


<p><b>Agenda</b></p> 	<p style="text-align: center;"><b>TIOGA COUNTY LEGISLATURE</b></p> <p style="text-align: right;">3/10/2020 6:00 PM</p> <p style="text-align: center;">EDWARD D. HUBBARD AUDITORIUM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>	
<p>Meeting called by:</p>	<p>Chair Martha Sauerbrey</p>	
<p>Type of meeting:</p>	<p>3<sup>rd</sup> Regular</p>	
<p>Attendees:</p>	<p>Legislator Balliet Legislator Hollenbeck Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standinger Legislator Sullivan Legislator Weston</p>	
	<p style="text-align: center;"><b>Agenda topics</b></p>	
<p>Invocation Pledge of Allegiance Proclamations (5)</p> <p>STATE OF THE COUNTY ADDRESS 2019</p>	<p>Legislator Mullen Legislator Mullen</p> <ul style="list-style-type: none"> <li>• Women's History Month: 100<sup>th</sup> Anniversary of Passage &amp; Ratification of 19<sup>th</sup> Amendment to US Constitution</li> <li>• Women Veteran's History Month</li> <li>• Welcome Home Vietnam Veteran's Day in Tioga County</li> <li>• Rabies Prevention &amp; Awareness Month</li> <li>• Public Health Week (4/6-4/12/2020)</li> </ul>	<p>Chair Sauerbrey</p>

<p>Privilege of the Floor          Approval of Minutes          Petitions, Communications &amp; Notices          Appointments/Reappointments          Reports Standing Committees</p>	<p>February 11<sup>th</sup> and 20<sup>th</sup> , 2020</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> <li>1. Re-Appoint Member Board of Ethics</li> <li>2. Re-Appoint Member Board of Ethics</li> <li>3. Appoint Members to Traffic Safety Board – STOP DWI</li> <li>4. Appoint Members Alternatives to Incarceration Advisory Board</li> <li>5. Authorize 2020 Requests for Inclusion of Lands in Agricultural Districts</li> <li>6. Authorize Continued Maintenance and Support Agreement between Tioga County Board of Elections and NTS Data Services, LLC</li> <li>7. Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene</li> <li>8. Authorization to Enter into a Retainer Agreement with Napoli Shkolnik, PLLC to Provide Representation Regarding Generic Drug Litigation</li> <li>9. Authorize Increase in Administering Mortgage Tax by the Tioga County Clerk as Approved by New York State Department of Taxation and Finance</li> <li>10. Authorization to Accept Allotted NYS 2020 Census Complete Count Commission Outreach Grant and Request a 2020 Budget Modification and Budget Addition as Needed</li> <li>11. Re-Establish Prior Year 2019 Unspent Funds for 2020 Budget – Social Services</li> <li>12. Transfer of Funds 2020 Budget Modification – Social Services</li> <li>13. Amend Budget and Transfer Capital Reserve Funds – Public Works</li> <li>14. Amend Employee Handbook Section II – Ethics Rules, Schedule A</li> <li>15. Appropriation of Funds for Operation of a Child Advocacy Center (CAC); Authorize Creation of Case Supervisor Grade B Position – Department of Social Services</li> <li>16. Amend Resolution 356-19 – Public Defender's Office</li> <li>17. Authorize Appointment to the Title of Paralegal (PT) – Public Defender's Office</li> <li>18. Authorize Appointment to Title of Deputy Director of Public Health – Public Health Department</li> <li>19. Authorize Position Reclassification – Public Works</li> <li>20. Create and Fill Highway Worker (Seasonal) Position – Public Works</li> <li>21. Rescind Resolution #67-20</li> </ol>	

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: Congress passed the 19<sup>th</sup> Amendment to the Constitution of the United States on August 18, 1920 to declare, “The right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex”; and

WHEREAS: This amendment, which granted women the right to vote, was the culmination of a decades-long struggle by women’s rights advocates across the United States and worldwide; and

