

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER  
LEGISLATIVE COMMITTEE AGENDA

**October 8, 2024**

1:00 PM

- MINUTES
  - Approval of minutes of September 3, 2024
  
- FINANCIAL
  - Economic Development
  - Planning
  - Sustainability Management
  
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- PERSONNEL
  - Economic Development Specialist position
  
- RESOLUTIONS
  - J10-Appointment Member (K Frisbie) to Ag and Farmland Protection Board
  - J11-Authorize EPA Brownfield Communitywide Assessment Grant Application

J19-Accept NYS CDBG Microenterprise Grant Award and Modify EDP Budget

J20-Accept NYS Restore NY Grant Award and Modify EDP Budget

J34-Authorize Appointment of FT Economic Development Specialist (Zubalsky-Peer)

J37-Accept NYSERDA Clean Energy Grant Award and Modify Sustainability Budget

J38-Filing of an Application for DEC Municipal Waste Reduction and Recycling (MWRR) Program

J39-Agreement with Broome County for HHW

J41-Set Public Hearing for Neighborhood Depot CDBG Grant Funds

J54-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co Cornell Cooperative Extension

- PROCLAMATIONS - N/A
- ADJOURNMENT

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING September 3, 2024

### **ATTENDEES:**

**Legislators:** Barb Roberts, Keith Flesher, Ron Ciotoli, Dennis Mullen, Marte Sauerbrey

**Staff:** Brittany Woodburn, Linda Sampson, Sean Lanning, Cathy Haskell, Jackson Bailey

**Guests:** Dr. Kristi Snyder, CCE Executive Director

Committee Chair Barb Roberts called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** Agenda and attachments previously emailed.

### **I. MINUTES**

- A. Approval of minutes from July 2, 2024, and August 6, 2024 – Committee Chair Roberts, asked for approval of the minutes from July 2, 2024, and August 6, 2024, committee meetings. Legislator Ciotoli made a motion to accept the minutes from both meetings, seconded by Legislator Flesher. All were in favor.

Ms. Woodburn reported the following:

### **II. FINANCIAL**

- A. 2024 Budget
1. Economic Development
    - Year-to-Date Budget is tracking.
  2. Planning
    - Year-to-Date Budget is tracking.
  3. Sustainability Management
    - Year-to-Date Budget is tracking.

### **III. OLD BUSINESS/NEW BUSINESS**

- A. Reports
1. Tioga County Tourism – No report this month.
  2. Cornell Cooperative Extension- Dr. Kristi Snyder, CCE Executive Director; monthly report previously emailed and is in the committee packet. Dr. Snyder reviewed her monthly report highlighting Agriculture Outreach Programs, Horticulture Outreach, Collaboration & Research, Master Gardeners, Incubator Beginner Farmer Program

at Hilltop Community Farm, 4-H Youth Development, Family Resource Center, and Smart Energy Choices.

Not on the monthly report, Dr. Snyder reported CCE will be conducting a statewide campaign to encourage the governor to include their level of funding that was part of the package last year as part of the NYS executive budget for 2025-2026. CCE will be requesting letters be written to the governor telling stories of how CCE impacted them personally or within the communities.

3. Tioga County Soil & Water Conservation District- Monthly report emailed previously and is in the committee packet.
4. Economic Development – In keeping with staff reporting, Ms. Woodburn introduced Sean Lanning, Community Development Specialist. Mr. Lanning reported working on the following:

Workforce:

- Recently had the Talent Supply Table gathering – 38 people in attendance, several presentations made, all six school districts, 2 of 3 BOCES, SUNY Broome, TC3, and the Department of Labor were represented at the meeting.
- Career Center Partnership update- The purpose of this program was to have Career Center staff in the school districts one day a week to provide job placement services. This was done in Spencer and Waverly for 3 months and found it was not successful due to timing and staffing issues. This might be addressed again in the future.
- Satellite Campus in Owego Apalachin School District - Adding classes that will bring in students from Newark Valley, Tioga and Union-Endicott. Working on funding for increasing the number of classes and necessary renovations of the space.
- Business Leads Fellowship Program is coming to an end. There is one more 3-day conference in Chicago that is at no cost to the County. Mr. Lanning has found this program beneficial.

Community Development:

- Snowmobile Grant- Mr. Lanning reported completing all phases of paperwork of this grant now.
- Pro-Housing Communities Program- A certification program required by the state to participate in various programs such as the DRI, NY Forward, or NY Main Street. Village and Town of Newark Valley, Town of Richford, Town of Berkshire, Village of Owego have submitted letters of intent. Village of Waverly is planning on submitting a letter of intent as well. Other municipalities are expected to participate in this program.
- REAP- Getting back on their feet with the addition of new board members. Recently worked with the Town of Berkshire to apply for USDA Funds for equipment, such as a mower, tractor and excavator.
- Worked with Catholic Charities Tompkins/Tioga on a CDBG Public Facilities Grant to purchase a mobile food truck providing meals to low-income individuals.



- Foundations Coalition- Meeting with the foundations and learning what each foundation offers. Mr. Lanning is compiling a document that lists each foundation and what it offers into one document. This should be completed next month for hand out and will be posted on the website.

## B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Woodburn highlighted:
  - a. Restore NY Round 8 for Tioga County- \$165,000.00 awarded for 81 North Avenue next to Harris' Diner in Owego. This is a Land Bank project, working on award paperwork.
  - b. Restore NY Round 8 for Village of Newark Valley- Provided technical assistance for this grant; \$732,420.00 awarded to rehab 2 buildings on Whig Street. Sent out RFP for architect/engineer design for the above projects. Construction to begin next year.
  - c. USDA RBDG – IDA awarded \$90,000.00 for Lounsberry Engineering Plan – A study to look at utility extension costs; making two IDA sites shovel ready for future development.
  - d. USDA RBDG – IDA awarded \$99,000.00 for Equipment Lease Program – A 0% loan to help small businesses buy equipment. The IDA will lease equipment to small businesses. At the end of the lease repayment, the IDA sells the equipment to the business for \$1.00.
  - e. ARC Infrastructure Investment & Jobs Act (IIJA) – Owego Apalachin School District – Mr. Lanning spoke about this earlier.

