

TEAM TIOGA

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ECONOMIC DEVELOPMENT & PLANNING

| INDUSTRIAL DEVELOPMENT AGENCY

| LOCAL DEVELOPMENT CORPORATION

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING August 3, 2021

ATTENDEES:

Legislators: Dale Weston, Mike Roberts, Ed Hollenbeck, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson

Guests: Becca Maffei, Tourism Director, Jackson Bailey, Budget Officer

Committee Chair, Legislator Dale Weston called the meeting to order at 1:00 P.M.

MINUTES

- Approval of minutes from July 6, 2021 – Committee Chair asked for approval of the minutes from the July 6, 2021 committee meeting. Legislator Hollenbeck made a motion to accept the July 6, 2021 minutes, seconded by Legislator Mullen. All were in favor.

TIOGA COUNTY TOURISM: Becca Maffei - Monthly report previously emailed. Ms. Maffei reviewed her report highlighting the following: Visit Widget – Experience Tioga Tourism App, Digital Advertising, Water Trail Projects, Owego Creek Project, Tioga County Event Promotion, ILNY (I Love New York) Matching Funds, Waverly Glen Park, the DRI Wayfinding Sign Project and USDA grants awarded.

Ms. Maffei showed the committee yard signs and posters advertising NASCAR weekend. The signs are going in high traffic areas in the county and in windows of businesses. Ms. Maffei mentioned they are free and available for pick up at the Tourism office.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney – Agenda, attachments and highlights previously emailed. Following are the Director's Highlights:

Meetings Attended – Ms. Tinney reported the following meetings attended:

- Southern Tier 8/CEDs - Meeting attended.
- Tioga County Chamber of Commerce Board – Meeting attended.
- Tioga County IDA – Meeting on Wednesday night to vote on the following PILOT request:

- West Bay Star – No one attended the Public Hearing.
- Tioga County LDC – Meeting attended.
- Waverly Central School District –Working on assisting students with an Urban Development Project.
- Property Owner – Met to discuss an interest in selling vacant land in the Owego area.
- Regional Council – Attended the following meetings:
 - Executive Committee
 - Full Board
- Education Workforce Coordinator Steering Committee – Meeting attended.
- Leaders Meeting attended.
- Owego Apalachin School District – Met to present the following:
 - West Bay Star PILOT
- Business Visits
 - Suez
- Municipality Visits
 - Village of Waverly- Met to discuss a potential housing project.
- Prospects - State Leads; responded to the following:
 - Project Magnet
 - Project Discover
 - Project FDI
 - Project Chameleon
- Presentations – None.

Department Highlights

- Village of Owego
 - DRI - 18 projects ongoing; moving forward with the local approval process.
 - NY Main Street – North Avenue, Owego; 6 projects are ongoing.
 Not on the agenda, Village of Candor, NY Main Street - Project is ongoing.
 - Owego Gardens 2 – Project is moving forward with challenges. Town houses have been framed out. Framing of the apartment building will begin soon. Water system continues to move forward; water tank should be on site August 16th.
 - Tour of site
- Land Bank
 - T. Saraceno- Resigned as of July 28th.
 - Land Bank Director duties have been incorporated into the Deputy Director position.
 - Deputy Director job description changes have been reviewed and approved by Personnel.
 - Part Time Hire – Resolution to be brought forward next month.
 - Part Time job description has been reviewed and approved by Personnel.
- RESTORE NY
 - Owego and Waverly projects – Progressing; in the final stages.
- Housing
 - Temple and Liberty LLC project update:

- IDA has approved the PILOT.
 - Local Approvals are in process,
 - Informational flyer distributed to the committee.
 - SEPP- Potential senior housing project in the Village of Waverly; market analysis completed.
- Community Development – Ms. Ortu continues to work on the following:
 - Tioga County Non-Profit Network
 - REAP
 - Tioga County Foundations Coalition
 - Waverly Glen Park- Will attend ribbon cutting August 7th
 - Elks Capital Project
 - Leadership Tioga- Will be the new Facilitator for this group.
- Workforce
 - Workforce Pipeline Development Study- Implementation
 - Education Workforce Coordinator – The Hooker Foundation will fund this position for 3 years.
 - ❖ 40+ resumes have been received.
 - ❖ 8 potential candidates being vetted by Steering Committee.
- Economic Development - Ms. Woodburn and Ms. Griffiths continue to work on the following:
 - DRI Project administration
 - NYMS Project Administration- Owego and Candor
 - Solar Project Mapping
 - GIS Mapping Activities
 - State Lead Responses
- Planning – Ms. Jardine continues to work on the following:
 - 239 Reviews (3)
 - County Case 2021-016: Village of Owego, Site Plan Review and Area Variance, Home Central building renovations for kitchen and bathroom showroom and design center: Board recommended approval.
 - County Case 2021-017: Town of Owego, Special Use Permit, Delaware River Solar to install and operate 4.98 MW solar array on Day Hollow Road: Board recommended approval.
 - County Case 2021-018: Town of Owego, Special Use Permit, K9 Sports Facility, dog completion, training and therapy services on Frank Hyde Road: Board recommended approval.
 - Village of Owego/Temple and Liberty LLC local approvals.
 - Active Plans
 - Village of Newark Valley- Created future land use map for updated Comprehensive Plan.
- Grants
 - Potential (10)
 - Temple and Liberty LLC- affordable housing
 - Village of Owego- CDBG, Housing Rehab