WHEREAS: The women’s suffrage movement has its origins in New York State at the Seneca Falls Convention of 1848, the first women’s rights convention ever held in the United States; and

WHEREAS: In the following decades, women marched, protested, lobbied, and even went to jail in the fight for equal treatment under the law; and

WHEREAS: New York women were on the front lines in the fight for suffrage, including Susan B. Anthony, Alva Vanderbilt Belmont, and Carrie Chapman Catt; and

WHEREAS: Tioga County women were leaders in the suffrage movement, including Elizabeth B. Chatfield and Belva Lockwood; and

WHEREAS: The ratification of the 19<sup>th</sup> Amendment represented a major victory and a turning point in the women’s rights movement, ensuring women could more fully participate in our democracy and fundamentally changing the role of women in the civic life of our nation; and

WHEREAS: This amendment changed the face of the American electorate forever and opened the door to women serving in local government; and

WHEREAS: August 26, 2020 marks the centennial of the 19<sup>th</sup> Amendment becoming a part of the United States Constitution, and this historical milestone is to be lauded and celebrated; therefore

THE NEW YORK STATE ASSOCIATION OF COUNTIES (NYSAC) along with THE TIOGA COUNTY LEGISLATURE celebrates the

**100<sup>th</sup> Anniversary of the Passage and Ratification of the  
19<sup>th</sup> Amendment to the Constitution of the United States**

and that NYSAC and Tioga County Legislature honors those who played a role of the ratification of the 19<sup>th</sup> Amendment in further promoting the core values of our democracy as promised by the Constitution of the United States.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: March is National Women's History Month; and

WHEREAS: As the role of women in the military continues to expand, so does the number of women currently serving on Active Duty, in the Guard and Reserve with numbers totaling about 359,315; and

WHEREAS: There are approximately 1.82 million women veterans nationwide, as well as approximately 470 women veterans residing here in Tioga County; and

WHEREAS: Women veterans and service members are not recognized or acknowledged for that service and the sacrifices they made; and

WHEREAS: To recognize women for their service, sacrifice, accomplishments and advancements in service to their country and to acknowledge that they are veterans; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim

**March as "Women Veteran's History Month" in Tioga County**

and encourages Tioga County citizens to honor, acknowledge and recognize all women who have served and continue to serve in our nation's Armed Forces.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: March 29, 2020 is National Vietnam War Veterans Day; and

WHEREAS: More than 9 million men and women served during the Vietnam War with 2.7 million serving in Vietnam itself, and with 58,272 giving the ultimate sacrifice for their Country. Tioga County has 4,623 veterans living here in Tioga County, many of whom are Vietnam Era veterans; and

WHEREAS: To recognize their service and sacrifice and the failure of our nation to offer them proper respect and gratitude when they returned home at the end of the Vietnam War; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim

**March 29, 2020 as  
“Welcome Home Vietnam Veterans Day” in Tioga County**

and encourages Tioga County citizens to honor Vietnam War Veterans Day in appreciation of our Tioga County Veterans who have served.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: Rabies is a contagious and fatal virus that is spread among dogs, cats, bats, raccoons, foxes and other mammals, including humans; and if left untreated has a 100% fatality rate for humans; and

WHEREAS: It is vital to notify Tioga County Public Health of all animal bites and wild animal exposures, including bats, due to the potential risk of rabies; and

WHEREAS: In 2019, Tioga County Public Health tested a total of 48 animals for rabies and 9 tested positive including: 1 deer, 4 foxes, 3 raccoons, and a bat. Additionally, over 40 residents received preventative rabies treatment.

