

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

December 5, 2023

1:00 PM

- MINUTES
 - Approval of minutes of November 7, 2023

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - L09-Reappoint Michael Baratta to the TCPDC for Two Year Term
 - L10-Reappoint Hannah Murray to the TCPDC for Two Year Term
 - L11-Appoint Member (B Woodburn) to the Broome-Tioga Workforce Development Board

L12-Reappoint Member (Art Cacciola) to the Tioga County Planning Board

L13 -Reappoint Member (Georgeanne Eckley) to the Tioga County Planning Board

L14-Resolution to Renew SWCD Hazard Mitigation Plan Coordination Services 2024

L15-Appoint Member (James Marzen) to the Tioga County Planning Board

L16-Renew Administrative Services Agreement with Tioga County Property Development Corporation

L22-Private Waste Hauler Permit Fee

L24-Appoint JWhitmore to the TCPDC Board

L52-Authorize Transfer of Funds for Purchase of Laptop and Docking Station for EDP Dept

- PROCLAMATIONS- N/A
- ADJOURNMENT

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING November 7, 2023

ATTENDEES:

Legislators: Barb Roberts, Dale Weston, Keith Flesher, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Ellen Pratt, Brittany Woodburn, Cathy Haskell, Peter DeWind

Guests: Becca Maffei, Tourism Director

Committee Chair, Legislator Barb Roberts called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed. Ms. Tinney reported the following:

I. MINUTES

A. Approval of minutes of October 3, 2023

Legislator Roberts asked for approval of the minutes from the October 3, 2023 committee meeting. Legislator Weston made a motion to accept the October 3, 2023 minutes, seconded by Legislator Mullen. All were in favor.

II. FINANCIAL

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Tinney reported the following:

A. 2023

1. Economic Development
 - Year-to-Date Budget is tracking.
2. Planning
 - Year-to-Date Budget is tracking.
3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. Tioga County Tourism- Becca Maffei, Tourism Director- Monthly report previously emailed. Ms. Maffei distributed and reviewed an updated report; highlighting the

DRI Wayfinding Sign Project, Southern Tier Paddle Trail, NY Forward, Light Up Tioga, Holiday Advertising, Tioga County Antique Trail, and 2024 Marketing Plan.

2. Cornell Cooperative Extension– Monthly report previously emailed.

Ms. Tinney reported CCE has an Interim Executive Director, Kevin Jordan, who managed CCE in Western NY. He will remain until a new Executive Director is in place. Ms. Tinney is serving on the selection committee for the new Executive Director.

3. Tioga County Soil & Water Conservation District– No monthly report.

4. Economic Development- Ellen Pratt, Sustainability Manager. In keeping with staff reporting, Ms. Tinney introduced Dr. Pratt. Dr. Pratt reported on the following:

- Met with New York Power Authority (NYPA) and NYSEG on October 3rd to discuss getting power to the Fast-Charging Hub in the Courthouse parking lot.
- Met with a contractor from Syracuse on October 24th about putting level 2 EV charging stations in the parking lot at 56 Main Street. It was only an information gathering meeting. Will continue to follow up.
- Conversation with ICF contractor for NYSEG; NYSEG has a heat pump program. Found Tioga County eligible for funding. Information has been forwarded to Gary Hammond.
- Held public meeting for Local Solid Waste Management Draft Plan; 3 people showed including Ms. Tinney. Next step is compiling all information and sending to the NYSDEC for review. Once NYSDEC signs off on it, a resolution will be brought forward to approve the plan.
- Grant is complete for Education & Outreach Coordinator position.
- Received a lot of feedback on educational videos that are on the website.
- Two resolutions are in the committee packet:
 - K35-Transfer Funds Solid Waste Budget- Budget transfer for Buildings and Grounds for lights in the HHS parking lot.
 - K36-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co Soil and Water– Dr. Pratt will purchase the compost bins, Soil and Water will store the bins for distribution to residents that have paid for them.
- Household Hazardous Waste and Electronic Waste numbers listed later in the agenda previously emailed.
- Received an email from NYPA stating NYSEG wants verbal permission for NYSEG to use the Courthouse parking lot to replace poles and bring power to the Fast-Charging Hub. All were in favor.

