



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

May 2nd, 2023, at 9:30 am

ATTENDANCE:

- Legislators: W. Jake Brown, Tracy Monell, Ron Ciotoli, Dennis M. Mullen and Martha Sauerbrey
 - Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
 - Guests: Cathy Haskell
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- APPROVAL OF MINUTES: Approval of April 4th, 2023, Information Technology Committee Minutes: Legislator Ron Ciotoli made the motion, seconded by Legislator Dennis Mullen to approve the April 4th, 2023 Information Technology Committee Minutes as written. Motion carried.

 - FINANCIAL
 - Review of budget status and financial news:
 - The budget is tracking as expected.

 - OLD BUSINESS
 - Office 365 (Implementation and Training)
 - Tioga County completed the Public Safety implementation this month. This puts the implementation project at 99% completion, with the majority of the Legislation and a few stragglers remaining to be migrated.
 - Several Office 365 trainings have been completed and are planned for the remainder of this year. Trainings on specific applications such as Microsoft OneDrive, Microsoft Outlook and Microsoft Teams have been offered via in-person and virtual training platforms. The ITCS Department is offering Department specific training as well.

 - DSS Migration
 - The ITCS Department is continuing its effort to migrate the DSS NYS users to the County network. The project is currently at 66% completion, with the

remaining computers planned to be migrated by the third quarter of 2023.

- CrowdStrike
 - The ITCS Department is working with the NYC JSOC and NYS ITS to implement CrowdStrike on all County computers. CrowdStrike provides an additional resource for the County's Information Security stance.
- Board of Elections – NYS Circuit Troubleshooting
 - ITCS and NYS ITS are continuing to isolate the root cause of a Virtual Private Network issue. Multiple Courses of Action (COA) have been identified. Pending further investigation, one of those COA's will be selected for a path forward.

- NEW BUSINESS

- Tioga County Public Works Security Cameras
 - All camera hardware has arrived and has been configured. The ITCS Department is coordinating with the installer to complete the installation of the hardware by the end of May 2023.
- Health and Human Services (HHS) Building Security Cameras
 - Security Cameras have been ordered to replace and upgrade the existing security cameras in the building. The cameras will be installed as soon as possible following their arrival.
- County Fire / Security Alarm in Dispatch
 - ITCS is working with EMS and Buildings and Grounds to identify possible COAs to replace the existing Bosch alarm system located in dispatch.
- Tioga County Host Server Project
 - All server hardware has arrived. Charles Root is the project lead and is developing a Plan of Action and Milestones (POA&M) identifying the process for replacing and upgrading the existing hardware.

- PERSONNEL
 - Network Administrator Position Remains Vacant
 - This position remains vacant.
- RESOLUTIONS/PROCLAMATIONS
 - E13 – AMEND RESOLUTION NO.34-23 TRANSFER FUNDS TO FUND AND FILL VACANT NETWORK ADMINISTRATOR POSITION WITHIN INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES DEPARTMENT
 - E14 – AUTHORIZE AGREEMENT WITH FRSECURE LLC. FOR INTERNAL AND EXTERNAL CYBER SECURITY PENETRATION TESTING
 - E15 – TRANSFER FUNDS AND AUTHORIZE AGREEMENT WITH VERTIV, INC TO REPLACE AC/DC CAPACITORS AND FAN ON UNINTERRUPTABLE POWER SUPPLY UNIT AT 56 MAIN STREET
 - E33 – AMEND RESOLUTION NO. 399-22 AUTHORIZE AGREEMENT WITH ALL MODE COMMUNICATIONS INC. FOR MITEL TELECOMMUNICATION SYSTEM
- EXECUTIVE SESSION
 - Legislator Mullen motioned to move into Executive Session, seconded by Legislator Ciotoli to discuss public safety matters 9:44 a.m.
 - Legislator Ciotoli motioned to adjourn Executive Session at 9:51 a.m., seconded by Legislator Brown.
- ADJOURNMENT 9:51 a.m.