## C. Economic/Community Development

1. Village of Owego DRI – 10 active projects are ongoing. Ms. Woodburn highlighted the following:
  - a. Elks Lodge – Working on asbestos abatement and roof replacement. Not on the agenda, Ms. Woodburn reported the Cathy Cakes project is getting close to completion.
2. Village of Waverly NY Forward- Ms. Woodburn mentioned last month that Empire State Development asked ED&P to provide assistance to the Village of Waverly through this process.
  - a. Met with 4 of the 5 individual project sponsors.
  - b. Assisting project sponsors with SEQR and SHPO processes.
3. Broadband – STN MIP grant application – Ms. Jardine and Ms. Woodburn have been working on maps of areas in need of broadband.
  - a. Setup meeting with STN and Town of Berkshire, Town of Owego and Town of Barton to discuss future opportunities.
4. Pro-Housing Communities – Mr. Lanning spoke about this earlier.
  - a. Town of Berkshire, Town of Richford, Town of Newark Valley, Village of Newark Valley and Village of Owego certification applications are in process.
  - b. Village of Waverly and Village of Nichols are also considering the program.
5. Foundation Coalition – Mr. Lanning reported on this earlier.
  - a. Scheduled meeting with Tioga Downs Foundation in September. Ms. Woodburn added:

- b. Working on a partnership with Open Door Mission and Floyd Hooker Foundation; met to discuss Vic's Closet program idea.
- 6. CDBG Vacant Property Clearance program- The Community Development Block Grant (CDBG) recently launched a Vacant Property Clearance program for demolition related projects. Any property demolished has to remain vacant for 5 years. Municipalities are the only eligible applicants for this but can subgrant the funds to an organization like the Land Bank. It is a rolling application and they are pushing Land Banks to use this funding source rather than the Land Bank Initiative Funds. Ms. Woodburn wanted to make this committee aware that an application may be submitted in the future. No match requirement by the county. Looking at three properties now; two in Town of Berkshire and one in Town of Owego. Working through acquisition and purchase agreement paperwork.
- D. Land Bank
  - 1. Land Bank Initiative (LBI) – Recently submitted the Year 3 LBI Phase 1 operational funding grant application request. These funds provide support to the Land Bank's day-to-day activities. Hoping to receive the increase requested.
  - 2. Land Bank Initiative (LBI) Phase 2 – This application is for capital improvement funding for 2025. Ms. Woodburn has received a property foreclosure list from the Treasurer's office.
  - 3. 121 Providence St, Waverly project- Rehabilitation in process; roof replacement and demolition of the shed and garage is complete.
  - 4. 32 Lyman Ave, Waverly project – Rehabilitation in process.
  - 5. 81 North Avenue, Owego project – Final pigeon remediation work has started; brick repointing and window replacement will begin next month.
  - 6. 247 Main St, Owego – Rehabilitation in process.
- E. Workforce Development – Mr. Lanning reported on the following earlier:
  - 1. Business Leads Fellowship Program
    - a. Workforce Development and Connecting Classrooms to Careers
  - 2. Talent Supply Table
    - a. TST Gathering – August 21<sup>st</sup>
    - b. Facilitated TST Gathering attended by 38 stakeholders and representatives from all 6 Tioga County school districts
- F. Planning
  - 1. 239 Reviews – Ms. Jardine had 5 239 Reviews this month.
    - a. County Case 2024-018: Town of Barton, Site Plan Review, Polar's Doggy Palace – Applicant plans to establish and operate a dog boarding facility for up to 25 dogs on Ellis Creek Road; recommended approval – TCPB voted to recommend approval.
    - b. County Case 2024-019: Town of Owego, Special Use Permit, Kline – The residential applicant plans to elevate the rear portion of his back yard with fill abutting the Norfolk Southern Railroad on State Route 17C. The Town of Owego Planning and Zoning Department had to withdraw this case because the applicant did not submit a SEQR Short Environmental Assessment Form to the Town.



- c. County Case 2024-020: Town of Owego, Special Use Permit, TNT Automotive Performance – Applicant plans to construct a sizeable structural addition to his existing auto repair and enhancement business located on State Route 96; recommended approval – TCPB voted to recommend approval.
  - d. County Case 2024-021: Town of Owego, Special Use Permit, Taco Bell – Applicant plans to establish and operate a fast-food restaurant with a drive through in the existing bank building located on State Route 17C (Fifth Ave); recommended approval – TCPB voted to recommend approval.
  - e. County Case 2024-022: Village of Owego, Floodplain Special Use Permit, Board of Trustees – Applicant plans to build a new bathroom facility in Marvin Park that is at grade level with six flood vents in the foundation for the passage of flood waters; recommended approval – TCPB voted to recommend approval.
2. Brownfield Opportunity Area (BOA) Program- Ms. Woodburn learned about this program at a conference recently attended. In the past a site had to be contaminated or suspect of contamination to be eligible for this program. Sites that are underutilized or suffer from blight and disinvestment are also now available. The Environmental Protection Agency has a county-wide assessment program making sites across the county eligible, such as vacant gas stations and reclaimed mining fields along 17C. Ms. Woodburn and Ms. Jardine would like to apply for this. The application is due in November and ED&P would like to work with LaBella Associates who has had a lot of experience with this program. LaBella Associates has provided a proposal for \$5,000.00 to assist in putting this application together. This will open up funding in the future for studies and assessments of contamination as well as help to clean up and redevelop sites. Ms. Woodburn would like to move forward with this application and will bring a resolution forward.
3. Village of Newark Valley – Empire State Development's (ESD) Planning & Feasibility Studies grant program – The Village of Newark Valley is looking to apply for a grant to develop a Downtown Economic Development Strategic plan, a precursor to applying to the NY Forward 4.5M grant program. This is similar to how we recently assisted the Village of Waverly. The cost for the study is \$45,000.00 and the grant can cover up to half of that cost. There is a resolution listed below for ED&P to consider committing to a \$5,000.00 match from our 2025 budget. The Village of Newark Valley would be responsible for their match.
4. FEMA DR-4755 Hazard Mitigation Grant Program
- a. Planning Department and SWCD are working on Hazard Mitigation Plan implementation projects with the Village of Waverly and Town of Berkshire.
- G. Sustainability Management – The figures below are from last month because Dr. Pratt has been out of the office. The updated figures will be supplied next month.