B. Grants

1. Active Grants – Tioga County as applicant

a. CDBG- Racker Neighborhood Depot

- i. Continue to assist with paperwork.
- ii. Groundbreaking event on Friday, November 10th at 11:00AM. Ms. Tinney invited the committee. Legislative Chair Sauerbrey will be speaking. Senator O'Mara will be in attendance as well as someone from Senator Schumer's office.

b. Restore NY- River House Confectionery and Mercantile

- i. Continue to assist with paperwork.
 - c. NYS Snowmobile- Countywide Phase 1 & Phase III
 - i. Updated agreement continues to go from one club to another trying to get signatures.
 - d. NYPA- EV charging stations – Dr. Pratt spoke about earlier.
 - i. October 3rd meeting held, plans ongoing.
 - e. DEC- HHW Program – Dr. Pratt spoke about earlier.
 - i. Application submitted
 - f. Restore NY- Tioga Trails
 - i. Continue to assist with paperwork.
 - g. FEMA- Hazard Mitigation Plan update- Ms. Jardine is working on:
 - i. Setting up the 2 public meetings that are required.
 - ii. Draft plan anticipated date is mid-December.
 - 2. Active Grants- (Tioga County is not applicant)- N/A
- C. Economic/Community Development
 - 1. Village of Owego
 - a. Downtown Revitalization Initiative (DRI) administration- Ms. Woodburn, Ms. Schnabl and Ms. Jardine continue to move these projects forward.
 - 2. Village of Waverly
 - a. NY Forward- Local Planning Committee Meeting #5 met on October 11th.
 - b. NY Forward- Local Planning Committee Meeting #6 met on November 2nd. The next meeting will be the slate projects that will be voted on. The plan will be finalized and sent to the state; \$6.2M – \$6.5M in projects will be submitted and \$4.5M will be awarded by the state. Possible January announcement of projects going forward.
- D. Land Bank
 - 1. Owego Apalachin Central School District building renovation project is ongoing.
 - 2. Candor NY Main Street project complete.
 - 3. Reapprove Agreement for Administrative Services between the County and the Land Bank– Resolution will be brought forward next month. The Land Bank contributes to the County \$25,000.00 annually for administrative services related to the Land Bank.
- E. Workforce Development
 - 1. Talent Supply Table – Mr. Lanning continues to work on the following:
 - a. Scheduling individual school meetings is ongoing.
 - b. Career Center Partnerships in negotiations between Waverly and Spencer.
- F. Planning- Ms. Jardine continues to work on the following:
 - 1. Providing DRI assistance.
 - 2. NYS DEC Transportation Listening Session/CCE Tompkins- A question and answer document was emailed to the committee.
 - a. Community meeting was held on November 2nd at the Village of Waverly Hall
 - 3. Countywide Strategic Plan – Legislator Roberts has taken ownership of this project; working with the consultants to move this project forward.
- G. Sustainability Management- Dr. Pratt reported on earlier:
 - 1. Continuing assistance with municipalities on E-Waste & Clean-Up events.

- i. Town of Nichols October 13th and October 14th.
- ii. Village of Waverly/Town of Barton- Looking to set up an event in November.
- 2. Compost bins/Soil & Water MOU- Resolution listed below.
- 3. Local Solid Waste Management Plan
 - i. Draft plan provided to EDP Legislative Committee September 9th- No comments have been received.
 - ii. Public Meeting was held November 6th.

H. Misc.

1. Farmer Brown Solar PILOT – Ms. Tinney gave some background information:
 - The towns are negotiating Solar PILOTS.
 - Only two incidents where the IDA took the lead; one was in the beginning and the other was the town went to the IDA and asked them to take the lead.
 - All other solar projects in Tioga County are negotiated by whatever township they are in.
 - The Farmer Brown Solar PILOT/project is in the Town of Owego. The Town of Owego negotiated with the solar company using the model we used previously. That the lump sum payments should be distributed equally, divided into thirds, between the Town, County and School. That is how the Farmer Brown PILOT was set up.
 - After being reviewed by the County Attorney, Mr. DeWind, a resolution was passed in February agreeing to equal thirds.
 - The school is refusing to sign the agreement and thinks they should receive their prorated share of taxes which amounts to roughly 60%. The difference, 40%, can be divided between the Town and County.

After some discussion, it was decided to take this to the full Legislature for review and discussion on how to move forward.

IV. NEW BUSINESS

A. Reports

B. Grants

C. Economic/Community Development

1. Looking Ahead to 2024- Due to Ms. Tinney's retirement in May 2024, she has asked Ms. Woodburn to put together a plan of how she sees the future of the department.
2. Back fill Community Development Specialist position- Part of Ms. Woodburn's plan is to back fill the Community Development Specialist position. Ms. Tinney would like to start the process and spoke to Ms. Parke in Personnel. There is a form to fill out and if this committee is agreeable, the form needs to be signed by Committee Chair Roberts and Legislative Chair Sauerbrey. This committee was in favor. Ms. Tinney asked for this form to be signed.

