recruitment Tool
  - TCLDC-USDA RDBG- Technical Assistance to Business
  - Catholic Schools of Broome County- Fannie C. Hyde
  - REAP, Owego Elks Lodge- Mildred Faulkner Truman, building assessment
  - Candor Historical Society- Tioga State Bank
  - Village of Nichols- USDA Community Facilities (vacuum truck)
  - Candor Historical Society- Tioga County Senior Citizens Foundation
  - Candor EMS- Tioga County Senior Citizens Foundation

- Carantouan Greenway- waterfront trail, TSB Foundation
- Candor EMS, Tioga State Bank Foundation
- Village of Owego- OPRHP, OPD building restoration
- TC IT- CFA LGE, shared services Owego/Candor
- Village of Waverly- ESD Planning, Economic Analysis
- Completed (0)

#### 2021 Budget

- Economic Development- year end
- Planning- year end
- Solid Waste- year end

#### Resolutions

A19-Municipal Solar Projects Best Practices and Policies Contract

A21-Authorize Hire of Education Workforce Coordinator (Sean Lanning) EDP  
Dept

A22-Recommend Members to the Susquehanna Heritage Area Commission  
(Maffei/Ortu)

A25-Authorizing Legislative Chair Signature on NY Tioga III LLC Payment in Lieu  
of Tax Agreement- 2022

A28-Authorization to Submit Application and Administer a USDA Broadband  
ReConnect Grant for Town of Nichols





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 13

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A6422 419890 Contribution To EC	-20,000	0	-20,000	.00	.00	.00	100.0%
A6422 421891 Other Home & Commu	-33,701	0	-33,701	-26,135.36	.00	-7,565.64	77.6%*
A6422 437170 State Aid- Adminis	0	-18,750	-18,750	.00	.00	-18,750.00	.0%*
A6422 510010 Full Time	219,843	0	219,843	211,406.94	.00	8,436.06	96.2%
A6422 510020 Part Time/Temporar	29,981	0	29,981	17,439.41	.00	12,541.59	58.2%
A6422 520220 Printer	0	357	357	357.01	.00	.00	100.0%
A6422 540010 Advertising	3,000	-800	2,200	1,703.50	.00	496.50	77.4%
A6422 540040 Books	450	50	500	216.82	.00	283.18	43.4%
A6422 540070 Car Maintenance	2,000	0	2,000	723.39	.00	1,276.61	36.2%
A6422 540140 Contracting Servic	0	4,450	4,450	.00	4,450.00	.00	100.0%
A6422 540180 Dues	400	330	730	727.00	.00	3.00	99.6%
A6422 540220 Automobile Fuel	150	0	150	19.00	.00	131.00	12.7%
A6422 540320 Leased/Service Equ	1,400	0	1,400	67.36	.00	1,332.64	4.8%
A6422 540360 Meals/Food	750	-596	154	145.00	.00	9.00	94.2%
A6422 540420 Office Supplies	1,200	1,624	2,824	2,385.51	.00	438.48	84.5%
A6422 540480 Postage	380	0	380	111.36	.00	268.64	29.3%
A6422 540485 Printing/Paper	1,500	0	1,500	1,269.00	.00	231.00	84.6%
A6422 540590 Services Rendered	20,000	-5,100	14,900	10,200.00	4,700.00	.00	100.0%
A6422 540620 Software Expense	100	220	320	76.34	.00	243.66	23.9%
A6422 540660 Telephone	740	145	885	872.82	.00	12.18	98.6%
A6422 540733 Training/All Other	1,200	-680	520	514.77	.00	5.23	99.0%
A6422 581088 State Retirement F	15,052	0	15,052	12,516.14	.00	2,535.86	83.2%
A6422 583088 Social Security Fr	22,030	0	22,030	17,601.81	.00	4,428.19	79.9%
A6422 584088 Workers Compensati	9,876	0	9,876	5,650.54	.00	4,225.46	57.2%
A6422 585588 Disability Insuran	564	0	564	271.18	.00	292.82	48.1%
A6422 586088 Health Insurance F	54,711	0	54,711	55,858.26	.00	-1,147.26	102.1%*
A6422 588988 Eap Fringe	91	0	91	67.20	.00	23.80	73.8%
TOTAL Economic Development	301,717	-18,750	282,967	294,065.00	9,150.00	-20,248.00	107.2%
TOTAL General Fund	301,717	-18,750	282,967	294,065.00	9,150.00	-20,248.00	107.2%
TOTAL REVENUES	-83,701	-18,750	-102,451	-46,135.36	.00	-56,315.64	
TOTAL EXPENSES	385,418	0	385,418	340,200.36	9,150.00	36,067.64	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021\_13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	301,717	-18,750	282,967	294,065.00	9,150.00	-20,248.00	107.2%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021\_13

