

PUBLIC SAFETY MEETING

November 6, 2018

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 6, 2018 at 2:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
Edward Hollenbeck	Legislator
Marte Sauerbrey	Chair, Legislature (<i>in at 2:55</i>)
William Standinger	Legislator
Joy Bennett	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services

Guests:

Steve DuVarney	Communications Sergeant, Sheriff's Office
Chuck Bement	EMS Coordinator
Rita Hollenbeck	Chief Accountant/Budget Officer
John Morrissey	New York State Health Dept.
Kevin Ford	Campville Fire Dept.
Bob Byrnes	Campville Fire Dept.
Walt Jones	Campville Fire Dept.
Peter DeWind	County Attorney

Absent:

Dale Weston	Legislator
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APPROVAL OF MINUTES:

Legislator Hollenbeck made a motion to approve the minutes of October 9, 2018; seconded by Legislator Standinger, and so carried.

PROBATION:

Joy Bennett, Probation Director, presented the following information to the committee. Reports are attached.

Budget:

- On track.

Issues:

- Raise the Age – we are on revision 5 of the plan with OCFS.
- Attended Magistrates Meeting and updated the Justices on Raise the Age changes and Tioga's Alternative to Incarceration programming.
- Guitar Class graduated 3 youths in Waverly on 11/1/18.
- Electronic Monitoring – 1 unit is being used on one adult as an alternative to Jail.
- Community Service – ATI crew was scheduled for both days. Violation petitions were filed for non-attendance.
- Pre-Trial Release – currently have 23 defendants released from Jail
 - 9 are released RUS – they need to report in person to follow court orders for urine testing, alcohol/drug evaluations, etc.
 - 14 are released PTR – they need to call Probation weekly to report changes in address or status.

Personnel:

- One unfunded Probation Officer position is vacant.
- Interviews are scheduled for the Office Specialist 1 position.

Resolutions:

- None

SHERIFF:

Sheriff Howard presented the following information to the committee. Reports are attached.

Budget:

- Jail Overtime account is nearly depleted; YTD Revenues are \$535,188.

Personnel Items:

- Civil – all positions are filled.
- Corrections – all full-time positions are filled; 12 part-time Correction Officer positions exist.
- Road Patrol:
 - Currently have one Deputy in the police academy.
 - One funded Deputy position exists and will be filled at the beginning of next year.
 - 2 Unfunded Road Patrol positions are vacant.
- E911 Communications – all positions are filled.
 - One Dispatcher is in training and another one has almost completed their training requirement.

Resolutions:

- Contingency Request and Amend 2018 Budget – Jail Personnel Services
A resolution was presented requesting authorization for contingency funds in the amount of \$65,000.
- Authorize Contract Extension for Inmate Medical Care 2019
A resolution was presented requesting authorization to enter into a contract with Correctional Medical Care, Inc.; CBH Medical, P.C.; and SM Dental, P.C.

❖ ***Committee agreed to move both resolutions forward.***

Labor Issues

- None to report.

Litigation Issues

- One case is still active.

Other:

- Average daily inmate population as of October is 62.
- ATI crew worked 288 man hours, during the month of October, on various projects throughout the county.
- Back Up 911 Center is complete.

OFFICE of EMERGENCY MANAGEMENT

Mike Simmons, OES Director, presented the following information to the committee. Report is attached.

Budget:

- Expenditures are running slightly above target.

Resolutions:

- Retitle and Amend Classifications, Authorize Hourly Pay Rates
A resolution was presented requesting authorization to retitle and amend titles within the Office of Emergency Services.
- Acceptance of the Application for NYSP Investigator Allen to the Tioga County Fire Investigation Team
A resolution was presented requesting authorization to add NYSP Trooper Allen to the Fire Investigation Team.
- Modify 2018 Budget and Transfer Funds 2016 State Interoperable Grant
A resolution was presented requesting authorization to modify and transfer funds within this grant.

❖ ***Committee agreed to move these three resolutions forward.***

Monthly Meetings Attended:

- Search and Rescue Meeting
- County Hazardous Materials Team Meeting
- County Fire Chief's Meeting

Grants:

- Working on closing some of the grants.

Other Emergency Services Activities:

- Waverly Tower Project
- Haz Mat Team – fuel tank ruptured and leaked fuel oil in the basement of a residence.
- Fire Investigation Team responded to 2 calls; Search & Rescue did not have any calls this month.
- EMS Coordinator position was discussed with Personnel. Hours will increase to 17 hours/week. A resolution will be presented once finalized with Personnel;
 - Budget Director Hollenbeck stated that since this will have budgetary impacts it will be included in the budget and adjustments can be made once finalized with Personnel.

- Fire Classes have been cancelled due to low attendance. There is a minimum requirement of 10 per class.
- Interoperable Fire Radio System – consultant is looking at obtaining UHF frequencies.
- Discussed sharing and funding a portion of one of the Public Health Educators' salary.

