

MINUTES
MARCH 2021 COMMITTEE MEETING
TIOGA COUNTY CLERK
Meeting Date: March 2, 2021

Present: Committee Chair Legislator C. Balliet, Legislator D. Mullen, Legislator W. Standinger

Staff Present: Andrea Klett, County Clerk

MINUTES

Motion by Legislator Standinger to accept January's minutes as presented, seconded by Mullen, and carried.

FINANCIAL

The monthly financial reports were accepted as presented.

RESOLUTIONS

Resolution C08-2021 was presented to the Committee. This resolution is done on an annual basis and allows the County Clerk's office to increase their compensation for administering the mortgage tax for the County. The requested compensation will be increased from \$11,090.00 per month to \$12,105.00 per month, a net increase of \$1,015.00 per month, \$12,180.00 per year. The Committee accepted the resolution as presented.

NEW BUSINESS

The Clerk presented the DMV production reports for January and February and the online revenue sharing report for February. The revenue sharing report showed that Tioga County will reach its annual threshold earlier than ever. Once the threshold is reached, the County will get automatic payments of 3.25% of all revenue spent by Tioga County residents on internet DMV transactions. In 2020 this amounted to an extra \$27,934.92. The production reports also showed that more and more County residents are spending the extra \$30.00 to upgrade their driver's licenses to the Enhanced License.

The Committee expressed their appreciation to the Clerk for taking on the Records Management function for the County. The Clerk stated that she is working with Personnel to clarify the job description for the Assets and Records Manager. Particularly that the candidate will have to be able to lift records boxes that may weigh up to 50 pounds.

Respectfully submitted,

Andrea Klett
Tioga County Clerk