Ms. Woodburn gave a brief summary of her plan for the future of the Economic Development and Planning department; however, she is planning to attend the next committee meeting with a more detailed vision for the future.

D. Presentations (1)

1. Leadership Tioga- Presented at Tioga Hardwoods.

Ms. Tinney reported the Leadership Tioga graduation ceremony is tomorrow morning at Waterman's Distillery.

E. Land Bank – Ms. Woodburn continues to work on the following projects:

1. 437 Front Street
2. 247 Main Street

F. Workforce Development- Mr. Lanning is working on the following:

1. Lockheed Martin- Fall Engineering Event coordination.
2. Healthcare Careers Expo- Information sent to all Tioga County schools.

G. Planning

1. 239 Reviews (1)

- a. 2023-021 Town of Newark Valley; Site Plan Review (Roadside Custom Sawing); recommended approval.

H. Sustainability Management- Dr. Pratt reported on earlier:

1. 2023 YTD

- a. Paid to Broome County
 - i. HHW= \$9,946.50
 - ii. E-Waste= \$4,637.85
- b. Towns/County(EWaste)= \$345.60
- c. Exploring Level 2 EV charging in 56 Main lot
- d. Exploring NYSEG Heat Pump program for 56 Main

I. IDA

- a. Social Media content proposal- Ms. Tinney reported the ED&P department presently has a Facebook and Instagram account that is managed by way of the IDA.
- b. Deluge Media Plan (\$17,145)- This is a plan to provide content for both platforms.
 - i. MOU needed between IDA/County/Land Bank – This will be a partnership with IDA, Planning, Economic Development, Sustainability and Land Bank. The understanding is that we can only pay for 2023 services out of 2023 budget and 2024 services out of 2024 budget. The contract is divided to meet that requirement. The IDA will front the full amount, \$17,145.00, and invoice each entity appropriately for their portion of the agreement. The County Attorney, Mr. DeWind, has reviewed and approved the MOU. The resolution for Legislative Chair Sauerbrey to sign the MOU is listed below.
- c. Southern Tier Clean Tech Corridor Initiative- Due to a time issue, Ms. Tinney will bring this back to the committee next month.

V. **PERSONNEL** – Nothing to report.

VI. **RESOLUTIONS** (9)

K35-Transfer Funds Solid Waste Budget

K36-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co Soil and Water

K37-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co IDA

- K38-Reappoint Member (Powers) to the Broome-Tioga Workforce Development Board
- K39-Reappoint Member (Scanlon) to the Broome-Tioga Workforce Development Board
- K40-Reappoint Member (Shelp) to the Broome-Tioga Workforce Development Board
- K46-Reappoint Member (Bloodnick) to Ag and Farmland Protection Board
- K47-Reappoint Member (Lawton) to Ag and Farmland Protection Board
- K48-Reappoint Member (Whittemore) to Ag and Farmland Protection Board