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8020 Planning</b>							
A8020 510010 Full Time	143,304	0	143,304	137,806.34	.00	5,497.66	96.2%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	436.27	.00	163.73	72.7%
A8020 540140 Contracting Servc	18,500	4,450	22,950	22,949.25	.00	153.75	100.0%
A8020 540180 Dues	800	100	200	747.00	.00	200.00	83.0%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	3.68	.00	1,196.32	.3%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	-578	22	.00	.00	22.00	.0%
A8020 540420 Office Supplies	500	458	958	955.80	.00	2.20	99.8%
A8020 540480 Postage	900	-500	400	61.85	.00	338.15	15.5%
A8020 540485 Printing/Paper	1,000	-475	525	516.00	.00	9.00	98.3%
A8020 540590 Services Rendered	4,875	-2,875	2,000	2,000.00	.00	.00	100.0%
A8020 540660 Telephone	600	0	600	385.88	.00	214.12	64.3%
A8020 540733 Training/All Other	1,200	-580	620	54.67	.00	565.33	8.8%
A8020 581088 State Retirement F	11,384	32	11,416	11,872.64	.00	-456.64	104.0%*
A8020 583088 Social Security Fr	10,535	0	10,535	10,466.94	.00	68.06	99.4%
A8020 584088 Workers Compensati	2,823	0	2,823	2,448.94	.00	374.06	86.7%
A8020 585588 Disability Insuran	227	0	227	135.98	.00	91.02	59.9%
A8020 586088 Health Insurance F	38,546	3,795	42,341	44,034.12	.00	-1,693.62	104.0%*
A8020 588988 Eap Fringe	29	0	29	29.12	.00	-.12	100.4%*
<b>TOTAL Planning</b>	<b>238,213</b>	<b>3,827</b>	<b>242,040</b>	<b>234,904.48</b>	<b>.00</b>	<b>7,135.02</b>	<b>97.1%</b>
<b>TOTAL General Fund</b>	<b>238,213</b>	<b>3,827</b>	<b>242,040</b>	<b>234,904.48</b>	<b>.00</b>	<b>7,135.02</b>	<b>97.1%</b>
<b>TOTAL EXPENSES</b>	<b>238,213</b>	<b>3,827</b>	<b>242,040</b>	<b>234,904.48</b>	<b>.00</b>	<b>7,135.02</b>	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	238,213	3,827	242,040	234,904.48	.00	7,135.02	97.1%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021\_12