WHEREAS: With animal vaccination, rabies is preventable; and

WHEREAS: New York State law requires all dogs, cats, and ferrets get their first rabies vaccination no later than four months of age and their second rabies shot within one year. Thereafter, a booster shot is required every three years; and

WHEREAS: In 2019 Tioga County Public Health vaccinated over 1,000 animals at rabies vaccination clinics throughout the county; and

WHEREAS: Tioga County Public Health will be hosting their next rabies vaccination clinic on March 26, 2020 at the Waverly Village Barn; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of March 2020 as

**RABIES PREVENTION & AWARENESS MONTH**

and urges all the citizens of Tioga County to vaccinate their pets against rabies.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: The people of Tioga County benefit every day from the efforts of the public health workforce when eating at restaurants, drinking tap water, and learning about prevention of deadly diseases; and

WHEREAS: Public health activities work to protect Tioga County residents from infectious and chronic diseases, environmental hazards, unintentional injuries and violence; and

WHEREAS: Educating people about the benefits of healthy behaviors is an essential element in attaining good health and preventing premature illness and death; and

WHEREAS: Public health efforts alone cannot accomplish the goal of a healthier Tioga without cooperation and partnership with communities and individuals; and

WHEREAS: Each of us needs to do our part by taking personal responsibility to improve behaviors by not using tobacco, making time for regular, safe physical activity and eating more fruits and vegetables in order to prevent disease; and

WHEREAS: National Public Health Week provides an opportunity for our county to learn about public health concerns, like Coronavirus, and success stories that are vital to healthy communities, such as immunizing against infectious disease, maintaining good nutritional standards, ensuring safe living conditions, preventing lead poisoning and providing good prenatal care; and

WHEREAS: The residents of Tioga County recognize the essential role public health plays in their everyday lives; therefore be it

RESOLVED: THE TIOGA COUNTY LEGISLATURE does hereby proclaim the week of April 6 – 12, 2020 as

**PUBLIC HEALTH WEEK**

and urges all residents to take steps to educate themselves, their families, and the community about the role of public health in our community.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -20 RE-APPOINT MEMBER  
BOARD OF ETHICS

WHEREAS: Barbara Crannell's term on the Board of Ethics expires as of March 31, 2020; and

WHEREAS: Barbara Crannell has expressed an interest and willingness to serve another term on the Board of Ethics; therefore be it

RESOLVED: That Barbara Crannell is hereby re-appointed to the Board of Ethics for a term of April 1, 2020 through March 31, 2023.



REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -20 RE-APPOINT MEMBER  
BOARD OF ETHICS

WHEREAS: Joan Case's term on the Board of Ethics expires as of March 31, 2020; and

WHEREAS: Joan Case has expressed an interest and willingness to serve another term on the Board of Ethics; therefore be it

RESOLVED: That Joan Case is hereby re-appointed to the Board of Ethics for a term of April 1, 2020 through March 31, 2023.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -20 APPOINT MEMBERS TO  
TRAFFIC SAFETY BOARD  
STOP DWI

WHEREAS: The terms of the Traffic Safety Board members will expire April 1, 2020; and

WHEREAS: Michael Jackson has been found willing and able to fill the term currently held by James DeVita; therefore be it

RESOLVED: That the following members be appointed to the Traffic Safety Board for a term as follows:

<u>TITLE</u>	<u>TERM</u>
Michael Jackson	4/1/20-3/31/23
Tioga County STOP DWI Coordinator or Designee	4/1/20-3/31/23
Tioga County Fire Coordinator or Designee	4/1/20-3/31/23

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -20

APPOINT MEMBERS ALTERNATIVES TO  
INCARCERATION ADVISORY BOARD

RESOLVED: That the following members be appointed to the Alternatives to Incarceration Advisory Board for the following terms:

	TERM
Ex-Offender	4/1/20-3/31/21
Crime Victim	4/1/20-3/31/21
State Certified Provider of Alcohol and/or Substance Abuse Treatment	4/1/20-3/31/21

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO -20 AUTHORIZE 2020 REQUESTS FOR INCLUSION OF LANDS IN AGRICULTURAL DISTRICTS

WHEREAS: In accordance with §303-B of the NYS Agricultural and Markets Law 25-AA, the Tioga County Planning Department has solicited agricultural land owners to request inclusion of lands in agricultural districts; and