- NYS HCR Community Investment Fund
 - CDBG CARES Act- Small Business Support
 - REAP- Owego Elks, Les Wagner Foundation
 - Candor EMS, Tioga State Bank Foundation
 - Tioga County- 2021/2022 (Phase II)
 - CDBG Housing Rehabilitation
 - Carantouan Greenway- waterfront trail, TSB Foundation
 - REAP, Owego Elks, TSB Foundation
- Pending (17)
 - Racker- USDA/CDBG Neighborhood Depot
 - Town of Richford- Lowe's, Rawley Park improvements
 - Town of Richford- Senator Schumer, town hall
 - REAP- NPS Historic Preservation Subgrant Program
 - TCIDA-ARC- Education Workforce Coordinator
 - CPSI- ARC incubator plan
 - Village of Owego- ARC, Creek Trails plan
 - Candor EMS- Tioga County Senior Citizens Foundation
 - Candor Historical Society- Tioga County Senior Citizens Foundation
 - Tioga County- 2020/2021 Phase III
 - Tioga County- 2021/2022 Phase I
 - Village of Spencer- Nichols Park Historic Preservation Award
 - CPSI- CFA, ESD Planning grant, incubator plan
 - TC IT- CFA LGE, shared services Owego/Candor
 - Village of Waverly- ESD Planning, Economic Analysis
 - Town of Richford- FEMA (engineering of railroad stream crossing)
 - Village of Owego- OPRHP, OPD building restoration
 - Active (26)
 - Village of Owego- RESTORE NY, Briggs/Awad
 - Village of Owego- Downtown Revitalization Initiative
 - Village of Waverly- NYS Parks, Waverly Glen Park
 - Village of Waverly- RESTORE NY, Twigg
 - REAP- USDA, Public Well (equipment)
 - TCPDC- Enterprise Community Partners (land bank funds)
 - Village of Owego- Main Street (CFA)
 - Midwestern Pet Foods (CFA)
 - Racker (CFA)
 - Raymond Hadley (CFA)
 - Village of Waverly- Mildred Faulkner Truman, Waverly Glen Park
 - Town of Richford- SAM, Assemblyman Friend (highway equipment)
 - Owego Apalachin Central School District- WDI (workforce)
 - Village of Candor- NY Main Street
 - REAP- Community Foundation (Code Enforcement Plan Implementation Tasks)

- Candor EMS- Community Foundation, operating funds
- Tioga Arts Council- Community Foundation, Retail for Good
- REAP, Owego Elks Lodge- Fannie C. Hyde, building repair
- Boys & Girls Club- Hooker Foundation, operating funds
- Hooker Foundation- Education Workforce Coordinator
- TCLDC-USDA RDBG- Tioga County Recruitment Tool
- TCLDC-USDA RDBG- Technical Assistance to Business
- Catholic Schools of Broome County- Fannie C. Hyde
- REAP, Owego Elks Lodge- Mildred Faulkner Truman, building assessment
- Candor Historical Society- Tioga State Bank
- Village of Nichols- USDA Community Facilities (vacuum truck)
- Completed (1)
 - IDA- USDA RDBG, Ag Value Chain Study

2021 Budget

- Economic Development- Tracking
- Planning- Tracking

2022 Budget – Budget worksheets were included in committee packet.

- Economic Development
- Planning

Other

- County Planning Board - It came to the attention of Ms. Tinney, through a discussion with Ms. Jardine, that 239 reviews could be completed by staff; eliminating the County Planning Board. As it is now, the Planner is tied to a schedule. The information has to be in by a certain date for review and preparation for the scheduled Planning Board meeting on the 3rd Wednesday of the each month. With the elimination of the Planning Board there could be a rolling review of 239's by the Planner as they come in. However, after further discussion, so decisions don't fall on one person, it was decided not eliminate the Planning Board and to continue to move forward with the process as it is.
- Owego Gardens 2 - Legislator Hollenbeck asked if Owego Gardens 2 was going to be a low income property. Ms. Tinney reported it was low to moderate income housing; you have to have a job to live there and be able to pay the rent. This is the same for the Temple/Liberty Project.

Legislator Roberts asked what happens when a renter's income increases; can they continue to live there? Ms. Tinney will look into this, and report back to the committee.

- Building Security - Legislator Hollenbeck raised the question of security for this building at 56 Main Street because of a recent incident. Upon arriving to work this morning, Ms. Tinney noticed a strange vehicle in the parking lot. Both Ms. Tinney and Ms. Haskell saw the vehicle and after entering the building started a search for the owner of the vehicle, as they might be in the building. The doors are unlocked by Public Works

around 7:00-7:15AM. Anyone can enter the building after the doors are unlocked. Ms. Tinney was left with an unsafe feeling.

Legislator Mullen stated that while it may be difficult to provide safety during the open business hours of the building, the hours before opening and after closing can be addressed. Adding, if you see something suspicious and it gives an uneasy feeling, do not enter the building. Call 911 and have someone with experience from the Owego Police Department come check building.

Legislative Chair Sauerbrey stated that security has become an issue through the COVID experience. It is our obligation that we provide a safe working environment for our employees. If that means looking at upgrades to secure this building to make it safer than it is and make it comparable to other county office buildings than that's what we should do; it's the right thing to do.

Ms. Tinney asked why the building is unlocked so early. Legislative Chair Sauerbrey reported the reason the building is opened that early is to accommodate the special needs of an employee who gets dropped off at that time. The question has been asked if that employee could have a key, if so, the door can remain locked until 8:30-9:00 when business hours begin. That will solve the early morning safety issue.

As the discussion came to a close, Legislative Chair Sauerbrey mentioned that we may have American Recovery Funds to help pay for a security upgrade for this building and the DSS building.

There were no resolutions presented.

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:20 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant to Economic Development & Planning