EXECUTIVE SESSION:

Committee went into executive session at 3:05 to discuss Emergency Services.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
11/6/18

ATTACHMENTS:

PROBATION

Budget Status:
2018 Budget on track

Issues:

1. Submitted 4th version of the RTA Comprehensive Plan to DCJS/OCFS/Division of Budget in October 2018. Received one request from DCJS to change numbers and three requests from OCFS. Meeting scheduled for 11/6/18 am for a requested 5th review of the plan with OCFS.
2. Probation submitted new application for STSJP funding in October, new area added for RTA funding as part of this proposal. It is still confusing how STSJP and RTA STSJP claims are going to work in concert with RTA financial claims to the state.
3. Probation continues to work with both COTI programs. Alcohol/Drug evaluations has resumed in the Jail.
4. Attended Tioga County Magistrates and Court Clerk meeting and updated the Justices on RTA changes and Tioga's Alternative to Incarceration programming. Shared information about educational sessions available to the Justice courts for ABC (alcoholic be average possession and UPM (Unlawful Possession of Marijuana charges) in the Courts. ACBC-COTI program representative attended and described the ways they can assist the Courts in providing evaluations swiftly and assist defendants in figuring out insurance issues, transportation and access to medically assisted treatment.
5. Guitar class graduation held 11/2/18 in Waverly for the 3 youth that completed the program. An ongoing one time per week class has begun in Owego as well as a new class once per week class starting in Waverly. The ACBC-COTI program is graciously allowing a staff member to teach this class, the COTI grant only applies to work with youth age 18+.
6. First case in Youth Part was held on November 2, 2018 Judge Morris presiding. Case is being prosecuted by the District Attorney. The 15 year old youth was charged with two counts of Robbery, 1st Degree, and one count each of Conspiracy, 4th Degree and Grand Larceny, 4th Degree. The Robbery charges make the youth a Juvenile Offender. Due to history of runaway behavior and prior failure with an alternative to detention program (cut off EM unit and threw it in the river) the Youth Part Judge remanded the youth to Secure Detention in Syracuse. The plan is to prosecute the case in Youth Part and not remove it to Family Court. There are three adult co-defendants who are also being charged. Those cases will eventually be heard in County Court.

ATI Programs:

- ❖ Electronic Monitoring – 1 unit in use (1 adult) as an alternative to jail
 - ❖ Community Service –Crew scheduled both days. Filed a number of violation petitions with sentencing courts for non-attendance; Justice just adjourned matter and told defendants to try again, no consequences.
 - ❖ Pre-Trial Release –Currently have 23 defendants released from Tioga Co. Jail by a Justice Court or the County Court:
 - 9 are released RUS meaning they report in person weekly to the Department and follow court orders for urine testing, alcohol/drug evaluations, etc.
 - 14 are released PTR meaning they telephone in weekly to the Probation Department to report any changes in their address or status.
7. **Juvenile Delinquency Services:** 1 Juvenile Delinquency Appearance Ticket was in October 2018 for a 13 year old female due to suspected mental health issues the matter was referred to the County Attorney for petition. The petition was filed and initial hearings are this month. Two JD tickets were issued to two different youth (one with

Waverly PD and one with Owego PD) the first day of November. Youth and parents have been directed to report to Probation on Tuesday November 6, 2018 for Intake assessment.

YTD: 22 JDAT received during 2018

8. **Alternative to Detention Programing:** Probation had 0 youth in detention during the month. Youth remanded to Secure detention 11/2/18 on Juvenile Offender case.
9. **Court Ordered Investigations:** 68 investigations for Tioga County courts (Criminal, Family and Surrogate) are due in the next 60 days.
10. **Supervision:** 313 cases ordered by Tioga County courts & Family Court
11. **Violation of Probation petitions:** 36 defendants have violation petitions pending against them in criminal & family courts

Personnel:

- Unfunded PO position
- Interviews for Office Specialist 1 opening are scheduled for 11/15/18.

Resolutions:

- None



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A3140 Probation							
A3140 415600 Adoption Investigatio	-600	0	-600	-900.00	.00	300.00	150.0%
A3140 415800 Restitution Surcharge	-2,000	0	-2,000	-3,117.55	.00	1,117.55	155.9%
A3140 415810 Probation - DWI Super	-10,000	0	-10,000	-13,670.00	.00	3,670.00	136.7%
A3140 415811 DWI-Probation Salary	-14,200	0	-14,200	-14,200.00	.00	.00	100.0%
A3140 423100 State Aid-Probation	-107,310	0	-107,310	-78,904.02	.00	-28,405.98	73.5%*
A3140 423160 State Aid-Enhanced Pr	-18,566	0	-18,566	-13,924.23	.00	-4,641.77	75.0%*
A3140 423170 Ignition Interlock De	-3,556	0	-3,556	-2,667.00	.00	-889.00	75.0%*
A3140 423180 State Aid- STSJP	-6,000	0	-6,000	-4,826.72	.00	-1,173.28	80.4%*
A3140 510010 Full Time	725,331	0	725,331	596,701.02	.00	128,629.88	82.3%
A3140 510020 Part Time/Temporary	10,537	0	10,537	7,053.66	.00	3,483.34	66.9%
A3140 510030 Overtime/Other	5,000	0	5,000	1,754.80	.00	3,245.20	35.1%
A3140 520070 Chairs	400	50	450	50.12	.00	400.00	11.1%
A3140 520200 Office Equipment	2,500	485	2,985	2,407.69	.00	577.19	80.7%
A3140 520215 Personal Protective E	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540070 Car Maintenance	1,500	400	1,900	795.77	.00	1,104.23	41.9%
A3140 540080 Clinic Supplies	4,250	0	4,250	1,880.89	.00	2,369.11	44.3%
A3140 540180 Dues	800	0	800	710.00	.00	90.00	88.8%
A3140 540220 Automobile Fuel	2,600	0	2,600	1,605.88	.00	994.12	61.8%
A3140 540320 Leased/Service Equipm	2,900	0	2,900	2,437.52	.00	462.48	84.1%
A3140 540340 Literature	1,300	1,682	2,982	1,859.19	.00	1,122.81	62.3%
A3140 540340 RTA Literature - RTA	2,105	0	2,105	2,034.18	.00	70.82	96.6%
A3140 540360 Meals/Food	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540390 Mileage Expense	500	-450	50	.00	.00	50.00	.0%
A3140 540480 Postage	2,000	-200	1,800	1,167.59	.00	632.41	64.9%
A3140 540485 Printing/Paper	750	0	750	54.27	.00	695.73	7.2%
A3140 540620 Software Expense	14,075	-80	13,275	12,857.48	.00	417.52	96.9%
A3140 540630 Stationery Supplies	8,500	0	8,500	3,977.06	.00	4,522.94	46.8%
A3140 540660 Telephone	2,000	650	2,650	1,902.51	.00	747.49	71.8%
A3140 540731 Training/State Requir	10,000	0	10,000	7,155.28	.00	2,844.72	71.6%
A3140 581088 State Retirement Frin	114,185	0	114,185	84,417.76	.00	29,767.24	73.9%
A3140 583088 Social Security Fring	56,677	0	56,677	44,222.13	.00	12,454.87	78.0%
A3140 584088 Workers Compensation	29,482	0	29,482	24,145.16	.00	5,336.84	81.9%
A3140 585588 Disability Insurance	2,039	0	2,039	1,675.94	.00	363.06	82.2%
A3140 586088 Health Insurance Frin	217,507	0	217,507	202,334.03	.00	15,172.55	93.0%
A3140 588988 Rap Fringe	323	0	323	264.12	.00	58.88	81.8%
TOTAL Probation	1,057,028	1,817	1,058,845	871,254.53	.00	187,590.95	82.3%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To Incar	-700	0	-700	-708.50	.00	8.50	101.2%



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A3142 433120 State Aid-Alternative	-8,562	0	-8,562	-5,868.80	.00	-2,693.20	68.5%*
A3142 510010 Full Time	12,356	0	12,356	10,500.21	.00	1,855.95	85.0%
A3142 540140 Contracting Services	16,000	0	16,000	2,456.00	.00	13,544.00	15.4%
A3142 581088 State Retirement Frin	2,388	0	2,388	1,828.76	.00	559.24	76.6%
A3142 583088 Social Security Fring	946	0	946	762.97	.00	183.03	80.7%
A3142 584088 Workers Compensation	555	0	555	467.14	.00	87.86	84.2%
A3142 585588 Disability Insurance	42	0	42	34.16	.00	7.84	81.3%
A3142 586088 Health Insurance Frin	4,693	0	4,693	3,950.45	.00	742.55	84.2%
A3142 588988 Rap Fringe	6	0	6	5.25	.00	.85	86.1%
TOTAL Alternatives To Incarceration	27,724	0	27,724	13,427.64	.00	14,296.62	48.4%
A3146 Sex Offender Program							
A3146 540140 Contracting Services	123,840	0	123,840	103,200.00	20,640.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	103,200.00	20,640.00	.00	100.0%
TOTAL General Fund	1,208,593	1,817	1,210,410	987,882.17	20,640.00	201,887.57	83.3%
TOTAL REVENUES	-171,494	0	-171,494	-138,786.82	.00	-32,707.18	
TOTAL EXPENSES	1,380,087	1,817	1,381,904	1,126,668.99	20,640.00	234,594.75	



TIOGA COUNTY, NEW YORK

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Tioga County
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 12

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,208,593	1,817	1,210,410	987,882.17	20,640.00	201,887.57	83.3%
** END OF REPORT - Generated by Bennett, Joy **							

SHERIFF

Personnel Issues:

1. ***Civil Office***

- a) All positions are filled.

2. ***Corrections Division***

- a) Currently all full time positions are filled and all of our PT Corrections Positions (12) are vacant.

- b) Need to refund Jail OT. Have not had Part time staff to cover shifts. See attached resolution.

3. ***Road Patrol***

- a) We have one (1) funded vacancy and (2) unfunded vacancies. Have (1) Deputy still in a police academy. Will wait until first of year to fill the one funded vacancy.

4. ***E911 Emergency Communications Center***

- a) All positions are filled. Have (1) dispatcher in training and another one about to complete their training.

Labor Issues:

- 1. None to report.

Litigation Issues:

- 1. One case is still active. No status to report.

Budget:

- 1. Jail Overtime account is nearly depleted. Inmate medical is holding its own and hopefully we will not need any additional funding. YTD revenue is approximately \$535,188.

Current Projects:

Average daily inmate population for the month of October was 62.

- 1. Work has nearly been completed on the new court arraignment area within the Jail. DPW has done a great job completing this work.
- 2. All work has been completed on the Back up 911 center. Site is now fully operational.