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

- Legislator Roberts - yes
- Legislator Weston - yes
- Legislator Flesher - yes
- Legislator Mullen - yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:20 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANFRS/ADJUSTMENTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-----------------------------------|-----------------|---------------------|----------------|-------------|--------------|------------------|-------------|
| A General Fund | | | | | | | |
| A6422 Economic Development | | | | | | | |
| A6422 411132 Tax On Hotel/Motel | -30,000 | 0 | -30,000 | -61,824.65 | .00 | 31,824.65 | 206.1% |
| A6422 412890 Other Gen Gov. Inc | -100,000 | 0 | -100,000 | -36,670.08 | .00 | -63,329.92 | 36.7%* |
| A6422 412891 Other General Gov. | 0 | 0 | 0 | -13,726.86 | .00 | 13,726.86 | 100.0% |
| A6422 419890 Contribution To Ec | -20,000 | 0 | -20,000 | -16,750.00 | .00 | -3,250.00 | 83.8%* |
| A6422 421891 Other Home & Commu | -25,000 | 0 | -25,000 | -18,750.00 | .00 | -6,250.00 | 75.0%* |
| A6422 437170 State Aid- Adminis | 0 | 0 | 0 | -52,055.16 | .00 | 52,055.16 | 100.0% |
| A6422 510010 Full Time | 295,458 | 0 | 295,458 | 258,896.88 | .00 | 36,561.12 | 87.6% |
| A6422 510020 Part Time/Temporar | 12,553 | 0 | 12,553 | 10,994.93 | .00 | 1,558.07 | 87.6% |
| A6422 520090 Computer | 0 | 4,448 | 4,448 | 4,389.59 | .00 | 58.41 | 98.7% |
| A6422 540010 Advertising | 3,000 | -100 | 2,900 | 2,289.54 | .00 | 610.46 | 78.9% |
| A6422 540040 Books | 450 | 100 | 550 | 451.43 | .00 | 98.57 | 82.1% |
| A6422 540070 Car Maintenance | 2,000 | 0 | 2,000 | 965.52 | .00 | 1,034.48 | 48.3% |
| A6422 540180 Dues | 400 | 200 | 600 | 508.00 | .00 | 92.00 | 84.7% |
| A6422 540220 Automobile Fuel | 150 | 0 | 150 | 44.86 | .00 | 105.14 | 29.9% |
| A6422 540320 Leased/Service Equ | 1,320 | 800 | 2,120 | 1,129.84 | .00 | 990.16 | 53.3% |
| A6422 540360 Meals/Food | 750 | 0 | 750 | 142.18 | .00 | 607.82 | 19.0% |
| A6422 540390 Mileage Expense | 0 | 100 | 100 | 28.75 | .00 | 71.25 | 28.8% |
| A6422 540420 Office Supplies | 1,280 | 0 | 1,280 | 679.68 | .00 | 600.32 | 53.1% |
| A6422 540480 Postage | 380 | 0 | 380 | 68.67 | .00 | 311.33 | 18.1% |
| A6422 540485 Printing/Paper | 1,500 | 0 | 1,500 | 199.99 | .00 | 1,300.01 | 13.3% |
| A6422 540487 Program Expense-WD | 100,000 | -900 | 99,100 | 2,086.27 | .00 | 97,013.73 | 2.1% |
| A6422 540590 Services Rendered | 20,000 | -800 | 19,200 | 500.00 | .00 | 18,700.00 | 2.6% |
| A6422 540620 Software Expense | 100 | 0 | 100 | .00 | .00 | 100.00 | .0% |
| A6422 540660 Telephone | 740 | 0 | 740 | 643.35 | .00 | 96.65 | 86.9% |
| A6422 540733 Training/All Other | 5,000 | -3,848 | 1,152 | 600.00 | .00 | 552.00 | 52.1% |
| A6422 581088 State Retirement F | 15,206 | 0 | 15,206 | 27,337.97 | .00 | -12,131.57 | 179.8%* |
| A6422 583088 Social Security Fr | 22,030 | 0 | 22,030 | 20,726.39 | .00 | 1,303.38 | 94.1% |
| A6422 584088 Workers Compensati | 8,944 | 0 | 8,944 | 6,855.56 | .00 | 2,088.14 | 76.7% |
| A6422 585588 Disability Insuran | 384 | 0 | 384 | 302.52 | .00 | 81.92 | 78.7% |
| A6422 586088 Health Insurance F | 56,915 | 0 | 56,915 | 58,173.26 | .00 | -1,258.35 | 102.2%* |
| A6422 588988 Eap Fringe | 88 | 0 | 88 | 85.16 | .00 | 2.64 | 97.0% |
| TOTAL Economic Development | 373,648 | 0 | 373,648 | 198,323.59 | .00 | 175,324.43 | 53.1% |
| TOTAL General Fund | 373,648 | 0 | 373,648 | 198,323.59 | .00 | 175,324.43 | 53.1% |
| TOTAL REVENUES | -175,000 | 0 | -175,000 | -199,776.75 | .00 | 24,776.75 | |
| TOTAL EXPENSES | 548,648 | 0 | 548,648 | 398,100.34 | .00 | 150,547.68 | |



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| | ORIGINAL APPROP | TRANSFERS/ ADJUSTMENTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-------------|--------------------|---------------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL | 373,648 | 0 | 373,648 | 198,323.59 | .00 | 175,324.43 | 53.1% |