WHEREAS: Tioga County Planning has received requests for inclusion of land in agricultural districts located within the North Tioga Agricultural District totaling 110.8 acres, and prepared the required report listing these requests; and

WHEREAS: The County Legislature has indicated its desire to be designated lead agency for SEQR (State Environmental Quality Review) requirements; and

WHEREAS: Tioga County Planning has found this plan to have "little likelihood of significant adverse environmental impact..." via completion of the SEQR Short Environmental Assessment Form, which is consistent with the programmatic review of environmental effects of agricultural districting by the New York State Department of Agriculture & Markets; and

WHEREAS: The Tioga County Agricultural and Farmland Protection Board has reviewed said report and determined that the land to be included consists of viable agricultural land and its inclusion will serve the public interest by helping to maintain a viable agricultural industry within the District and therefore recommends County Legislature approval of inclusion of lands into their respective agricultural districts; and

WHEREAS: The Tioga County Legislature has held the required public hearing and no opposition was heard; therefore be it

RESOLVED: That the Tioga County Legislature makes a SEQR Negative Declaration and approves the 2020 requests for inclusion of land listed in said report into the North Tioga Agricultural District; and be it further

RESOLVED: That the Tioga County Legislature directs the Tioga County Planning Department to submit said report to the Commissioner of NYS Department of Agriculture and Markets for final certification; and be it further

RESOLVED: That it is the intent of this body, upon approval by the Commissioner of NYS Department of Agriculture & Markets, to make these inclusions to the North Tioga Agricultural District effective immediately.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE CONTINUED MAINTENANCE AND  
SUPPORT AGREEMENT BETWEEN TIOGA COUNTY  
BOARD OF ELECTIONS AND NTS DATA SERVICES,  
LLC

WHEREAS: The Tioga County Board of Elections manages voter registrations and candidate petitions using TEAM, Suite, IMS, and PACETS software systems provided, maintained, and supported by NTS Data Services LLC.; and

WHEREAS: The term of the previous five-year Maintenance and Support Agreement with NTS expired on December 31, 2019; and

WHEREAS: A new Maintenance and Support Agreement with NTS is required for the Board of Elections to continue using and receiving maintenance and support of NTS software systems; and

WHEREAS: The new five-year Maintenance and Support Agreement between the Board of Elections and NTS has been approved as to form by the Tioga County Law Department; and

WHEREAS: The Board of Elections includes payment for software expenses to NTS in their budget on an annual basis; therefore be it

RESOLVED: The Board of Elections is authorized to enter into the new five-year Maintenance and Support Agreement with NTS Data Services, LLC, as approved by the Tioga County Law Department, for the term of January 1, 2020 through December 31, 2024, and a total contract cost of \$191,700.00 to be remitted to NTS by Tioga County in five annual payments of \$38,340.00.

REFERRED TO: LEGAL/FINANCE COMMITTEE  
INFORMATION TECHNOLOGY COMMITTEE  
PUBLIC SAFETY COMMITTEE  
HEALTH AND HUMAN SERVICES

RESOLUTION NO. -20 AUTHORIZE EXECUTION OF COOPERATIVE  
AGREEMENTS BETWEEN THE LAW DEPARTMENT,  
ITCS, SHERIFF, PUBLIC HEALTH, DSS, AND MENTAL  
HYGIENE

WHEREAS: Tioga County has implemented a Direct Charge Pilot Program that will maximize State reimbursement for legal and IT expenses while eliminating the administrative burden of charging all departments for those expenses; and

WHEREAS: The Law Department and ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services; and

WHEREAS: It may be necessary for the budget officer at year end to make budget increases to reflect the budgeted amounts in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS; therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the Law Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the ITCS Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute a Cooperative Agreement between the Sheriff's Department and DSS; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office of Temporary and Disability Assistance and the Office of Children and Family Services for approval; and it is further

RESOLVED: That the Budget Officer is authorized to make estimated budget increases at year end from discretionary savings as needed to reflect the budgeted amounts in the ITCS cooperative agreements with DSS, PH, and MH as follows:

Account:	Amount (Increase):
Social Services A6010.530100	\$12,184.06
Mental Hygiene A4309.530100	\$10,102.82
Public Health A4011.530100	\$11,132.14

And it is further

RESOLVED: That the Budget Officer is authorized to make an estimated budget increase at year end from discretionary savings as needed to reflect the budgeted amount in the Sheriff cooperative agreement with DSS as follows:

Account:	Amount (Increase):
Social Services A6010.530100	\$20,000.00

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -20 AUTHORIZATION TO ENTER INTO A RETAINER AGREEMENT WITH NAPOLI SHKOLNIK, PLLC TO PROVIDE REPRESENTATION REGARDING GENERIC DRUG LITIGATION

WHEREAS: The Tioga County Legislature understands that the County may have a legal claim against manufacturers of generic pharmaceuticals and/or their executives based upon their actions in fixing prices, allocating markets, and engaging in other antitrust violations or other wrongdoing with respect to generic pharmaceuticals; and

WHEREAS: The Tioga County Legislature desires to retain the services of Napoli Shkolnik, PLLC to represent the County in the prosecution of any such claim; now therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes Legislative Chair Martha Sauerbrey to execute a Special Counsel Agreement with Napoli Shkolnik, PLLC to provide the services set forth in said agreement.



REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -20 AUTHORIZE INCREASE IN ADMINISTERING  
MORTGAGE TAX BY THE TIOGA COUNTY CLERK  
AS APPROVED BY NEW YORK STATE  
DEPARTMENT OF TAXATION AND FINANCE

WHEREAS: Section 262 (Article 11) of the New York State tax law mandates that recording officers are entitled to receive for the county all necessary expenses for the purpose of administration of the mortgage tax in their office and approved allowance by the New York State Department of Taxation and Finance; and

WHEREAS: The Tioga County Clerk has requested proper compensation that are reasonable and necessary allowances to cover county expenditures for collection, disbursements of the mortgage tax; and

WHEREAS: The Tioga County Clerk's office has submitted to the New York State Department of Taxation and Finance a mortgage expense request of \$139,440.00 per year; and

WHEREAS: The Tioga County Clerk has been authorized by New York State Department of Taxation and Finance to increase the mortgage expense to be \$139,440.00 for the period of April 2020 – April 2021; therefore be it

RESOLVED: That the County Clerk be authorized to collect or withhold from its disbursements in twelve (12) equal monthly installments of \$11,620.00 at a total annum amount of \$139,440.00.

REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -20 AUTHORIZATION TO ACCEPT ALLOTTED  
NYS 2020 CENSUS COMPLETE COUNT  
COMMISSION OUTREACH GRANT AND  
REQUEST A 2020 BUDGET MODIFICATION AND  
BUDGET ADDITION AS NEEDED

WHEREAS: The New York State Census 2020 Complete Count Commission has allotted Tioga County a grant in an amount up to \$72,880 to conduct Census 2020 promotional outreach in an effort to maximize resident self-response rate; and

WHEREAS: Said grant funding does not require a local match; and

WHEREAS: New York State requires the County to contract with a Not-For-Profit entity for the expenditure of the allotted funds; and

WHEREAS: Tioga Opportunities, Inc. has agreed to act as said Not-For-Profit entity; and

WHEREAS: The Tioga County Legislature must accept this grant allotment up to \$72,880; therefore be it

RESOLVED: That the Tioga County Legislature accepts the allotted New York State Census 2020 Complete County grant in an amount up to \$72,880; and be it further

RESOLVED: That the 2020 Planning budget be amended and modified as follows:

2020 Budget Modification:

Revenue Account #A8020 439893 Planning State Aid Census	\$69,880.00
Expense Accounts #A8020 540140 Contracted Services	\$56,880.00
#A8020 540590 Services Rendered	\$13,000.00