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8160 Refuse &amp; Garbage</b>							
A8160 412220 Recycling Fees	0	0	0	-7.77	.00	7.77	100.0%
A8160 439892 Solid Waste State	-28,000	0	-28,000	-56,559.02	.00	28,559.02	202.0%
A8160 510010 Fulltime	58,814	0	58,814	56,560.27	.00	2,253.73	96.2%
A8160 510050 All Other-On Call,	325	0	325	325.00	.00	.00	100.0%
A8160 540010 Advertising	7,500	0	7,500	2,891.29	3,000.00	1,608.71	78.6%
A8160 540180 Dues	1,175	0	1,175	.00	.00	1,175.00	100.0%
A8160 540270 Insurance-Liabilit	1,325	71	1,396	1,395.52	.00	.00	100.0%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	1,337.47	.00	662.53	66.9%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	100.0%
A8160 540480 Postage	200	0	200	28.00	.00	172.00	14.0%
A8160 542140 Contracting Servic	100,000	0	100,000	5,947.20	.00	77,552.80	22.4%
A8160 542261 Household Hazardou	75,000	0	75,000	49,005.05	.00	25,994.95	65.3%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	4,000	0	4,000	3,005.00	.00	995.00	75.1%
A8160 581088 State Retirement F	7,587	0	7,587	7,587.32	.00	-.32	100.0%*
A8160 583088 Social Security Fr	4,396	0	4,396	4,403.70	.00	-7.70	100.2%*
A8160 584088 Workers Compensati	1,411	0	1,411	1,224.34	.00	186.66	86.8%
A8160 585588 Disability Insuran	113	0	113	67.86	.00	45.14	60.1%
A8160 586088 Health Insurance F	9,585	901	10,486	10,905.44	.00	-419.44	104.0%*
A8160 588988 EAP Fringe	115	0	115	14.56	.00	100.44	12.7%
<b>TOTAL Refuse &amp; Garbage</b>	<b>257,313</b>	<b>972</b>	<b>258,284</b>	<b>88,131.23</b>	<b>19,500.00</b>	<b>150,653.04</b>	<b>41.7%</b>
<b>TOTAL General Fund</b>	<b>257,313</b>	<b>972</b>	<b>258,284</b>	<b>88,131.23</b>	<b>19,500.00</b>	<b>150,653.04</b>	<b>41.7%</b>
<b>TOTAL REVENUES</b>	<b>-28,000</b>	<b>0</b>	<b>-28,000</b>	<b>-56,566.79</b>	<b>.00</b>	<b>28,566.79</b>	
<b>TOTAL EXPENSES</b>	<b>285,313</b>	<b>972</b>	<b>286,284</b>	<b>144,698.02</b>	<b>19,500.00</b>	<b>122,086.25</b>	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 12

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	257,313	972	258,284	88,131.23	19,500.00	150,653.04	41.7%

\*\* END OF REPORT - Generated by Pratt, Ellen \*\*

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RESOLUTION TO ENTER CONSULTANT  
CONTRACT FOR MUNICIPAL SOLAR PROJECTS  
BEST PRACTICES AND POLICIES

WHEREAS: The Sustainability Manager and Planning Director submitted a Request for Proposal (RFP) for the development of Municipal Solar Development Best Practices and Policies; and

WHEREAS: Three firms responded to the RFP with scope of services and associated costs; and

WHEREAS: The Sustainability Manager and Planning Director created a committee to rank the submissions and this committee consisting of Sustainability Manager, Planning Director, Economic Development & Planning Director, Tioga County IDA Executive Administrator, and IDA Board member ranked MRB Group's proposal as the best; therefore be it

RESOLVED: That the Tioga County Legislature does hereby authorize the Sustainability Manager to enter into a contract with MRB Group to perform Municipal Solar Projects Practices and Policies not to exceed \$31,500 from Solid Waste Appropriation account A8160 540140, and authorizes the Tioga County Legislative Chair to sign all related contract paperwork, contingent upon review and approval of the County Attorney.

REFERRED TO:

ED & P COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22

AUTHORIZE APPOINTMENT OF  
EDUCATION WORKFORCE  
COORDINATOR IN THE  
ECONOMIC DEVELOPMENT &  
PLANNING DEPARTMENT

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: Resolution 263-21 authorized the creation of a full-time Education Workforce Coordinator position; and

WHEREAS: The Director of Economic Development & Planning has conducted a recruitment search and has identified a candidate, which Personnel has found to be qualified; therefore be it

RESOLVED: That the Director of Economic Development & Planning is hereby authorized to appoint Sean Lanning to the position of Education Workforce Coordinator at an annual salary of \$44,720 effective on January 31, 2022, in accordance with payroll processing standards; and be it further

RESOLVED: That said appointment shall be provisional pending the outcome of a civil service examination.



REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RECOMMEND MEMBERS TO THE  
SUSQUEHANNA HERITAGE AREA  
COMMISSION

WHEREAS: Per Resolution 25-16, the Tioga County Legislature resolved that the Economic Development and Planning Committee recommend designees for the Municipal Representative and also the Advisory Board Member on the Susquehanna Heritage Area (SHA) Commission for the term of office of the County Legislative Chair who appoints said persons; and

WHEREAS: Currently Rebecca Maffei, Tioga County Tourism Director, and Abbey Ortu, Community Development Specialist of Economic Development and Planning, have been serving as the two (2) SHA Commission members; and

WHEREAS: Rebecca Maffei, Tioga County Tourism Director, and Abbey Ortu, Community Development Specialist of Economic Development and Planning, are willing to serve as the two (2) SHA Commission members; therefore be it

RESOLVED: That the Economic Development and Planning Committee recommend Rebecca Maffei, the Tioga County Tourism Director, continue to serve as the Municipal Representative and Abbey Ortu, Community Development Specialist, continue to serve as the Advisory Board member on the Susquehanna Heritage Area Commission for the term of office of the County Legislative Chair who appoints said person.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

AUTHORIZING LEGISLATIVE CHAIR  
SIGNATURE ON NY TIOGA III, LLC  
PAYMENT IN LIEU OF TAX AGREEMENT

WHEREAS: NY Tioga III, LLC has submitted a Notice of Intent to the Town of Tioga that it plans to build and operate a "Solar Energy System" with an expected total capacity of approximately 5.0 Megawatts AC; and

WHEREAS: The project location is situated at 3167 State Route 17C, tax map #137.00-3-17, Town of Tioga, County of Tioga, State of New York; and

WHEREAS: The Taxing Jurisdiction is defined as the Town of Tioga, the Tioga Central School District and The County of Tioga; and

WHEREAS: The Taxing Jurisdiction has not opted out of Real Property Tax Law (RPTL) Section 487; and

WHEREAS: The Taxing Jurisdiction has indicated its intent to require Payment in Lieu of Taxes (PILOT) Agreements with NY Tioga III, LLC; and

WHEREAS: Pursuant to RPTL 487, the Taxing Jurisdiction has agreed to place the project as exempt upon the assessment rolls of the Taxing Jurisdiction; and

WHEREAS: NY Tioga III, LLC has agreed to make annual lump sum payments to the Taxing Jurisdiction in lieu of real property taxes for a period of fifteen (15) consecutive fiscal tax years; and

WHEREAS: Such fifteen (15) year term shall commence on the first taxable status date selected by NY Tioga III, LLC following the commencement of the construction of the project, and shall end by the fifteenth fiscal year following; and

WHEREAS: The first annual payment shall be in the aggregate amount of \$4,000 per built out Megawatt AC of capacity, and thereafter annual payments shall escalate by one and one half (1.5 %) percent per year; and

WHEREAS: The annual payments for the Taxing Jurisdiction shall be made payable to the Town of Tioga and mailed to the Town of Tioga and are due no later than January 15<sup>th</sup> of each year; and

WHEREAS: The Town of Tioga shall be responsible for distributing the annual payments to the Tioga Central School District and the County of Tioga; and

WHEREAS: The Taxing Jurisdictions have agreed that the said payments shall be disbursed to the Town of Tioga, Tioga Central School District and County of Tioga in equal portions; therefore be it

RESOLVED: That the Tioga County Legislature agrees to authorize the Legislative Chair to sign the Payment in Lieu of Tax Agreement between NY Tioga III, LLC, and the Town of Tioga, Tioga Central School District and Tioga County.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. – 22 AUTHORIZATION FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING TO SUBMIT AN APPLICATION AND ADMINISTER A USDA RECONNECT GRANT FOR TOWN OF NICHOLS BROADBAND PROJECT

WHEREAS: The United States Department of Agriculture (USDA) Broadband ReConnect Program furnishes loans and grants to provide funds for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service in eligible rural areas;

WHEREAS: Rural areas include cities, villages, townships and towns with no more than 20,000 residents according to the latest US Census Data; and

WHEREAS: The Town of Nichols fits the USDA defined criteria under the Broadband ReConnect Program; and

WHEREAS: The Town of Nichols has identified a need for the extension of broadband services to unserved and underserved areas; and

WHEREAS: Tioga County supports and encourages the extension of broadband services within the County; and

WHEREAS: The USDA Broadband ReConnect grant requires a match not less than twenty-five percent (25%) of the total project cost; and

WHEREAS: The ultimate numbers for the build out have not been finalized, but are estimated at \$1.7 million dollars; and

WHEREAS: Tioga County has pledged American Rescue Plan Act (ARPA) funds toward the effort to extend broadband services to unserved and underserved areas of the County; and