Miscellaneous:

- 3. ATI worked 288-man hours during the month. Work included:
 - a. Worked at Newark Valley and Campville Fire Departments.
 - b. Nichols Little League
 - c. Grounds work at the County Fair Grounds.
 - d. Roadway trash removal
- 4. Two (2) resolutions to present.
 - a. Contingency Request for Jail Overtime
 - b. Authorize 2019 Contract Extension for Inmate Medical

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. CONTINGENCY REQUEST AND
AMEND 2018 BUDGET - JAIL
PERSONNEL SERVICES

WHEREAS: The Jail Over-time Account will soon be depleted; and

WHEREAS: It will be necessary to re-fund this account for the remainder of 2018, now therefore be it,

RESOLVED: That the following contingency funds be appropriated as follows:

From: A1990 540715 Contingency	\$65,000
To: A3150 510030 Jail Account (Over-Time)	\$65,000

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO.

AUTHORIZE CONTRACT EXTENSION FOR
INMATE MEDICAL CARE - 2019

WHEREAS: The Sheriff's Office contracts with Correctional Medical Care Inc. (CMC); CBH Medical, P.C., and; SM Dental, P.C. to provide medical care to the inmates of the Tioga County Jail and;

WHEREAS: The current contract which will expire on December 31, 2018, provides for the option of extending the contract for an additional one year period and;

WHEREAS: The Sheriff's Office is desirous to extend the current contract one additional year for an annual fee of \$638,862; and

WHEREAS: Funding for this contract will be appropriated in the 2019 budget and the Tioga County Attorney has approved the contract amendment; be it therefore

RESOLVED: That the Tioga County Legislature authorize the Tioga County Sheriff's Office to enter into a contract with Correctional Medical Care, Inc; CBH Medical, P.C., and; SM Dental, P.C.

OFFICE of EMERGENCY SERVICES

Budget: Over Budget for the year - See attached spreadsheets

Resolutions: Appointment of Jeremiah Allen to HazMat Team
Appointment of Jeremiah Allen to Fire Investigation Team
Wage Rate for EMS Instructors
Modify Interoperability Grant IO-16
Create Position of Skills Instructor for EMS Training

Monthly Activity:

1. Monthly Meetings Attended
 - a. County Search and Rescue Meeting
 - b. County Hazardous Materials Team Meeting – Bob Attended
 - c. County Fire Chief’s Meeting

2. Grants
 - a. SHSP17 – Truck and I am Responding Program
 - b. SHSP18 – Replace Tahoe and next year I am Responding Program
 - c. EMPG16, – Going towards salaries.
 - d. EMPG17 – Received Grant – No expenditures
 - e. SLETPP17 – Received Grant – Waiting for State Contract for Radios
 - f. SLETPP18 – Approved – Replace ballistic vests for SWAT Team
 - g. HMPG – Received Grant – No expenditures – 3D Completed HazMat Plan
 - h. SICG12 – Interop. Grant – Project Complete – Still having difficulty with final paperwork.
 - i. SICG16 – Interop. Grant – Being used to absorb overages from SIGC12.
 - j. SICG17 – Interop. Grant – Approved
 - k. HMEP18 – Application Submitted
 - l. SICG18 – Formula Grant – Application
 - m. SIGC-18 – Targeted Grant - Application

3. Other Emergency Services Activities
 - a. Waverly Radio Project – The installation of equipment will begin shortly. Trying to find most inexpensive way to connect radio equipment to Public Safety Building.

- b. HazMat Team - Responded to one call. Requested by Southside Fire Department at a residence where a fuel tank had ruptured and leaked a large amount of fuel oil in the basement.
 - c. Fire Investigation Team – Responded to 2 Calls
 - d. Search and Rescue – No Calls this month.
4. EMS – Worked with Personnel Department. Position of Skills Instructor created for ShellyAnna Decker to comply with Civil Service Rules.

The position of EMS Coordinator has been discussed with the Director of Personnel. The duties of the position were examined and Personnel determined that it is appropriate to increase the number of hours that the salary is based upon be increased from 5 to 17. They advised that the part time position, based upon 17 hours, is a salary position, not hourly and that the actual hours worked are to be based on the needs of the job, not an hourly rate. (Further discussion and possible resolution by end of year meeting.)
5. Fire – Fire Training Classes are being scheduled into 2019. The past two classes have been cancelled because the minimum number of students (10) was not met. After contacting OFPC and discussing our problem the instructor permitted one of the classes to continue with less than the minimum number of students.
6. Interoperable Fire Radio System – No word back regarding grant application. Motorola Solutions is no longer searching for frequencies. The search will be conducted by Federal Engineering as part of their contract. Their engineering department has generated coverage maps that are based on our current tower locations and show that coverage for mobile radios is over 95% reliable but portables and paging still needs additional tower sites for adequate coverage. At the present time there is a significant problem obtaining UHF frequencies. Consultant is continuing to explore options to obtain available frequencies if they are available. Motorola has indicated that the State Contract price of building a UHF Radio System will be approximately 7.1 million dollars. That includes 6 radio tower sites. Our consultant does not believe we will get the necessary coverage with six sites and will need 9 sites.
7. EMO\Fire Responses – HazMat Call in Owego, Fires in Newark Valley and Berkshire
8. Discussed sharing and employee with Public Health. Public Health has agreed to split the duties of the Public Health Educator with the Office of Emergency Services if we pay for \$7600 towards her salary.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-18 RETITLE AND AMEND CLASSIFICATIONS, AUTHORIZE
HOURLY PAY RATES
EMERGENCY SERVICES

WHEREAS: Legislative approval is required for reclassifications and salary rates of positions; and