2020 Budget Addition:

Revenue Account #A8020 437170	\$ 3,000.00
Name: State Aid 2020 Census Outreach Admin Fee	

and be it further

RESOLVED: That the Tioga County Legislature hereby authorizes the contract with Tioga Opportunities, Inc. for said grant project, contingent upon review and approval by the County Attorney.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. - 20 RE-ESTABLISH PRIOR YEAR 2019  
UNSPENT FUNDS FOR 2020 BUDGET  
SOCIAL SERVICES

WHEREAS: NYS has not billed the Department of Social Services for the local share of Secure Detention Services for 2015 through 2019; and

WHEREAS: The Department of Social Services has estimated the amount of unbilled services to be \$189,769; and

WHEREAS: Re-establishment of prior year funds requires Legislative approval; therefore be it

RESOLVED: That the following account and amount are re-established and the 2020 budget is amended

A6010.540487 JD Program Expense	\$ 189,769.00
---------------------------------	---------------

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -20 TRANSFER OF FUNDS  
2020 BUDGET MODIFICATION  
SOCIAL SERVICES

WHEREAS: Approved Raise the Age (RTA) foster care placements are reimbursed with 100% state funds; and

WHEREAS: The funds budgeted for 2020 A6123 JD RTA placements will be exceeded by expenses in March 2020; and

WHEREAS: The funds budgeted for 2020 A6119 Foster Care RTA placements is available for transfer; and

WHEREAS: Transfer of funds and budget modifications requires Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A6119.436190 State Aid: FC-RTA	\$ 150,000.00
To: A6123.436230 State Aid: JD-RTA	\$ 150,000.00
From: A6119.540487 Program Expense-RTA	\$ 150,000.00
To: A6123.540487 Program Expense-RTA	\$ 150,000.00

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -20 AMEND BUDGET AND TRANSFER  
CAPITAL RESERVE FUNDS  
PUBLIC WORKS

WHEREAS: The current 2002 Volvo Tractor is in need of a new engine and the Commissioner of Public Works has deemed that the tractor should be replaced and not worth fixing. The 2002 Volvo Tractor was due to be replaced next year; and

WHEREAS: The Commissioner has received a proposal for a new Peterbuilt Tractor in the amount of \$119,931, and there are leftover funds available from the Tandem Axle Truck account budgeted this year; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: H5130.521908	Tandem Axle Truck	\$40,000
H.387807	Land, Infrastructure and Equipment Capital Reserve	\$80,000
To: H5130.521944	Tractor	\$120,000

REFERRED TO: LEGISLATIVE WORKSESSION  
FINANCE/LEGAL COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AMEND EMPLOYEE HANDBOOK  
SECTION II - ETHICS RULES, SCHEDULE A

WHEREAS: Tioga County Employee Handbook Section II – Ethics Rules; Section IV. Disclosure of Interest, Schedule A needs to be amended to identify additional positions and board members required to provide an annual financial disclosure; and

WHEREAS: Deputy Director of Community Services, Deputy Director of Information Technology and Communication Systems, and Property Development Corporation Board needs to be included on Schedule A; therefore be it

RESOLVED: That the Tioga County Employee Handbook Schedule A be hereby amended as follows:

POSITION

AG & FARMLAND PROTECTION BOARD MEMBERS (ALL)  
ASSIGNED COUNSEL ADMINISTRATOR  
BOARD OF HEALTH MEMBERS (ALL)  
BUDGET OFFICER  
CAPTAIN, OPERATIONS OFFICER  
CHIEF ACCOUNTANT  
CLERK TO THE LEGISLATURE AND DEPUTY CLERK  
CLINICAL PROGRAM DIRECTOR  
COMMISSIONERS OF BOARD OF ELECTIONS AND DEPUTIES  
COMMISSIONER OF PUBLIC WORKS AND DEPUTY  
COMMISSIONER OF SOCIAL SERVICES AND DEPUTY COMMISSIONER  
COMMUNITY SERVICE BOARD MEMBERS (ALL)  
CORONERS (ALL)  
COUNTY ATTORNEY AND ASSISTANTS  
COUNTY CLERK AND DEPUTY  
COUNTY PLANNING DIRECTOR  
COUNTY SHERIFF AND UNDERSHERIFF  
COUNTY TREASURER AND DEPUTY  
DIRECTORS OF ADMINISTRATIVE SERVICES  
DIRECTOR OF COMMUNITY SERVICES & DEPUTY  
DIRECTOR OF EMERGENCY SERVICES AND DEPUTY DIRECTOR  
DIRECTOR OF EMPLOYMENT & TRANSITIONAL SUPPORT