WHEREAS: The Town of Nichols is in support of an application to the USDA Broadband ReConnect Program and is desirous of the Department of Economic Development and Planning conducting this activity on their behalf; and

WHEREAS: The Town of Nichols and Tioga County have agreed to provide an equal match injection not to exceed \$300,000 each; and

WHEREAS: The USDA Broadband ReConnect grant application will be in the name of the Town of Nichols and submitted for a total of approximately \$1,275,000 in grant funds; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Department of Economic Development and Planning to submit and administer said grant for a USDA Broadband ReConnect program of approximately \$1,275,000 on behalf of the Town of Nichols and to provide matching funds not more than the Town of Nichols match and not to exceed \$300,000.

**Economic Development and Planning Attachment**  
**Legislative Committee Report**  
**January 4, 2022**  
**Prepared By: Brittany Woodburn**

**Meetings**

- Bi-weekly Meetings with Home Central – DRI project
- NYLBA Rural Land Bank Committee
- Monthly NYLBA Board Meeting
- Enterprise Community Partners – Bi-weekly check-in call
- V. Owego DRI Kickoff Meeting
- V. Waverly Meeting to discuss DRI application
- Meeting with Deluge - Breakfast Event Planning
- Meeting with potential buyer 48-50 Lake Street
- Meetings with Al Capriglione – DRI project
- Meetings with Layman's – DRI project
- Meetings for TCPDC Temple/Liberty demolition project
- Interview for EWC position
- Meeting with Shear Paradise – DRI project
- Meeting with HCR staff to discuss DRI projects
- Owego Creative Community Presentation - DRI project
- OACSD/TCPDC MOU Discussion – Liberty Street Property
- Meeting with Home Central to discuss Temple Street/OACSD project partnership
- Town of Nichols - Broadband Meeting
- INHS project meetings/discussions
- Education Workforce Coordinator discussions/meetings
- Restore NY – Meetings w/ Briggs/Hoffman/Ward/Audit requests
- Phone calls/e-mails/site visits with DRI Multi-site/NYMS project sponsors regarding projects and firms submitting RFPs
- ESD/HCR/DOS meetings regarding DRI projects

**Active Projects**

- Restore NY Round V (167-169 & 171 Main Street, Owego and Waverly)
- Tioga County Workforce Development Strategy – Implementation
  - Education Workforce Coordinator position
- V. Owego Downtown Revitalization Initiative –
  - TCIDA Multi-Site (13 projects)
  - V. Owego projects with DOS
  - Ti-Ahwaga PAC → approved to reallocate funds to a program fund under TCIDA contract
  - Museum
  - The Public Well

- Non-Profit Hub
- Applied Technology Manufacturing Corp.
- NYMS – 2019/2020 V. Owego North Ave. Revitalization Program (4 projects + streetscape enhancement)
- OPRHP EPF – V. Owego Historic Owego Police Station
- WDI – OACSD Co-Operative Education Proposal
- Childcare Needs Assessment
  - Catholic Schools of Broome County – pre-k program at St. Patrick's/awarded funds through Fannie C. Hyde

## **Active Leads**

### **Grants**

#### **Active**

- Restore NY Round V – Village of Owego / Village of Waverly
- V. Owego Downtown Revitalization Initiative
- NYMS – 2019/2020 V. Owego North Ave. Revitalization Program
- NYMS 2021 – V. Candor (Land Bank application – awarded \$500,000)
- ESD Capital Grant Funds
  - Rackers
- WDI – OACSD Co-Operative Education Proposal – awarded \$200,000
- Catholic Schools of Broome County – Fannie C. Hyde application for pre-k program at St. Patrick's
- USDA RBDG – Tioga County Recruitment Tool
- USDA RBDG – Technical Assistance to businesses.
- Hooker Foundation – Education Workforce Coordinator
- Enterprise CRI 4.2 – Temple/Liberty Street project
- OPRHP EPF – V. Owego Historic Owego Police Station

#### **Pending**

- CDBG Public Facilities – Neighborhood Depot Project
- Historic Revitalization Sub-grant program
- Hooker Foundation – Temple Street/OACSD project
- ARC Area Development - Education Workforce Coordinator
- ESD Capital Grant
  - Bruce Nelson – 48-50 Lake Street, Owego
  - Home Central