1. 2024 YTD

a. Paid to Broome County	2024	2023
i. HHW=	\$4,977.90	\$12,925.50
ii. E-Waste=	\$1,255.80	\$6,000.05
b. Towns/County(EWaste)=	\$1,831.75	\$679.68

H. IDA

1. Business Administrator position – The position has not been filled yet. In the meantime, the committee is aware that Ms. Schnabl has been providing assistance to the IDA on a temporary basis. Ms. Schnabl will be going out on maternity leave soon, so Ms. Yelverton is being cross trained. After several meetings attended by Ms. Woodburn, it has been decided that the ED&P Department will provide support to the IDA on a trial basis until the end of the year. Ms. Tinney who is providing consultant services for the IDA will remain until the end of the year. Committee Chair Roberts added that the IDA will continue to advertise the position. The IDA has agreed to continue to contribute to ED&P for Administrative Services in 2025.

**IV. PERSONNEL** – County Planning Director Trainee position – Due to budget directives it was decided a resolution was not necessary at this time. New positions are to be communicated with the Personnel Officer, County Administrator and this committee. If everyone is in agreement it will be added to the Department’s 2025 budget and Personnel will do a staff change resolution in December 2024 authorizing the new temporary position. A resolution will be brought forward at the time to fill the position of County Planning Director Trainee.

**V. RESOLUTIONS**

I01-Designation of Tioga Co. LDC DBA Tioga Co. Tourism as Authorized Tourism Promotion Agency for 2025

I02-Legislative Approval to Exceed Tioga County Food and Beverage Policy

I09-Authorize TCEDP Cash Match for Village of Newark Valley ESD Planning Feasibility Study Grant Application

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

Legislator Roberts - yes

Legislator Mullen – yes

Legislator Ciotoli - yes

**VI. PROCLAMATIONS - N/A**

**VII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 1:50 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>A6422 Economic Development</b>									
A6422	411132	Tax On Hotel/Motel	-35,000	0	-35,000	-33,246.01	.00	-1,753.99	95.0%*
A6422	412890	Other Gen Gov. Inc	-100,000	0	-100,000	-24,372.94	.00	-75,627.06	24.4%*
A6422	412891	Other General Gov.	0	0	0	-24,372.94	.00	24,372.94	100.0%
A6422	419890	Contribution To Ec	-20,000	0	-20,000	-15,000.00	.00	-5,000.00	75.0%*
A6422	421891	Other Home & Commu	-25,000	0	-25,000	-12,500.00	.00	-12,500.00	50.0%*
A6422	510010	Full Time	314,875	0	314,875	199,142.34	.00	115,732.66	63.2%
A6422	510020	Part Time/Temporar	12,553	0	12,553	5,376.43	.00	7,176.57	42.8%
A6422	520090	Computer	0	930	930	799.98	.00	130.02	86.0%
A6422	540010	Advertising	3,000	0	3,000	2,625.00	.00	375.00	87.5%
A6422	540040	Books	500	100	600	547.90	.00	52.10	91.3%
A6422	540070	Car Maintenance	2,000	0	2,000	948.58	.00	1,051.42	47.4%
A6422	540140	Contracting Servic	0	2,000	2,000	1,718.18	.00	281.82	85.9%
A6422	540180	Dues	450	520	970	968.00	.00	2.00	99.8%
A6422	540220	Automobile Fuel	150	0	150	68.78	.00	81.22	45.9%
A6422	540320	Leased/Service Equ	1,350	0	1,350	530.46	.00	819.54	39.3%
A6422	540360	Meals/Food	750	0	750	54.83	.00	695.17	7.3%
A6422	540390	Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422	540420	Office Supplies	1,280	-20	1,260	362.71	.00	897.29	28.8%
A6422	540480	Postage	380	0	380	88.96	.00	291.04	23.4%
A6422	540485	Printing/Paper	1,500	0	1,500	581.15	.00	918.85	38.7%
A6422	540487	Program Expense-WD	100,000	0	100,000	3,609.22	176.00	96,214.78	3.8%
A6422	540590	Services Rendered	20,000	-2,000	18,000	.00	.00	18,000.00	.0%
A6422	540620	Software Expense	100	0	100	.00	.00	100.00	.0%
A6422	540660	Telephone	740	0	740	503.76	.00	236.24	68.1%
A6422	540733	Training/All other	4,820	-1,530	3,290	21.33	.00	3,268.67	.6%
A6422	581088	State Retirement F	6,927	18,139	25,066	24,506.60	.00	559.10	97.8%
A6422	583088	Social Security Fr	4,097	15,815	19,912	16,020.88	.00	3,891.36	80.5%
A6422	584088	Workers Compensati	0	6,570	6,570	4,320.24	.00	2,249.89	65.8%
A6422	585588	Disability Insuran	0	289	289	213.87	.00	75.20	74.0%
A6422	586088	Health Insurance F	13,076	44,180	57,256	31,487.49	.00	25,768.86	55.0%
A6422	588988	Eap Fringe	0	86	86	57.19	.00	28.99	66.4%
TOTAL Economic Development		308,598	85,080	393,678	185,061.99	176.00	208,439.68	47.1%	
TOTAL General Fund		308,598	85,080	393,678	185,061.99	176.00	208,439.68	47.1%	
TOTAL REVENUES		-180,000	0	-180,000	-109,491.89	.00	-70,508.11		
TOTAL EXPENSES		488,598	85,080	573,678	294,553.88	176.00	278,947.79		