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANSFRS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|----------------------------------|-----------------|--------------------|----------------|-------------------|--------------|------------------|--------------|
| A General Fund | | | | | | | |
| A8020 Planning | | | | | | | |
| A8020 449020 ARC23 Federal Aid-P | 0 | -25,000 | -25,000 | -19,570.40 | .00 | -5,429.60 | 78.3%* |
| A8020 510010 Full Time | 156,482 | 0 | 156,482 | 138,427.83 | .00 | 18,054.17 | 88.5% |
| A8020 540010 Advertising | 200 | 0 | 200 | 73.14 | .00 | 126.86 | 36.6% |
| A8020 540040 Books | 600 | 0 | 600 | 131.00 | .00 | 469.00 | 21.8% |
| A8020 540140 Contracting Servic | 22,000 | 0 | 22,000 | 5,245.75 | .00 | 16,754.25 | 23.8% |
| A8020 540140 ARC23 Contracting S | 0 | 50,000 | 50,000 | 39,140.80 | .00 | 10,859.20 | 78.3% |
| A8020 540180 Dues | 800 | 100 | 900 | 826.00 | .00 | 74.00 | 91.8% |
| A8020 540220 Automobile Fuel | 200 | 0 | 200 | 52.77 | .00 | 147.23 | 26.4% |
| A8020 540320 Leased/Service Equ | 1,200 | 0 | 1,200 | .00 | .00 | 1,200.00 | .0% |
| A8020 540360 Meals/Food | 190 | 0 | 190 | .00 | .00 | 190.00 | .0% |
| A8020 540390 Mileage Expense | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| A8020 540420 Office Supplies | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| A8020 540480 Postage | 900 | 0 | 900 | 34.95 | .00 | 865.05 | 3.9% |
| A8020 540485 Printing/Paper | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| A8020 540590 Services Rendered | 4,875 | 0 | 4,875 | 1,175.20 | .00 | 3,699.80 | 24.1% |
| A8020 540660 Telephone | 600 | 0 | 600 | 280.88 | .00 | 319.12 | 46.8% |
| A8020 540733 Training/All Other | 1,200 | -100 | 1,100 | 50.00 | .00 | 1,050.00 | 4.5% |
| A8020 581088 State Retirement F | 11,872 | 0 | 11,872 | 11,642.15 | .00 | 230.23 | 98.1% |
| A8020 583088 Social Security Fr | 10,535 | 0 | 10,535 | 10,483.79 | .00 | 51.02 | 99.5% |
| A8020 584088 Workers Compensati | 2,449 | 0 | 2,449 | 2,350.80 | .00 | 97.88 | 96.0% |
| A8020 585588 Disability Insuran | 136 | 0 | 136 | 125.52 | .00 | 10.20 | 92.5% |
| A8020 586088 Health Insurance F | 44,033 | 0 | 44,033 | 41,623.46 | .00 | 2,410.01 | 94.5% |
| A8020 588988 Eap Fringe | 29 | 0 | 29 | 29.52 | .00 | -.40 | 101.4%* |
| TOTAL Planning | 260,401 | 25,000 | 285,401 | 232,123.16 | .00 | 53,278.02 | 81.3% |
| TOTAL General Fund | 260,401 | 25,000 | 285,401 | 232,123.16 | .00 | 53,278.02 | 81.3% |
| TOTAL REVENUES | 0 | -25,000 | -25,000 | -19,570.40 | .00 | -5,429.60 | |
| TOTAL EXPENSES | 260,401 | 50,000 | 310,401 | 251,693.56 | .00 | 58,707.62 | |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| | ORIGINAL APPROP | TRANSFRS/ ADJUSTMNTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|--------------------|--------------------|-------------------------|-------------------|-------------------|--------------|---------------------|----------------|
| GRAND TOTAL | 260,401 | 25,000 | 285,401 | 232,123.16 | .00 | 53,278.02 | 81.3% |