WHEREAS: The Personnel Department has worked with the Director of Emergency Services to review the work performed by county employees assisting with the Emergency Services' program on a part-time basis to train, certify, and/or recertify Emergency Medical Technicians; and

WHEREAS: The Personnel Officer has determined that in light of work performed and the certification level required, it is appropriate to revise classifications and to establish hourly salary rates; and

WHEREAS: The following classifications and hourly rates are recommended to replace the classification of EMT Instructor:

Certified Instructor Coordinator (PT)	\$25.00 per hour
Certified Lab Instructor (PT)	\$17.50 per hour
Skills Instructor (PT)	\$12.50 per hour
Victim Helper (PT)	NYS minimum wage

WHEREAS: The proposed classifications and rates would help the Emergency Services Department to better manage staffing for said training program and require supporting documentation of personnel change reports to the Personnel Department when hiring current county employees; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the abolishment of EMT Instructor (PT) and, subject to the review and approval by the Personnel Officer, replace current incumbents with appropriate classification as either: Certified Instructor Coordinator (PT), Certified Lab Instructor (PT), Skills Instructor (PT), or Victim Helper (PT); and be it further

RESOLVED: The new titles' jurisdictional classification under civil service is pending until a determination is reached by the NYS Civil Service Commission; and be it further

RESOLVED: That said classification changes will result in a salary adjustment to the hourly rates as follows: Certified Instructor Coordinator (PT) - \$25.00 per hour, Certified Lab Instructor (PT) - \$17.50 per hour, Skills Instructor (PT) - \$12.50 per hour, and Victim Helper (PT) – NYS minimum wage effective November 14, 2018.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. K16-18 ACCEPTANCE OF THE APPLICATION FOR
NYS INVESTIGATOR ALLEN TO THE
TIOGA COUNTY HAZ-MAT TEAM

WHEREAS: The Office of Emergency Services provides high quality HAZ-MAT Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: New York State Police Investigator Jeremiah R. Allen has applied for membership to the County HAZ-MAT Team; and

WHEREAS: New York State Police Investigator Allen, currently possesses training and skills needed by the Tioga County HAZ-MAT Team to work on the Team; therefore be it

RESOLVED: That NYSP Trooper Allen, be added to the Tioga County HAZ-MAT Team.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -18

MODIFY 2018 BUDGET AND
TRANSFER FUNDS
2016 STATE INTEROPERABLE GRANT
OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution # 132-17 awarded the Office of Emergency Services a 2016 State Interoperable Communications Formula-Based Grant in the amount of \$442,981; and

WHEREAS: Monies need to be transferred to fulfill the obligated contractual expenses; therefore be it

RESOLVED: That the 2018 budget be modified and transfer of funds be made as below:

FROM:

A3415 520230 IO16 State Interoperable Grant 2016 (Radio & Equipment)	\$13,719.57
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TO:

A3415 540140 IO16 State Interoperable Grant 2016 (Contracting Services)	\$13,719.57
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REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -18 ACCEPTANCE OF THE APPLICATION FOR NYSP INVESTIGATOR ALLEN TO THE TIOGA COUNTY FIRE INVESTIGATION TEAM

WHEREAS: The Office of Emergency Services provides high quality Fire Investigation Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: New York State Police Investigator Jeremiah R. Allen has applied for membership to the County Fire Investigation Team; and

WHEREAS: New York State Police Investigator Allen, currently possesses training and skills needed by the Tioga County Fire Investigation Team to work on the Team; therefore be it

RESOLVED: That NYSP Trooper Allen, be added to the Tioga County Fire Investigation Team.

**Investigator Jeremiah R. Allen, New York State Police
Bureau of Criminal Investigations (BCI) Troop C, SP Owego
2356 State Route 434
Apalachin, New York 13732
Office: (607) 687-6970**

Law Enforcement Experience:

December 2016- Present	NYSP Investigator-	Troop C- BCI, Station: SP Owego
September 2012- December 2016	NYSP Investigator - Forensic Identification Unit	Troop C- BCI,
March 2012- September 2012	NYSP Sergeant-	Uniform Patrol- Troop L Station- SP Valley Stream
January 2007- March 2012	Trooper CST-	Troop C FIU -Crime Scene Technician
December 2003- March 2012	NYSP Trooper-	Uniform Patrol- Troop C Stations-SP Oneonta, SP Binghamton & SP Owego.
April 2001- December 2003	Police Officer-	Prince William County Virginia Police Department
May 1997- April 2001	Security Officer I-	Broome County, NY Security Division

Formal Education:

Graduated from Montrose Area High School in Montrose, PA in June 1996.

Associates Degree in Criminal Justice from Broome Community College, Binghamton, NY in May 1998.

Bachelor Degree in Criminal Justice from Kings College in Wilkes-Barre, PA in May 2000.

Fire Investigation Certifications:

2015- NYS Level 1, Fire Investigator Certification

2018- NYS Level 2, Fire Investigator Certification

2018- NYS OFPC, and National Pro Board Certified Fire Investigator Certification

Fire Investigator Experience:

March 2014-December 2016: NYSP Investigator- NYS Fire Investigator assigned to NYSP Troop C Forensic Identification Unit.