DIRECTOR OF INFORMATION TECHNOLOGY & COMMUNICATION SYSTEMS &  
DEPUTY  
DIRECTOR OF REAL PROPERTY TAX SERVICES  
DIRECTOR OF VETERANS' SERVICE AGENCY  
DIRECTOR OF WEIGHTS & MEASURES I  
DIRECTOR OF ECONOMIC DEVELOPMENT & PLANNING  
DEPUTY DIRECTOR ECONOMIC DEVELOPMENT  
DISTRICT ATTORNEY AND ASSISTANTS  
ETHICS BOARD MEMBERS (ALL)  
FIRE COORDINATORS (ASSISTANTS)  
HISTORIAN  
INDUSTRIAL DEVELOPMENT AGENCY MEMBERS (ALL)  
INFORMATION SECURITY OFFICER  
LEGISLATORS (ALL)  
LOCAL DEVELOPMENT CORPORATION AGENCY MEMBERS (ALL)  
MATERIALS RECOVERY MANAGER  
PERSONNEL OFFICER  
PLANNING BOARD MEMBERS (ALL)  
PROPERTY DEVELOPMENT CORPORATION (ALL)  
PROBATION DIRECTOR  
PUBLIC DEFENDER AND ASSISTANTS  
PUBLIC HEALTH DIRECTOR AND DEPUTY DIRECTOR  
RECORDS MANAGEMENT OFFICER  
SAFETY OFFICER  
TIOGA TOBACCO ASSET SECURITIZATION CORP. BOARD MEMBERS (ALL)  
YOUTH BUREAU DIRECTOR  
YOUTH BUREAU MEMBERS (ALL)

And be it further

RESOLVED: That the remainder of Tioga County Employee Handbook shall remain in full force and effect.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -20 APPROPRIATION OF FUNDS FOR OPERATION  
OF A CHILD ADVOCACY CENTER (CAC);  
AUTHORIZE CREATION OF CASE SUPERVISOR  
GRADE B POSITION  
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Tioga County has received from the Office of Children and Family Services an initial allocation of \$150,000 and an additional commitment of \$100,000 for both a second and third year, for the implementation and operation of a Child Advocacy Center (CAC) in Tioga County; and

WHEREAS: Safe Harbor NY funding of \$52,020 has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services to raise awareness about sexually exploited youth; and

WHEREAS: A CAC will provide advocacy, support and referral services to every family and child in need of accessing services surrounding the issues of sexual and physical abuse, including access to medical resources, mental health services and court rights and information; and

WHEREAS: The Department of Social Services, in coordination with the District Attorney's Office and the Sheriff's Office, will be the lead agency for the implementation of the CAC; and

WHEREAS: The Department of Social Services has determined that the implementation of the CAC and oversight of Safe Harbor program activities will require initial staffing of one (1) Case Supervisor Grade B to serve as coordinator; and

WHEREAS: Appropriation of funds and budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.436100 State Aid Admin:	\$ 202,020.00
To: A6010.510010 Full-Time:	\$ 38,684.00
To: A6010.540487 Program Expense:	\$ 163,336.00

and be it further

RESOLVED: That one (1) Case Supervisor Grade B (CSEA SG XIV, \$51,579 - \$52,279) shall be created effective March 16, 2020; and be it further

RESOLVED: That the Department of Social Services authorized headcount shall increase by 1.