**** END OF REPORT - Generated by Sampson, Linda ****



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| ACCOUNTS FOR: | ORIGINAL | TRANSFERS/ | REVISED | | | AVAILABLE | PCT |
|-----------------------------------|----------|------------|---------|------------|--------------|------------|---------|
| A General Fund | APPROP | ADJUSTMTS | BUDGET | YTD ACTUAL | ENCUMBRANCES | BUDGET | USE/COL |
| A8160 Refuse & Garbage | | | | | | | |
| A8160 439892 Solid waste State | -30,000 | 0 | -30,000 | .00 | .00 | -30,000.00 | .0%* |
| A8160 510010 Fulltime | 64,227 | 0 | 64,227 | 56,816.80 | .00 | 7,410.20 | 88.5% |
| A8160 520130 Equipment (Not Car | 0 | 2,352 | 2,352 | 2,351.93 | .00 | .00 | 100.0% |
| A8160 520280 Tools Large/ Power | 0 | 2,129 | 2,129 | 2,128.94 | .00 | .00 | 100.0% |
| A8160 540010 Advertising | 7,500 | 3,500 | 11,000 | 7,478.52 | 404.74 | 3,116.74 | 71.7% |
| A8160 540180 Dues | 175 | 0 | 175 | .00 | .00 | 175.00 | .0% |
| A8160 540270 Insurance-Liabilit | 1,355 | 0 | 1,355 | .00 | .00 | 1,355.00 | .0% |
| A8160 540320 Leased/Service Equ | 0 | 2,000 | 2,000 | 286.26 | 144.03 | 1,569.71 | 21.5% |
| A8160 540390 Mileage Expense | 167 | 0 | 167 | .00 | .00 | 166.75 | .0% |
| A8160 540420 Office Supplies | 2,000 | 0 | 2,000 | 780.79 | .00 | 1,219.21 | 39.0% |
| A8160 540444 Permits, Fees, Ins | 100 | 0 | 100 | .00 | .00 | 100.00 | .0% |
| A8160 540480 Postage | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| A8160 540487 Program Expense-Re | 0 | 500 | 500 | 51.00 | .00 | 449.00 | 10.2% |
| A8160 542140 Contracting Servic | 100,000 | -5,500 | 94,500 | 13,902.25 | .00 | 80,597.75 | 14.7% |
| A8160 542261 Household Hazardou | 75,000 | 0 | 75,000 | 21,551.33 | .00 | 53,448.67 | 28.7% |
| A8160 542485 Printing/Paper | 1,500 | 0 | 1,500 | .00 | .00 | 1,500.00 | .0% |
| A8160 542640 Supplies (Not Offi | 11,000 | -631 | 10,369 | 7,546.57 | .00 | 2,822.58 | 72.8% |
| A8160 542680 Tires | 3,900 | 0 | 3,900 | .00 | .00 | 3,900.00 | .0% |
| A8160 581088 State Retirement F | 7,587 | 0 | 7,587 | 6,365.52 | .00 | 1,221.48 | 83.9% |
| A8160 583088 Social Security Fr | 4,396 | 0 | 4,396 | 4,370.92 | .00 | 25.08 | 99.4% |
| A8160 584088 Workers Compensati | 1,411 | 0 | 1,411 | 1,175.28 | .00 | 235.72 | 83.3% |
| A8160 585588 Disability Insuran | 113 | 0 | 113 | 62.64 | .00 | 50.36 | 55.4% |
| A8160 586088 Health Insurance F | 9,585 | 0 | 9,585 | 10,301.52 | .00 | -716.52 | 107.5%* |
| A8160 588988 EAP Fringe | 115 | 0 | 115 | 14.64 | .00 | 100.36 | 12.7% |
| TOTAL Refuse & Garbage | 260,331 | 4,350 | 264,681 | 135,184.91 | 548.77 | 128,947.09 | 51.3% |
| TOTAL General Fund | 260,331 | 4,350 | 264,681 | 135,184.91 | 548.77 | 128,947.09 | 51.3% |
| TOTAL REVENUES | -30,000 | 0 | -30,000 | .00 | .00 | -30,000.00 | |
| TOTAL EXPENSES | 290,331 | 4,350 | 294,681 | 135,184.91 | 548.77 | 158,947.09 | |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

| | ORIGINAL APPROP | TRNFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-------------|--------------------|---------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL | 260,331 | 4,350 | 264,681 | 135,184.91 | 548.77 | 128,947.09 | 51.3% |

** END OF REPORT - Generated by Pratt, Ellen **



Serving Tioga County Farmers, Families & Youth for 100+ Years

Cornell Cooperative Extension Tioga County

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November 2023 CCE Tioga Highlights Prepared for Tioga County Legislature Update

Organizational Updates:

- In early November a Search Committee for a new Executive Director was formed. Advertising for the position should begin on or about December 1, 2023. The Search Committee is comprised of two CCE Board members and three community representatives.
- The following positions are open with the recruitment process underway: Ag Development Specialist, Community Horticulture/Farm Facilities Manager, Finance Manager, 4-H Educator, Energy Team Leader.
- The NYS Extension System recently appointed a new State Director, Andy Turner. Andy is based out of Cornell University and has a long history in the Extension system as a 4-H Educator, Executive Director, and most recently State 4-H Office Director.

Hilltop Community Farm:

- We received notice last week that CCE Tioga was awarded \$25,000 from the Tioga Downs Foundation to complete improvements to the greenhouse. This will allow the greenhouse to become fully operational. The intent is to have programming available at the greenhouse facility in early 2024 focusing on multiple groups including youth, Master Gardeners and producers.
- We are completing a grant application to NYS DASNY that covers infrastructure improvements for non-profits for three primary improvements. They include renovating the first floor of the garage area into a handicap accessible classroom style space. A paved parking area and loop is included in the application to make the immediate area near the office more accessible and easier for vehicle flow in and out of the driveways. A commercial cooler will be purchased, if funded, to support the Incubator Farmer program.