December 2016- Present: NYSP Investigator- NYS Fire Investigator assigned to NYSP SP Owego Bureau of Criminal Investigations (BCI)

March 2017- Present: NYS Fire Investigator- NYSP BCI Liaison with Tioga County Fire Investigation Team (TCFIT)

Fire Investigation Related Training:

- November 2013- Forensic Photography, WVU On-line course
- December 2013- Evidence Analysis: Beyond the Crime Scene, WVU On-line course
- March 2014- Fire Behavior and Arson Awareness & Principles of Fire Investigation, NYS Fire OFPC-Oneonta, NY
- May 2014- Homemade Explosives: Awareness, Recognition and Response, New Mexico Tech. Institute- Owego, NY
- August 2014- Explosives and Explosive Effects- TSA course- Endicott, NY
- January 2015- IED Dynamics for Analysts and Investigators- DHSES Oriskany, NY.
- November 2015- Fire/Arson Seminar. NYS Fire-OFPC, Montour Falls, NY.
- June 2016- Federal Bureau of Investigation (FBI) Large Vehicle Bomb Post Blast Investigations Course-1 week course Fort Drum, NY.
- November 2016- Fire/Arson Seminar. NYS Fire-OFPC, Montour Falls, NY.
- November 2016- Investigating Fatal Fires, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2016- Basic Electricity, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2016- Arc Mapping Basics, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2016- Effective Investigation and Testimony, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2016- The Deposition Part 1: Format, Content, and Preparation, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2016- Process of Elimination, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- December 2016- Introduction to Youth-Set Fires, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- January 2017- Residential Electrical System, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).

- January 2017- Investigating Natural Gas Systems, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- January 2017- Understanding the Fire Investigator's Job: A Guide for Non-Investigators, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- January 2017- Legal Aspects of Investigating Youth-Set Fires, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- March 2017- NYS Fire OFPC- Fire Arson Investigation 80 Hour Course, 2 week course Montour Falls, NY.
- March 2017- Investigating Fire and Explosion Incidents Involving a Line of Duty Death, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- May 2017- Electrical Safety, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- September 2017- Introduction to Fire Dynamics and Modeling, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- October 2017- Thermometry, Heat, and Heat Transfer, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2017- The Scientific Method for Fire and Explosion Investigation, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- November 2017- Motor Vehicles: The Engine and the Ignition, Electrical, and Fuel Systems, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- December 2017- The Impact of Ventilation in Building Structures on Fire Development, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- January 2018- Discovery in Criminal Cases, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- April 2018- DNA, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).
- April 2018- Explosion Dynamics, CFI Trainer.Net on line course hosted by International Association of Arson Investigators (IAAI).

Fire Investigator Professional Affiliations:

October 2016-Present: International Association of Arson Investigators (IAAI)

Law Enforcement Related Training/Experience:

November 2014- Present:

NYSP Investigator assigned to the New York State Police Contaminated Crime Scene Emergency Response Team (CCSERT). NYSP CCSERT Team members participate in Annual and Monthly training sessions on a continual basis with emphasis on the following objectives: Securing, mitigating, safely collecting, packaging and transporting chemical, biological, radiological, nuclear and explosive (CBRNE) materials. CCSERT responsibilities include the processing and documentation of crime scenes believed to be contaminated with the hazardous materials previously listed.

- December 2003- New York State Police Academy (six month Basic Training) Albany, NY.
- January 2007- DNA Sample Collections , NYSP Sidney, NY.
- August 2007- First Responder Hazmat Refresher Course, NYSP Sidney, NY.
- September 2008- Recertification Officer Training, NYSP Albany, NY.
- October 2008- Investigative Photography Course NYSP, NYS DCJS Albany, NY.
- October 2008- Police Crime Scene Evidence Specialist Course-NYSP, NYS DCJS Albany, NY.
- July 2009- NYSP General Topics/Firearms Instructor Development School Albany, NY.
- January 2012- Interview & Interrogation Seminar- NYSP Academy Albany, NY.
- November 2012- Infant Death Investigations, Broome County NY Health Dept. Binghamton, NY.
- December 2012- DCJS Latent Print Processing Course, Level I, NYS DCJS-Syracuse, NY.

- May 2013- BCI Basic Investigators School, NYSP Albany, NY.
- June 2013- DCJS Advanced Latent Print Training, Level II, NYS DCJS-Albany, NY.
- September 2013- How to be a Good Expert Witness, NIJ On-line course.
- October 2013- Collecting DNA Evidence at Property Crime Scenes, NIJ On-line course
- September 2014- Certified SABIS Latent Print Examiner Course- Level III NYS DCJS- Albany, NY
- November 2014- Contaminated Crime Scene Emergency Response Team Basic School Albany, NY. (On-going Monthly/Yearly Inservice & Recertifications).
- November 2014- NYS Hazardous Materials Technician Course NYSP Albany, NY.
- March 2015- Drug Enforcement Administration (DEA) Hosted Authorized Central Storage (ACS) Program. DHSES, NYSP Oriskany, NY.
- May 2015- Drug Enforcement Administration (DEA) Clandestine Lab School, 1 week Course Quantico, VA.
- December 2015- Meth Lab Identification and Investigation, DHSES Oriskany, NY.
- September 2017- Advanced Interview and Interrogation- NYSP Academy, Albany, NY
- October 2017- NYSP Behavioral Observation and Suspicious Activity Recognition (BOSAR)
- October 2017- NYSP Fire Safety and Emergency Evacuations
- NYSP CCSERT- Annual and Monthly Training Sessions- (Various CCSERT Related Topics)
- NYSP CCSERT- Drug Enforcement Administration (DEA) Level A Suit Training- Annual
- NYSP CCSERT- Code Red Annual Training by Wadsworth Center- Annual
- NYSP CCSERT- US ARMY Civil Support Team (CST) Training- Annual