**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2024 10							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	308,598	85,080	393,678	185,061.99	176.00	208,439.68	47.1%
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# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
<b>A8020 Planning</b>							
A8020 449020 ARC23 Federal Aid-P	0	-5,430	-5,430	-4,892.60	.00	-537.00	90.1%*
A8020 510010 Full Time	167,422	0	167,422	106,063.48	.00	61,358.52	63.4%
A8020 540010 Advertising	200	0	200	.00	33.48	166.52	16.7%
A8020 540040 Books	600	0	600	65.00	.00	535.00	10.8%
A8020 540140 Contracting Servic	22,000	0	22,000	3,676.55	90.00	18,233.45	17.1%
A8020 540140 ARC23 Contracting S	0	10,859	10,859	9,785.20	.00	1,074.00	90.1%
A8020 540180 Dues	800	0	800	798.00	.00	2.00	99.8%
A8020 540220 Automobile Fuel	200	0	200	66.63	.00	133.37	33.3%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	41.36	.00	458.64	8.3%
A8020 540480 Postage	900	0	900	24.32	.00	875.68	2.7%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	218.62	.00	381.38	36.4%
A8020 540733 Training/All other	1,200	0	1,200	231.00	.00	969.00	19.3%
A8020 581088 State Retirement F	0	10,835	10,835	9,628.00	.00	1,206.76	88.9%
A8020 583088 Social Security Fr	0	9,986	9,986	8,217.75	.00	1,768.57	82.3%
A8020 584088 Workers Compensati	0	2,241	2,241	1,608.60	.00	632.62	71.8%
A8020 585588 Disability Insuran	0	119	119	91.50	.00	27.52	76.9%
A8020 586088 Health Insurance F	0	40,256	40,256	30,696.46	.00	9,559.21	76.3%
A8020 588988 Eap Fringe	0	30	30	21.50	.00	8.21	72.4%
TOTAL Planning	202,287	68,896	271,183	166,341.37	123.48	104,718.45	61.4%
TOTAL General Fund	202,287	68,896	271,183	166,341.37	123.48	104,718.45	61.4%
TOTAL REVENUES	0	-5,430	-5,430	-4,892.60	.00	-537.00	
TOTAL EXPENSES	202,287	74,326	276,613	171,233.97	123.48	105,255.45	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 10							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	202,287	68,896	271,183	166,341.37	123.48	104,718.45	61.4%
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# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8160 Refuse &amp; Garbage</b>							
A8160 421890 Other Home & Comm	0	0	0	-2,508.00	.00	2,508.00	100.0%
A8160 425900 Waste Hauler Permi	0	0	0	-400.00	.00	400.00	100.0%
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	69,317	0	69,317	50,268.26	.00	19,048.74	72.5%
A8160 540010 Advertising	7,500	0	7,500	5,401.91	287.29	1,810.80	75.9%
A8160 540180 Dues	175	-50	125	.00	.00	125.00	.0%
A8160 540270 Insurance-Liabilit	1,422	0	1,422	.00	.00	1,422.00	.0%
A8160 540320 Leased/Service Equ	0	2,000	2,000	530.46	.00	1,469.54	26.5%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	296.41	.00	1,703.59	14.8%
A8160 540444 Permits, Fees, Ins	100	-100	0	.00	.00	.00	.0%
A8160 540480 Postage	200	150	350	311.89	.00	38.11	89.1%
A8160 542140 Contracting Servic	100,000	-2,000	98,000	14,867.91	.00	83,132.09	15.2%
A8160 542261 Household Hazardou	75,000	0	75,000	14,255.82	.00	60,744.18	19.0%
A8160 542485 Printing/Paper	1,500	0	1,500	200.00	.00	1,300.00	13.3%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	1,125.42	.00	9,874.58	10.2%
A8160 542680 Tires	3,900	0	3,900	800.00	.00	3,100.00	20.5%
A8160 581088 State Retirement F	0	5,999	5,999	5,471.60	.00	527.00	91.2%
A8160 583088 Social Security Fr	0	4,159	4,159	3,915.46	.00	243.51	94.1%
A8160 584088 Workers Compensati	0	1,120	1,120	919.20	.00	201.28	82.0%
A8160 585588 Disability Insuran	0	59	59	52.20	.00	7.20	87.9%
A8160 586088 Health Insurance F	9,585	380	9,965	9,150.00	.00	815.46	91.8%
A8160 588988 EAP Fringe	115	-100	15	12.20	.00	2.54	82.8%
TOTAL Refuse & Garbage	251,981	11,618	263,598	104,670.74	287.29	158,640.37	39.8%
TOTAL General Fund	251,981	11,618	263,598	104,670.74	287.29	158,640.37	39.8%
TOTAL REVENUES	-30,000	0	-30,000	-2,908.00	.00	-27,092.00	
TOTAL EXPENSES	281,981	11,618	293,598	107,578.74	287.29	185,732.37	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	251,981	11,618	263,598	104,670.74	287.29	158,640.37	39.8%
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\*\* END OF REPORT - Generated by Pratt, Ellen \*\*

T I O G A C O U N T Y  
**SOIL WATER**  
C O N S E R V A T I O N D I S T R I C T

**SWCD REPORT**  
**October 2024**

**AGRICULTURE PROGRAM:**

- The District has several Ag Nonpoint Source Pollution Control grant contracts that are active and we are finishing this construction season, over the winter months several will be closed out. We have 5 farms completing riparian area plantings to complete their stream corridor projects, 2 farms involved in a cover cropping grant that will close out after fall implementation. We also secured Climate Resilient Farming (CRF) grants and currently have two contracts on 2 separate farms that are also underway. One of the farms with CRF funding completed their project this spring and we are working on the closeout.
- We are currently planning several farms to have them ready for future rounds of competitive grant funding. We also just received word that we were successful with another round of Climate Resilient Farming grant which will support soil health and cover cropping.
- We secured funding and are working with Tioga CCE, where we will construct two stormwater ponds at their facility this summer that will hold back a 100 year storm event providing flood mitigation to the downstream watershed, in addition we will be creating a wetland complex and planting 12 acres of riparian forest buffer. Construction was planned for this year but due to wet year we have had likely push construction to 2025.
- We are currently working on our Agricultural Environmental Management Program. We plan to work on 4 Best Management implementation projects and support 7 farms with buffer establishment over the next 2 years. 1 Project is underway.

**HAZARD MITIGATION:**

- Coordinating the update to the County Multi-Hazard Jurisdictional Hazard Mitigation Plan; submitted the final request for reimbursement.
- Assisting Town of Richford with culvert installation on Tubbs Hill Rd, SWCD staff completed design and conducting construction oversight.
- HMGP funding: assisted the Town of Berkshire with a grant application for bridge engineering assistance, we worked with Elaine Jardine on this application.

**STORMWATER:**

- We continue to review Stormwater Pollution Prevention Plans for one of our municipalities that is an MS4 community. Currently reviewing Tractor Supply.

**STREAM PROGRAM:**

- We continue to provide permit and design assistance to Landowner's and municipalities when it comes to stream work. We currently have 2 active stream project that we are doing construction oversight on in the Owego Creek Watershed. These projects will be completed by end of October



- We have an active grant with FEMA on Owego Creek where we are purchasing a home, plan to demolish and then stabilize a steep eroding bank. Work to be completed by end of October.
- We also secured grant funding for the County IDA to complete a project on Owego Creek where streambank erosion is jeopardizing the railroad and utility line. Completed plan of work, permitting and design, just waiting on contract from the state. Work is planned for 2025.
- We submitted a 1 -WQIP application for a stream restoration project on W. Branch Owego Creek; waiting on grant award.