4- H

- 4-Hers participated in the holiday parade recently by proudly riding on their float they worked so hard to create.



- 4-Her Jamison Thompson just returned from the National 4-H Congress. This was a tremendous experience for him to build leadership skills, meet other 4-Hers from around the country and represent Tioga County and NYS.

Beginning Farmer Incubator Program

- CCE Tioga Ag staff have begun advertising and recruiting for the next cohort of incubator farmers. The goal is to recruit at least 4 more in addition to the 4 we are actively working with. The USDA funding that covers this program is for a total of 3 years with the first year just completed. Last month we reported that Jared Gulliford was invited to present on the results of the local program over the first year at a national USDA Beginning Farmer & Ranchers Conference. His presentation was very well received by the USDA staff based on the program's first year results.

Campus Connections

- CCE Tioga recently signed a 2-year contract to allow Cornell University to extend its research project focused on the feasibility of growing rice in colder climates. The project will include test plots for rice trials and housing the rice drying equipment on site at Hilltop Farm. The hope is that this research project will lead to other opportunities to collaborate with the University utilizing Hilltop Community Farm.

Respectfully submitted by

Kevin J. Jordan
Interim Executive Director



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Tioga County Tourism November 2023

DRI Wayfinding Sign Project

Sign content was finalized by the steering committee and a sub-committee of the Village of Owego Board. Fabrication and installation plans are being created.

Recruitment Website

The recruitment website is being finalized. The timeline has been extended to ensure that it is dynamic and sustainable for maintenance by TCT and TC ED&P. Final revisions to the layout and content is pending.

1903 Anniversary Endurance Rally Event

TCT is partnering with Stateline Auto to organize an event that to commemorate the 1903 Endurance Rally that went from NYC to Ohio and passed through Tioga County. TC GIS created a map of a loop that drivers can traverse through the Southern part of the county in vintage or modern cars. TCT will provide branding and promotional material that includes tourism information to encourage drivers to stop for lunch, shopping and at different points of interest. We will also be creating a historic audio tour.

Southern Tier Paddle Trail

The Southern Tier Paddle Trail project has reached a new phase, with branding, marketing and signage being a priority. An EDA grant of \$250,000 has been secured to fund these tasks and the group has chosen to contract with 2K, a marketing firm out of upstate NY. Becca is on the steering committee that will be guiding this forward. The next phase will begin in October, with the firm visiting the area and photographers coming to take fall pictures.

NY Forward

Becca is serving on the steering committee for the Waverly NY Forward grant. TCT assisted with promoting community engagement sessions. The call for projects has been extended to August 15th.

Department of Labor Day Out

Planning has begun for the Department of Labor's annual day out, which will be on October 6th. Lori is leading the organization of this event which typically brings over 100 people to downtown Owego to shop, dine and participate in tours.

Tioga County Travel Guide

TCT is putting together content for the 2024 Travel Guide. The project timeline is set for design completion in October and printing in November.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

REAPPOINT MICHAEL BARATTA
TO THE TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION
BOARD

WHEREAS: Michael Baratta's position as a Board Member to the Tioga County Property Development Corporation (TCPDC) expires on 12/31/23; and

WHEREAS: Michael Baratta is willing and able to continue to serve another two year term in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Michael Baratta to the Tioga County Property Development Corporation Board as a Board Member for another two year term of 1/1/24 – 12/31/25.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

REAPPOINT HANNAH MURRAY
TO THE TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION
BOARD

WHEREAS: Hannah Murray's position as a Board Member to the Tioga County Property Development Corporation (TCPDC) expires on 12/31/23; and

WHEREAS: Hannah Murray is willing and able to continue to serve another two year term in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Hannah Murray to the Tioga County Property Development Corporation Board as a Board Member for another two year term of 1/1/24 – 12/31/25.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. - 23

APPOINT MEMBER TO THE
BROOME-TIOGA WORKFORCE
DEVELOPMENT BOARD

WHEREAS: LeeAnn Tinney, representing the Public Sector, will resign from the Broome-Tioga Workforce Development Board effective 12/31/23; and

WHEREAS: Brittany Woodburn has expressed her desire to serve on the Broome-Tioga Workforce Development Board and fill the remainder of LeeAnn Tinney's three-year term; and

WHEREAS: The Broome-Tioga Workforce Development Board has found Brittany Woodburn willing and able to fill said vacancy; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Brittany Woodburn to fill LeeAnn Tinney's unexpired term on the Broome-Tioga Workforce Development Board January 1, 2024 through December 31, 2025.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Art Cacciola's position on the Tioga County Planning Board representing the Town of Candor expires on 12/31/2023; and

