

BUS DRIVER

LOCATION: Tioga County School Districts
CLASSIFICATION: Non-Competitive
SALARY: Varies by location
ADOPTED: 4/8/75; Revised 12/1/85, 8/01, Tioga County Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: This is manual work of average difficulty requiring skill in the operation of a large automotive vehicle. The operator is responsible for the safety and conduct of the children who are passengers. The work is performed under general supervision with considerable leeway allowed to the operator in carrying out the details of the work. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Operates a school bus on a regular schedule or on special occasions;
- Checks the operating condition of the bus before starting on a trip;
- Reports any operational defect to immediate superior;
- Informs children about safety practices;
- Maintains orderly conduct of children on the bus;
- Keeps interior and exterior of the vehicle clean and neat;
- May be required to operate a station wagon or other similar vehicle;
- May be required to perform minor maintenance tasks on the vehicle;
- Maintains records of mileage, routes, times and incidents;
- Prepares and maintains maps of routes and pick-up points.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of driving safety practices and traffic laws and regulations; ability to operate a bus under difficult driving and road conditions; ability to make minor repairs to the vehicle; ability to understand and follow simple oral and written directions; ability to get along well with children and command their respect; mechanical aptitude; mental alertness; dependability; good physical condition.

MINIMUM QUALIFICATIONS:

Eligibility for the appropriate level New York State Driver License at the time of application. Possession of a CDL B P driver's license upon completion of probationary period and for duration of employment (passenger capacity).

NOTE: In addition, candidates must satisfy the requirements for school bus driver set for in the Rules and Regulations of the New York State Commissioner of Education and vehicle and traffic laws.