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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A General Fund							
A3410 Fire							
A3410 415880 Fire/EMS Reimbursemen	-10,919	0	-10,919	-7,071.86	.00	-3,847.14	64.8%*
A3410 433060 State Aid-Fire-Sh08-1	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergency M	-20,000	0	-20,000	-7,435.00	.00	-12,565.00	37.2%*
A3410 443050 RMP16 Fed-Aid- EMEG-DH	0	-5,716	-5,716	-5,248.00	.00	-467.86	91.8%*
A3410 510000 Not Assigned	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporary	20,741	0	20,741	16,759.58	.00	3,981.04	80.8%
A3410 510050 All Other(On Call, CI	9,000	0	9,000	4,133.87	.00	4,866.13	45.9%
A3410 520020 Audio Visual Equipment	1,000	-184	816	363.52	.00	452.46	44.6%
A3410 520030 Batteries (Portable)	1,000	-353	647	.00	.00	646.60	64.6%
A3410 520080 Clothing	500	0	500	252.50	.00	247.50	50.5%
A3410 520130 Equipment (Not Car)	500	336	836	659.95	.00	176.45	78.9%
A3410 520130 RMP16 Equipment (Not C	0	2,513	2,513	2,512.50	.00	.50	100.0%
A3410 520160 Fire & Alarms Equipme	400	0	400	.00	.00	400.00	.0%
A3410 520190 Nursing Equipment	250	0	250	79.60	.00	170.40	31.8%
A3410 520215 Personal Protective E	2,000	-2,000	0	.00	.00	.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Not Assigned	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	1,250	0	1,250	980.63	.00	269.37	78.5%
A3410 540140 Contracting Services	3,000	0	3,000	1,750.00	.00	1,250.00	58.3%
A3410 540140 RMP16 Contracting Serv	0	10,320	10,320	10,320.00	.00	.00	100.0%
A3410 540144 Rms Instructors	25,000	-5,938	19,062	15,479.67	1,273.75	2,309.02	87.9%
A3410 540180 Pwes	2,000	-1,135	865	864.95	.00	.00	100.0%
A3410 540220 Automobile Fuel	2,500	-920	1,580	890.31	.00	689.69	56.3%
A3410 540320 Leased/Service Equipm	2,800	1,160	3,960	3,447.21	.00	512.58	87.1%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	400	576	976	975.59	.00	.00	100.0%
A3410 540350 Office Equip Maintena	1,000	-1,000	0	.00	.00	.00	.0%
A3410 540360 Meals/Food	200	-200	0	.00	.00	.00	.0%
A3410 540370 Medical Expense	500	-500	0	.00	.00	.00	.0%
A3410 540390 Mileage Expense	5,000	63	5,063	3,745.78	223.24	1,094.03	78.4%
A3410 540410 Nursing Supplies	2,500	-2,500	0	.00	.00	.00	.0%
A3410 540480 Postage	250	0	250	195.20	.00	54.80	78.1%
A3410 540488 Printing/Paper	300	0	300	54.98	.00	245.02	18.3%
A3410 540560 Repairs	1,500	-87	1,413	1,413.48	.00	.00	100.0%



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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A3410 540620 Software Expense	500	0	500	.00	.00	500.00	.0%
A3410 540630 Stationery Supplies	1,000	72	1,072	150.91	.00	920.88	14.1%
A3410 540640 Supplies (Not Office)	1,500	610	2,110	1,981.77	.00	128.23	93.9%
A3410 540650 Telephone	2,500	320	820	798.72	.00	21.28	97.4%
A3410 540721 Training/State Requir	0	0	0	.00	.00	.00	.0%
A3410 540733 Training/All Other	1,000	2,199	3,199	2,911.65	250.00	37.35	98.8%
A3410 581000 State Retirement	0	0	0	.00	.00	.00	.0%
A3410 581088 State Retirement Prin	22,380	0	22,380	6,213.60	.00	16,166.40	27.8%
A3410 582000 Social Security	0	0	0	.00	.00	.00	.0%
A3410 582088 Social Security Fring	2,500	-200	2,500	1,615.06	.00	884.94	64.6%
A3410 584088 Workers Compensation	6,937	0	6,937	5,993.03	.00	943.77	86.4%
A3410 584588 Life Insurance Fringe	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insuranc	0	1,196	1,196	.00	.00	1,196.25	.0%
A3410 585588 Disability Insurance	0	0	0	8.83	.00	-8.83	100.0%*
A3410 586000 Health Insurance	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance Prin	0	0	0	1,422.96	.00	-1,422.96	100.0%*
A3410 588988 Rap Fringe	76	0	76	64.86	.00	11.14	85.3%
A3412 2012 Nys Tech Rescue Grant							
A3412 433062 2012 Fire Tech Rescue	0	0	0	.00	.00	.00	.0%
A3412 520130 Equipment (Not Car)	0	0	0	.00	.00	.00	.0%
A3412 540140 Contracting Services	0	0	0	.00	.00	.00	.0%
A3412 540640 Supplies (Not Office)	0	0	0	.00	.00	.00	.0%
A3415 State Interoperable Comm Grant							
A3415 427700 BIDS FEES - INCOME	0	0	0	.00	.00	.00	.0%
A3415 433063 2013 State Interopera	0	0	0	1,920.00	.00	-1,920.00	100.0%*
A3415 433063 IO16 State Aid- Inter	0	-87,018	-87,018	-44,276.56	.00	-42,741.39	50.9%*
A3415 433063 IO17 2017 Interoperabl	0	-453,399	-453,399	.00	.00	-453,399.00	.0%*
A3415 510020 Part Time/Temporary	0	0	0	.00	.00	.00	.0%
A3415 510030 Overtime/Other	0	0	0	.00	.00	.00	.0%
A3415 520230 Radio & Equipment	0	0	0	.00	.00	.00	.0%
A3415 520230 IO16 Radio & Equipment	0	59,610	59,610	33,628.08	12,262.50	13,719.57	77.0%
A3415 520230 IO17 Radio & Equipment	0	410,000	410,000	.00	.00	410,000.00	.0%
A3415 540140 Contracting Services	0	0	0	.00	.00	.00	.0%
A3415 540140 IO16 Contracting Servi	0	35,230	35,230	21,979.76	.00	13,250.30	62.4%
A3415 540140 IO17 Contracting Servi	0	43,999	43,999	.00	.00	43,999.00	.0%
A3415 540640 IO16 Supplies (Not Off	0	988	988	986.40	.00	1.40	99.9%
A3415 581000 State Retirement	0	0	0	.00	.00	.00	.0%
A3415 581088 State Retirement Prin	0	0	0	.00	.00	.00	.0%