**Education and Outreach:**

- We held our third and final pasture walk in August focused on small ruminates. We collaborated with the USC, SCDFC and CCE.
- Community Planting Event on October 5<sup>th</sup> at Hickories Park

# Hickories Park Community Tree Planting event

**When: Saturday October 5th 2024 @ 9:00 am**  
**Where: 359 Hickories Park Rd Owego, NY**  
**Pavilion #1 near entrance of park**

Come make a positive impact and plant some trees with us! Those that attend are sent home with a free tree.

Questions? Contact Tioga County Soil & Water Conservation District at (607) 687-3553  
 Please RSVP with QR code or visit our Facebook page <https://www.facebook.com/TiogaSWCD>





## Tioga County Tourism September 2024

### **DRI Wayfinding Sign Project**

IDS Signsystems conducted a walk-through to identify updated message scheduling and locations. Installation will be scheduled pending DOT permits and Village of Owego approval.

### **Tioga Antique Trail Campaign**

TCT created on-site promotions for distribution to antique shops around the county. A highway sign application has been created and will be submitted to DOT to promote this program to travelers.

### **Content Project Progress**

Video shoots have begun for outdoor content. Other content being gathered is for a promotional video of Apalachin.

### **Travel Guide**

TCT contracted with Crafting a Brand to create the Travel Guide. The designer is reviewing the content submitted by TCT and will be on site for additional photography that is needed.

### **Recruitment Website**

TCT and ED&P are moving this project forward with Deluge Media assisting with visual content. TCT will work with Freshsites on assistance with some technical and coding issues as part of our existing contract.

### **Tioga Scenic Drive**

The Tioga Scenic Drive event occurred on August 25, 2024 in coordination with the Waverly History Museum. Car Clubs were engaged as well as the general public. Historic Societies along the route were open and brochures and commemorative stickers were dispersed. It also promoted the Antique Trail. This program will be broadened as a self-guided driving tour with multiple routes to choose from.

# Cornell Cooperative Extension Tioga County

Hilltop Community Farm  
343 Cass Hill Road  
Candor, NY 13743  
t. 607-659-5694  
e. [tioga@cornell.edu](mailto:tioga@cornell.edu)  
[tioga.cce.cornell.edu](http://tioga.cce.cornell.edu)

## September 2024 – CCE Tioga Highlights Prepared for the Tioga County Legislature Update 10/1/2024

### Organizational Updates:

#### **Annual Meeting at CCE Tioga Hilltop Community Farm Saturday Oct. 19<sup>th</sup> 3pm**

Join us for cookies, coffee and conversation! Program highlights from 2024, financial reporting and election of board members. Meet new staff members and take a tour of our CCE Tioga Farm.

RSVP kindly requested call 607-659-5694 or E-mail: [Tioga@cornell.edu](mailto:Tioga@cornell.edu)

**New Staff:** Please welcome *Teri Whitmore* as our Administrative Assistant to the CCE Tioga Team! Teri has been an entrepreneur in the Owego Business District and worked for Cornell University Real Estate. Her talents and connections in Tioga County will be most appreciated at CCE Tioga.

### Campus Connection:

- **Cornell Rice Day will be held on Oct. 18<sup>th</sup>**, starting in Freeville, NY and **ending the afternoon at CCE Tioga 2-5pm. Please contact Kristi Snyder if you would like to attend! [Kks4@cornell.edu](mailto:Kks4@cornell.edu)**
- CCE Livestock PWT (Program Working Team) educators meeting – attended by Kelly Jackson
- Ag Educators Kelly Jackson and Jean Koski started Climate Steward program training to bring volunteering opportunities for adults and youth. *The Cornell Climate Stewards Program helps communities mitigate climate change and increase their resiliency to climate impacts by providing research-based training, resources, and support through a volunteer Extension program* (similar to the Master Gardeners for community engagement)

### Agriculture Outreach Programs

- **Attending Local Ag Meetings:** Tioga County Farm Bureau (Educator Kelly Jackson joined the board), Agricultural Resource Group
- **Pasture Walks:** Coordinating with TC SWCD and SCNY DAFC, hosted 3<sup>rd</sup> and final Summer Series Pasture Walk at the Troyer sheep farm in the Candor Amish community, invited guest Jessica Waltemyer, the new NYS Small Ruminant Extension Specialist, increasing campus connections. Pasture walks attendance increased at each event! We will look to continue this program in 2025.
- NYS Soil Health Field Day – Participation and connecting with CCE Tompkins and NYS Soil Health Program teams
- NODPA (Northeast Organic Dairy Producers Alliance) Annual Field Days – Ag Educator K. Jackson attending 2-day program held in Tioga County (Nichols)
- Began planning for a new fall event at CCE Tioga, collaborating with EDP Sustainability, Experience Tioga, and Tioga Farm Bureau – Pumpkin Smash, to be held at HCF on Nov 9
- **Weekly Ag Newsletter** – sent out weekly to 200+ farmers in Tioga County by Ag Educator Kelly Jackson
- Weekly interactions with farmers via email, phone or Farm visits as requested
- **Ag Education Connection at HCF:** Candor Ag 101 class at CCE Tioga, collaborating to engage in hands-on learning session to accompany curriculum on-site

**South Central Dairy & Field Crops Ag Team Fall 2024 Digest posted** *Cover Crops, Corn Maturity and Growing Degree Days updates, Stockmanship Stewardship (Oct. 25-26)* **BLOG:** [scnydfc.cce.cornell.edu](http://scnydfc.cce.cornell.edu)  
[https://nydairyadmin.cce.cornell.edu/pdf/newsletter/pdf396\\_pdf.pdf](https://nydairyadmin.cce.cornell.edu/pdf/newsletter/pdf396_pdf.pdf) +signup for email newsletter



### Horticulture Outreach, Collaboration & Research

- **Master Preservers:** Jean & Donna hosting a pilot series of 4 classes - Introduction to Home Preservation (canning) at Home Central Owego 3<sup>rd</sup> Tuesday( 6-8p) Sept – Dec. 2024
- **Grow Line Hot Topics:** Wasp removal, Peach ripening problems, cherry tree diseases, pesticides and proper usage, general garden Q&A, USDA interaction on Pumpkin damage potential from weather
- **Ag + Families:** Food Forest tours with visitors at Hilltop Community Farm
- **Seed Swap & Storing** – plans for 2025 County-wide Seed Swap and posting seed saving education
- Tioga County Gardening Facebook Page <https://www.facebook.com/groups/tiogacountygardeners>