#### **Potential**

- CDBG Housing Rehabilitation
- ESD Capital Grant

**Completed**

**Plans/Studies - NA**

**Other - NA**

**Resolutions - NA**

**Planning Attachment**  
**Economic Development and Planning**  
**Legislative Committee Report**  
**January 4, 2022**  
**Prepared By: Elaine Jardine**

**Meetings**

- Solar Projects Best Practices and Policies meetings
- CCE Tioga Youth-Opportunity Now justice-involved workforce Coalition plus one training session
- NYS Association of County Planning Directors meeting
- Waverly CSD railroad underpass mural Planning Committee meeting
- County Legislative Redistricting Committee meetings
- ST8 Housing Summit Series Session #3

**Active Projects**

- Working with Ithaca Neighborhood Housing Services and Village of Owego DPW to prepare an infill affordable housing project for local approvals with the Village of Owego Planning Board, Zoning Board of Appeals and County Planning Board. INHS attended Village of Owego Planning Board meetings for local approvals.
- Tracking municipal boards' adult-use cannabis MRTA opt-out local laws table attached).
- Starting a gateway beautification project in Waverly with school student to paint murals on the railroad underpass at State Route 17 exit 61.
- Working with the Redistricting Committee (myself, County Attorney, GIS and Election Commissioners) to develop a county legislative redistricting plan in advance of the 2022 primary elections.
- Assisted the Town of Richford Planning Board with a subdivision request that required a waiver.

**Grants**

**Active**

- Completed and submitted grant application to the National Park Service's Historic Revitalization Program through REAP for a countywide historic structure revitalization program. Award date unknown.

**Pending**

- NYS CFA due Friday, July 30 at 4:00 PM; awards announced mid-December
  - DOS Local Government Efficiency Program - County ITCS Shared Services with Village of Owego and Town of Candor - AWARDED
  - ESD Planning and Feasibility Study Program – Village of Waverly economic market analysis and CPSI Incubator Feasibility Study (\$50,000) - AWARDED
  - OPRHP EPF Municipal Grant Program – Village of Owego OPD building restoration (\$625,811) - AWARDED
- Appalachian Regional Commission final applications – Tioga County IDA Workforce Education Coordinator was finalized as the top-ranked application
- FEMA HMGP DR 4567 – Tioga County IDA stream crossing in Town of Richford preliminary engineering services – working on application with IDA Executive Administrator. Submitted before November 10.

**Potential**

- None.

**Plans/Studies**

- Village of Waverly Comprehensive Plan Implementation – Waverly art students' gateway mural project.



- Center for Governmental Research delivered the Uniform Building Permit and Inspection Fee Schedule Report in final draft form. Presented at both the REAP Board and COG meetings. Report is now finalized. Tracking municipal boards' adoption of the new fee schedule.
- Developed and distributed an RFP for a Solar Best Practices & Policies study/report to a handful of consultants. Project Committee selected MRB | group and had initial meeting.

### **Reviews (239)**

- None received in December

- **Resolutions –**  
None

**Economic Development Attachment  
Economic Development and Planning  
Legislative Committee Report  
January 4, 2022  
Prepared By: Megan Schnabl**

**Meetings**

- IDA Monthly Meeting
- IDA Training
- Meeting with CCE - Ag Value Chain Study regroup
- NYMS Owego call with property owner and architect
- STREDC Loan Committee Meeting
- ARG
- Meeting with Deluge Media
- Call with Mike Simmons - Berkshire Fire Dept

**Active Projects**

- DRI Projects Administration-SHPO and OHPC consultations
- NYMS Project Administration-Owego and Candor
- Solar Project Mapping
- GIS Mapping Activities
- USDA Community Facilities Program Village of Nichols Sweeper/Vacuum Truck
- State Leads Responses
- GIS/IDA/EDP Available Sites Mapping and Website
- USDA Small Business Technical Assistance Grant

**Active Leads**

**Grants**

**Active**

**Pending**

- USDA Community Facilities Program Village of Nichols Sweeper/Vacuum Truck

**Potential**

**Completed**

**Plans/Studies**

**Other**

**Resolution**