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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A3415 583000 Social Security	0	0	0	.00	.00	.00	.0%
A3415 583088 Social Security Fring	0	0	0	.00	.00	.00	.0%
A3415 584088 Workers Compensation	0	0	0	.00	.00	.00	.0%
A3415 584588 Life Insurance Fringe	0	0	0	.00	.00	.00	.0%
A3415 585088 Unemployment Insurance	0	0	0	.00	.00	.00	.0%
A3415 585588 Disability Insurance	0	0	0	.00	.00	.00	.0%
A3415 586000 Health Insurance	0	0	0	.00	.00	.00	.0%
A3415 586088 Health Insurance Prin	0	0	0	.00	.00	.00	.0%
A3415 588988 Rap Fringe	0	0	0	.00	.00	.00	.0%
A3640 Emergency Mgmt Office							
A3640 433080 State Aid-C837990 Gra	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation Gra	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil Def	0	-5,343	-5,343	-2,204.78	.00	-3,138.58	41.3%*
A3640 443050 EMP16 Federal Aid-Civi	0	-18,435	-18,435	-18,685.14	.00	250.00	101.4%*
A3640 443050 EMP17 Federal Aid-Civi	0	-24,026	-24,026	-9,281.62	.00	-14,744.38	38.6%*
A3640 443050 EMP18 Fed-Aid- EMPG18	0	0	0	.00	.00	.00	.0%
A3640 510000 Not Assigned	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	69,000	0	69,000	55,518.69	.00	13,481.31	80.5%
A3640 510020 Part Time/Temporary	26,000	0	26,000	20,386.63	.00	5,613.37	78.4%
A3640 510050 All-Other(On Call, Cl	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 540000 Not Assigned	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	0	0	0	.00	.00	.00	.0%
A3640 540070 Car Maintenance	1,250	1,693	2,943	2,693.76	.00	249.08	91.5%
A3640 540090 Clothing	0	908	908	908.00	.00	.00	100.0%
A3640 540140 HME17 Contracting Serv	0	1,673	1,673	1,673.20	.00	.00	100.0%
A3640 540141 Gis Create & Maintena	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	2,500	-1,050	1,450	1,157.01	.00	292.99	79.8%
A3640 540290 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	574	574	349.85	.00	224.14	61.0%
A3640 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	372.77	.00	127.23	74.6%
A3640 540581 Security Systems & Sv	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	-923	2,077	1,161.34	.00	915.46	55.9%
A3640 540733 Training/All Other	1,000	0	1,000	629.37	.00	370.63	62.9%
A3640 581000 State Retirement	0	0	0	.00	.00	.00	.0%
A3640 581088 State Retirement Prin	6,396	0	6,396	.00	.00	6,396.00	.0%



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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A3640 583000 Social Security	0	0	0	.00	.00	.00	.0%
A3640 583088 Social Security Fring	7,268	0	7,268	4,919.79	.00	2,348.21	67.7%
A3640 584088 Workers Compensation	3,479	0	3,479	2,610.74	.00	868.06	75.0%
A3640 584588 Life Insurance Fringe	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insurance	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insurance	128	0	128	102.90	.00	25.10	80.4%
A3640 586000 Health Insurance	0	0	0	.00	.00	.00	.0%
A3640 586088 Health Insurance Prin	19,973	0	19,973	16,131.57	.00	3,841.43	80.8%
A3640 588988 Repairs	38	0	38	28.63	.00	9.37	75.3%
GRAND TOTAL	229,596	-37,287	192,309	158,996.24	14,009.49	19,303.34	90.0%

** END OF REPORT - Generated by Rockwell, Diane **