### Master Gardeners

Weekly maintenance work continues on the various Demonstration Gardens. A Memorial Service to honor and remember those we have lost was held 9/3; Jean Koski started the 56 Main Garden Landscape Design and labeling project for a sustainable and welcoming space. Continuing Education and training with the Southern Tier Regional Master Gardener program

### Incubator Beginner Farmer Program at Hilltop Community Farm:

- **Public Education Event: Exercises in Weed Management for Farmers and Gardeners: Cultivation and Bio-Mulches** hosted at HCF by Educator Jared Gulliford (Toward Sustainability Foundation support)
- Tilmor walk-behind cultivator received & put to work (TSF Grant support)
- Incubator Farmers continue to sell crops and cut flowers at regional farmers markets:
- Craig and Debbie of Loving Farms are still serving the community with their CSA and selling at Ithaca's East Hill Market; Stephanie Slate (cut flowers) at Ithaca's Dewitt Farmers Market and East Hill Market, Joe Newlon (tomatoes) at Freeville Farmer's Market
- Mike Quinlan has bought in top ranking rams from the National Sheep Improvement Program via Gibraltar Farm
- Incubator Farm Manager Jared Gulliford attended a Farm Planning Seminar (PropagateAG.com) with the World's Foremost Farm Planner, Darren Doherty, from Australia at Ramble On Farm.
- Jared attended an agroforestry seminar at Steve Gabriel's (author of Silvopasture and Farming the Woods) Wellspring Forest Farm and a grazing seminar at Backbone Farm (NY Soil Health CCE Tompkins/Schuyler).

### 4-H Youth Development

- 4-H Enrollment (rolling) for the 2024-2025 year starts **October 1<sup>st</sup>** Participation options for youth aged 6-19 range from Cloverbuds, Animal Science Projects, Teen Council, plus STEM/nature topics can be explored. Join a 4-H Club, Join as an Independent member or Start a new club!
- Kylie (a 4-H member) has qualified and will participate in Nationals for Horse Judging this Nov!

**WIOA Youth Employment Program/Workforce:** Tioga County WIOA has reached 80% of our annual enrollment requirement in the first quarter of the program year (2024-2025). We are assisting 15 youth who are enrolled in GED classes with career planning and work readiness. We assisted 11 youth and young adults in enrolling in college degree programs. (SUNY Broome, SUNY Morrisville, Bellvue, and Corning Community College) Programs of Study: Human Services, Horticulture, Computer Science, Health Sciences, Paramedic, Graphic Arts and Fine Arts.

**WIOA Spotlight Stories:** JS was referred to WIOA by their school district at graduation. JS is a homeless individual who needed a Summer job and wanted to go to college but didn't think they could. WIOA arranged a summer Work Experience and assisted with the college applications and enrollment process. WIOA assisted with wrap around services including referral to health care, health insurance, food pantry and service providers, transportation assistance and supportive services to provide a phone and campus living needs. **JS began college in August and is living on campus.**

EZ was referred to the WIOA program by the Tioga County Career Center. WIOA assisted them with job search and applications including interview preparation. We provided wrap around services including providing interview clothing and paying for mandatory physical and background check for employment purposes and provided transportation. **EZ got the job at Tioga Downs which also provides childcare for their child.**

TW had been unemployed for over 6 months and has a history of temporary warehouse positions. WIOA provided work readiness and job search training, application assistance and job referrals to TW as well as supportive services for car repairs to get to work. **TW is currently employed in their chosen career field at Stateline Auto.**

**Family Resource Center (Family Development Program)**

CCE Tioga FRC Staff Donna and Joan have applied for the NYSPEP recertification certificate for parent education and offer programming across Tioga County. **Community Partner Meetings: CAP** (Community Agency Partners) quarterly meeting with 4 agencies participating; **OCFS** Monthly and Regional meetings attended; **PAC** (Parents and Caregivers Advisory) Meeting -5 representatives planning local Field Trips

**Agencies partnered with:** PACT, Probation Dept, ON Church, Libraries (Berkshire, Candor, Spencer & Waverly), Spencer Inspire, TC Boys & Girls Club, Independent Speech therapist in Waverly, Town of Nichols

**FRC Success Story:** Strengthening Families Parenting Education Program, a series of classes that both the adults and pre-teens attend together, has started for Fall 2024 with 3 new families participating.

FRC Playgroup Location**	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Waverly**	3	1	1	2	2
Nichols**	3	2	4	5	6
Spencer Inspire**	4	15	49	40	66
Spencer Library**	4	9	19	19	31
Berkshire**	2	7	7	4	6
Candor**	2	19	34	14 (3 new families)	53
Owego**	0*	0	0	0	0
CCE Tioga HCF	2	3	4	7	14
<b>Totals**</b>	<b>20</b>	<b>56</b>	<b>118</b>	<b>91</b>	<b>178</b>

\*\* Attendee numbers do not include 4<sup>th</sup> week of September programming

**Smart Energy Choices:** NYSERDA Statewide Clean Energy Hubs Annual Conference participation by CCE Tioga CEA’s Eileen & Bob, attending leadership tracks, informational and input sessions on best practices toward NYS CLCPA goals and overcoming barriers to achieving those goals for LMI residents. Local CEA outreach to 9 contacts with assistance provided to 1 resident to complete and submit the Empower+ application to connect with a contractor. Southern Tier Hub will be awarded the grant for the next program starting in 2026. Eileen is contributing to the roadmap development of the next hub cycle and serving as a trainer for CEA’s across the region. **The Southern Tier continues to tap into Tioga Talent!**

**Nutrition / SNAP:** The Regional Finger Lakes SNAP-Ed grant was awarded for the 5 year period (2024-2029). Tioga County will receive 20hrs/week Nutritionist/SNAP-Ed programming with a Shared Service agreement with CCE Chemung. Services will start once an educator is hired (Q4 2024 -Q1 2025). CCE Tioga Exec. Director and CCE Chemung ED are working together in the hiring process. In the interim, SNAP-Ed in Tioga is being covered by the Regional Team (Tompkins, Broome, & Chemung).