REFERRED TO: LEGAL/FINANCE COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AMEND RESOLUTION 356-19  
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required to amend prior established resolutions; and

WHEREAS: Resolution 356-19 authorized the hire of Amanda Pullano to the position Paralegal (PT) effective December 11, 2019, at an hourly rate of \$16.17 with an ability to receive a non-union increase following a six (6) month evaluation; and

WHEREAS: Said part-time title is not eligible for non-union benefits and base hourly rates for part-time employment are established at the beginning of each year, an amendment to the resolution is necessary; therefore be it

RESOLVED: That the final "RESOLVED" of Resolution 356-19 is hereby amended as follows:

RESOLVED: That Ms. Pullano's hourly rate shall be \$16.49 effective January 1, 2020, and that the title of Paralegal (PT) is not eligible for non-union salary increase following a six (6) month evaluation.

REFERRED TO: LEGAL/FINANCE COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE APPOINTMENT TO  
TITLE OF PARALEGAL (PT)  
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to staffing change, a part-time Paralegal position became vacant as of March 2, 2020; and

WHEREAS: The Public Defender has identified a qualified candidate to fill said position; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Public Defender to appoint Gabriella Ayres to the title of Paralegal (PT) at an hourly rate of \$16.49 effective March 16, 2020.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE APPOINTMENT TO TITLE OF DEPUTY  
DIRECTOR OF PUBLIC HEALTH  
PUBLIC HEALTH DEPARTMENT

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Since February 14, 2020, the position of Deputy Director of Public Health has been vacant due to resignation; and

WHEREAS: The Director of Public Health has an immediate need to appoint a replacement to said vacancy and has identified a candidate who is both qualified and willing to accept this appointment; therefore be it

RESOLVED: That the Director of Public Health is authorized to provisionally appoint Heather Vroman to the title of Deputy Director of Public Health at an annual non-union salary of \$65,000.00 effective March 14, 2020, pending successful completion of civil service examination requirements.

REFERRED TO: PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE POSITION RECLASSIFICATION  
PUBLIC WORKS

WHEREAS: Legislative approval is required for any position reclassification; and

WHEREAS: On December 10, 2019, the Personnel Department received a position description questionnaire from Lynn Quick, Accounting Associate II (CSEA SG V, \$29,918), who works within the Department of Public Works; and

WHEREAS: A desk audit resulted and involved the review of work tasks performed by the employee within said department; and

WHEREAS: The Personnel Officer has made a final determination that due to the type of work assigned to Ms. Quick and her level of autonomy in carrying out those assignments demonstrates sufficient justification to reclassify her title in order to accurately reflect the work performed; therefore be it

RESOLVED: That Lynn Quick's position, Accounting Associate II (CSEA SG V, \$29,918), shall be reclassified to Accounting Associate III (CSEA SG VII, \$36,622) effective retroactive to December 10, 2019; and be it further:

RESOLVED: That Ms. Quick shall be appointed from an appropriate eligible list and shall receive an annual salary adjustment of \$6,508 from December 10, 2019 – December 31, 2019; and be it further:

RESOLVED: That Ms. Quick shall receive an annual salary increase of \$6,704 added to her current annual salary effective retroactive to January 1, 2020.

REFERRED TO: PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 CREATE AND FILL HIGHWAY WORKER  
(SEASONAL) POSITION  
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ one seasonal Highway Worker (Seasonal) for 2020; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill one (1) temporary full-time Highway Worker (Seasonal) position effective April 1, 2020 through October 9, 2020 at an hourly rate of \$11.80 (minimum wage), however no more than 847 hours may be worked April 1, 2020 – October 9, 2020.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -20 RESCIND RESOLUTION #67-20

WHEREAS: Resolution #67-20 authorized a salary above base for a prospective new hire in recognition of his years of service in the field; and

WHEREAS: The candidate, Anthony Ormsby, is not transferring to Tioga County Sheriff's Office; therefore be it

RESOLVED: That Resolution #67-20 is hereby rescinded.