Respectfully Submitted,  
 Kristi K. Snyder, Ph.D.  
 Executive Director



**Hilltop Community Farm at CCE Tioga**  
 Agriculture Development & Outreach



**Cornell Cooperative Extension**  
 South Central NY Dairy and Field Crops Program



**EDP Grant Tracking Spreadsheet - Tioga County  
Oct-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Awarded - in process	\$ 3,000,000.00	NA	NA
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA
5	Tioga County	NYPA – EV charging stations	To establish 2 - Fast Charging EV Hubs in Tioga County	Awarded - in process	\$ 2,000,000.00	NA	NA
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 56,774.88	NA	NA
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Awarded - in process	\$ 165,000.00	NA	NA
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Awarded - in process	\$ 212,500.00	NA	NA
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	Application submitted	\$ 24,938.00	NA	NA
10	Tioga County	NYSERDA Fleet Inventory	Electric landscaping equipment and LED light fixtures.	Awarded - in process	\$ 15,000.00	NA	NA
11	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Application submitted	\$ 243,533.00	NA	NA
11	Tioga County	EPA Brownfield Assessment Grant	Assessment grant to provide funding for brownfield inventories, planning, environmental assessments and community outreach	Application in process	\$ 500,000.00	NA	NA

**EDP Grant Tracking Spreadsheet - Outside Agencies  
Oct-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Awarded - in process	\$ 732,420.00		X
2	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
3	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00	X	
4	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Potential application	TBD	X	
5	Town of Berkshire	USDA Community Facilities	Equipment Purchases (mower, tractor, excavator)	Application submitted	\$ 311,210.00	X	
6	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Application submitted	\$ 112,240.00	X	
7	Tioga County IDA	USDA RBDG	Lounsberry Engineering Plan	Awarded - in process	\$ 90,000.00		X
8	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X
9	Village of Newark Valley	ESD Planning and Feasibility Studies Program	Downtown strategic plan	Application submitted	\$ 22,500.00		X

REFERRED TO:

AGRICULTURE COMMITTEE

RESOLUTION NO. -24

APPOINT MEMBER TO THE TIOGA COUNTY  
AGRICULTURAL AND FARMLAND  
PROTECTION BOARD

WHEREAS: The Land Preservation Organization position on the Agricultural & Farmland Protection Board has been vacant since John Lacey resigned from the Board in April of this year; and

WHEREAS: The Agricultural and Farmland Protection Board is desirous of filling said position and the Tioga County Farm Bureau has found Kevin (Cub) Frisbie is willing and able to serve in this capacity; and

WHEREAS: Tioga County has traditionally used Tioga County Farm Bureau as the Land Preservation Organization for this Board; therefore, be it

RESOLVED: That the Tioga County Legislature hereby appoints Kevin (Cub) Frisbie to the Agricultural and Farmland Protection Board as the Land Preservation Organization representative and fulfilling John Lacey's unexpired term of 1/1/2023 – 12/31/2026.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

AUTHORIZE GRANT APPLICATION TO EPA  
BROWNFIELD COMMUNITYWIDE  
ASSESSMENT PROGRAM – ECONOMIC  
DEVELOPMENT & PLANNING

WHEREAS: Tioga County has located throughout it several abandoned, underutilized and/or contaminated or potentially contaminated sites that drain the County's tax base as many of these properties are in poor condition and delinquent in real property taxes; and

WHEREAS: The Environmental Protection Agency (EPA) has a grant program that provides funding to assess these deleterious sites both in terms of contamination evaluations and planning for site reuse called the Brownfield Community Wide Assessment Program; and

WHEREAS: Tioga County is eligible for \$500,000 through this EPA Program to hire a consultant to conduct the environmental and planning activities; and

WHEREAS: Within the \$500,000 grant budget Tioga County can request up to \$25,000 for administration; and

WHEREAS: There is no match required for this grant program and the application deadline is November 14, 2024; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant application in the amount of \$500,000; and be it further

RESOLVED: That the County Legislature authorizes the Legislature Chair to sign all grant application paperwork contingent upon review and approval by the County Attorney.



REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -24 ACCEPT NYS COMMUNITY DEVELOPMENT BLOCK  
GRANT AWARD FOR MICROENTERPRISE  
ASSISTANCE PROGRAM AND MODIFY ECONOMIC  
DEVELOPMENT BUDGET

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 121-24 authorizing the submission of a grant application to New York State Community Development Block Grant (CDBG) Microenterprise Assistance Program in the amount of \$215,000.00 and authorizing Legislative Chair signature on grant related documents; and

WHEREAS: TCEDP was approved by Resolution No. 43-24 to schedule a public hearing for the NYS CDBG Microenterprise Assistance Program; and

WHEREAS: TCEDP has received the CDBG Program Award letter dated September 12, 2024 stating that TCEDP has been selected for a \$212,500.00 award; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts said CDBG Microenterprise Assistance Program award of \$212,500.00 and authorizes the Chair of the Legislature to sign any and all grant related paperwork contingent upon review and approval of the County Attorney; and be it further

RESOLVED: That the 2024 budget be modified as follows:

CE8668 449100 CE008	CDBG Microenterprise	\$212,500.00
CE8668 540487 CE008	Program Expense-CDBG Microenterprise	\$212,500.00

And be it further

RESOLVED: That the Chair of the Legislature or duly authorized representative (including County Treasurer and/or County Administrator), is hereby authorized to make any transfers of funds required within the Economic Development budget.

REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -24 ACCEPT NYS ESD RESTORE NY ROUND 8 GRANT  
AWARD FOR 81 NORTH AVE. REHABILITATION PROJECT  
AND MODIFY ECONOMIC DEVELOPMENT BUDGET

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 162-24 authorizing the submission of a grant application to Restore New York Communities Initiative Round 8 (Restore NY) in the amount of \$1,065,000.00 on behalf of the Tioga County Property Development Corporation (TCPDC) to reconstruct residential homes on Temple Street and Liberty Street that were demolished by the TCPDC and rehabilitate a blighted, vacant mixed-use building at 81 North Ave. and authorizing Legislative Chair signature on grant related documents; and

WHEREAS: TCEDP was approved by Resolution No. 116-24 to schedule a public hearing for the Restore NY reconstruction and rehabilitation project; and

WHEREAS: TCEDP has received the Restore NY Round 8 Award letter dated August 13, 2024 stating that TCEDP has been awarded \$165,000.00 for the rehabilitation project on 81 North Ave.; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts said Restore NY \$165,000.00 award and authorizes the Chair of the Legislature to sign any and all grant related paperwork contingent upon review and approval of the County Attorney; and be it further

RESOLVED: That the 2024 budget be modified as follows:

CE8668 439890 CE009	81 North Ave Restore NY	\$165,000.00
CE8668 540487 CE009	Program Expense – 81 North Ave Restore NY	\$165,000.00

And be it further

RESOLVED: That the Chair of the Legislature or duly authorized representative (including County Treasurer and/or County Administrator), is hereby authorized to make any transfers of funds required within the Economic Development budget.

REFERRED TO: ED&P COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -24 AUTHORIZE APPOINTMENT OF  
ECONOMIC DEVELOPMENT SPECIALIST  
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Director of Economic Development and Planning received authorization to fill said vacancy per Resolution No. 256-24; and

WHEREAS: The Director of Economic Development and Planning conducted interviews and identified a qualified candidate with prior relevant work experience; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to appoint Sara Zubalsky-Peer to the position of full-time Economic Development Specialist at an annual Management/Confidential salary of \$60,000.00 effective November 4, 2024; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Ms. Zubalsky-Peer shall serve a probationary period of eight to fifty-two weeks; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Ms. Zubalsky-Peer shall be eligible for any authorized 2025 Management/Confidential salary increase effective May 4, 2025, following a successful six-month evaluation; and be it further

RESOLVED: That this resolution will be null and void if Ms. Zubalsky-Peer fails to pass the County mandated criminal background check.



REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -24 ACCEPT NYSERDA CLEAN ENERGY COMMUNITIES  
PROGRAM GRANT AWARD AND MODIFY  
SUSTAINABILITY BUDGET

WHEREAS: Tioga County Sustainability was approved by Resolution No. 286-24 authorizing the submission of a grant application to New York State Energy Research and Development Authority (NYSERDA) Clean Energy Communities Program in the amount of \$10,000.00 and authorizing Legislative Chair signature on grant related documents; and

WHEREAS: Since the Village of Owego is in a Disadvantaged Community and the electric landscaping equipment will be housed and primarily used in this community, Tioga County Sustainability was approved by NYSERDA to receive an extra \$5,000.00; and

WHEREAS: Tioga County Sustainability received NYSERDA notification on September 30, 2024 stating that Tioga County Sustainability has been approved for a \$15,000.00 award; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts said NYSERDA Clean Energy Communities Program award of \$15,000.00 and authorizes the Chair of the Legislature to sign any and all grant related paperwork contingent upon review and approval of the County Attorney; and be it further

RESOLVED: That the 2024 budget be modified as follows:

A8160 439892	Solid Waste State Aid	\$15,000.00
A8160 520280	Tools Large/Power	\$15,000.00

And be it further

RESOLVED: That the Chair of the Legislature or duly authorized representative (including County Treasurer and/or County Administrator), is hereby authorized to make any transfers of funds required within the Sustainability budget.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

FILING OF AN APPLICATION FOR DEC  
MUNICIPAL WASTE REDUCTION AND  
RECYCLING (MWRR) PROGRAM

WHEREAS: The State of New York announced a grant from the DEC Municipal Waste Reduction and Recycling Program to support counties and local governments with their recycling and waste reduction program expenses; and

WHEREAS: Through this grant Solid Waste would be partially reimbursed for their eligible costs of the Sustainability Manager position and recycling and waste reduction educational and outreach program; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Sustainability Manager to apply and administer said grant; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to sign the application for said grant upon approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

INTER-MUNICIPAL AGREEMENT  
HAZARDOUS WASTE

WHEREAS: Tioga County has had a contract and inter-municipal agreement for the disposal of hazardous waste with Broome County over the last twenty-four years; and

WHEREAS: Broome County and Tioga County developed a proposal plus an inter-municipal agreement allowing Tioga County to utilize Broome County's Hazardous Waste Facility for the years 2025-2026; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to renew the contract and inter-municipal agreement for the disposal of hazardous waste with Broome County for the years 2025-2026 upon approval by the County Attorney.



REFERRED TO: ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE  
LEGISLATIVE WORK SESSION

RESOLUTION NO. -24 SCHEDULE PUBLIC HEARING FOR  
NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) FOR NEIGHBORHOOD DEPOT

WHEREAS: The Tioga County Legislature authorized the CDBG-CV CARES grant application to NYS Office of Community Renewal for the Neighbor Depot Nonprofit Hub in the amount of \$3,000,000 via Resolution No. 93-22; and

WHEREAS: NYS Office of Community Renewal announced said grant award to Tioga County on June 24, 2022; and

WHEREAS: The Tioga County Legislature accepted said CDBG-CV CARES grant award via Resolution No. 213-22; and

WHEREAS: The grant funds have been fully expended and the project is nearing completion; and

WHEREAS: The Tioga County Legislature is required to hold a public hearing at the end of the grant to solicit comments on the effectiveness of the program's administration; therefore be it

RESOLVED: That the Tioga County Legislature will hold a public hearing for community input in regard to the current Community Development Block Grant project in the Legislative Conference Room of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, New York 13827 on Thursday, October 24, 2024, at 10:00 A.M. All persons desiring to present written or oral comments may do so at said time.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

AUTHORIZING LEGISLATIVE CHAIR  
SIGNATURE ON MEMO OF UNDERSTANDING  
WITH TIOGA COUNTY CORNELL  
COOPERATIVE EXTENSION

WHEREAS: The Tioga County Cornell Cooperative Extension (TCCCE) is willing to hold the first annual Pumpkin Smash Event in partnership with Tioga County Sustainability at their Hilltop Farm; and

WHEREAS: A Pumpkin Smash is an effort by a community to divert pumpkins from landfills by providing locations for residents to drop-off jack-o-lanterns to be composted; and

WHEREAS: Tioga County Sustainability will be providing PPE such as caution tape, tarps, gloves, safety goggles & face shields, and safety vests; therefore be it

RESOLVED: That Tioga County and the Tioga County Cornell Cooperative Extension are desirous of having a Memo of Understanding with regard to this event; and be it further

RESOLVED: That the Tioga County Legislature agrees to authorize the Legislative Chair to sign the Memo of Understanding between the Tioga County Cornell Cooperative Extension and Tioga County.