WHEREAS: The Town of Candor Board has nominated Art Cacciola to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Art Cacciola to the Tioga County Planning Board for another three-year term of 1/1/24 – 12/31/26.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Georgeanne Eckley's position on the Tioga County Planning Board representing the Village of Owego expires on 12/31/2023; and

WHEREAS: The Village of Owego Board of Trustees has nominated Georgeanne Eckley to serve another three-year term as their representative, and she is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Georgeanne Eckley to the Tioga County Planning Board for another three-year term of 1/1/24 – 12/31/26.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

RESOLUTION TO RENEW CONSULTANT
CONTRACT FOR HAZARD MITIGATION PLAN
COORDINATOR FOR 2024

WHEREAS: Per resolution 193-12 and resolution 218-13, the Tioga County Legislature contracted with the Tioga County Soil & Water Conservation District to perform the Hazard Mitigation Plan Coordinator services based on a mutually agreeable work plan with specific tasks; and

WHEREAS: The Tioga County Planning Department continues to lack existing capacity to perform these FEMA-required services; and

WHEREAS: The Tioga County Planning Department has sufficient funds in the 2024 budget to cover these expenses, in the amount of \$20,000 from Planning Appropriation account A8020 540140; therefore be it

RESOLVED: That the Tioga County Legislature does hereby authorize the renewal of said contract with Tioga County Soil & Water Conservation District, to perform Hazard Mitigation Coordinator services from January 1 - December 31, 2024, not to exceed \$20,000 from Planning Appropriation account A8020 540140 and authorizes the Tioga County Legislative Chair to sign all related contract paperwork, contingent upon review and approval of the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: The representative on the Tioga County Planning Board serving for the Town of Newark Valley, Matthew Tomazin, resigned as of October 18, 2023; and

WHEREAS: The Newark Valley Town Board has found James Marzen willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints James Marzen to fulfill the unexpired term of Matthew Tomazin for 12/13/2023 – 12/31/2023 to the Tioga County Planning Board representing the Town of Newark Valley; and be it further

RESOLVED: That the Tioga County Legislature hereby appoints James Marzen to the Tioga County Planning Board representing the Town of Newark Valley for a new three-year term of 1/1/2024 – 12/31/2026.

REFERRED TO: ED&P COMMITTEE
FINANCE, LEGAL, & SAFETY COMMITTEE

RESOLUTION NO. -23 RENEW THE ADMINISTRATIVE SERVICES AGREEMENT
BETWEEN TIOGA COUNTY ECONOMIC
DEVELOPMENT AND PLANNING & THE TIOGA
COUNTY PROPERTY DEVELOPMENT CORPORATION
FOR THE PERIOD JANUARY 1, 2024 THROUGH
DECEMBER 31, 2025

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 286-21 to enter into an Administrative Services Agreement between TCEDP and the Tioga County Property Development Corporation (TCPDC) for the period January 1, 2022 through December 31, 2023; and

WHEREAS: Said Administrative Services Agreement calls for TCEDP to provide the TCPDC with administrative services, office space and equipment necessary for the performance of the duties of the Land Bank Director of the TCPDC through TCEDP; and

WHEREAS: The Administrative Services Agreement also calls for the TCPDC to contribute toward the cost of administration, office space and equipment for use by TCEDP staff to perform duties on behalf of the TCPDC; and

WHEREAS: The TCPDC and TCEDP are desirous of continuing the Administrative Services Agreement for a two-year period; and

WHEREAS: The TCPDC will continue to contribute toward the administrative services as stated in the agreement in the amount of \$25,000.00 by way of other grant sources and/or program fees; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes and approves the acceptance of \$25,000.00 annually from the TCPDC and renew the Administrative Services Agreement to provide funding towards the cost of administration, for the period of January 1, 2024 through December 31, 2025.

REFERRED TO:

ED&P COMMITTEE
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -23

PRIVATE WASTE HAULER PERMIT FEE

WHEREAS: Local Law No. 5 of 2023 – Mandatory Source Separation Law was adopted on November 14, 2023; and

WHEREAS: The Local Law specifies permitting and enforcement; and

WHEREAS: In order to keep the fee reasonable and to cover any necessary program expense fees, the Sustainability Manager recommends that the annual fee be \$100.00 per private waste hauler collecting solid waste and recycling in Tioga County; therefore be it

RESOLVED: That the Sustainability Manager is authorized to charge an annual fee of \$100.00 to private haulers conducting said business in Tioga County; and be it further

RESOLVED: That the collected fees will be deposited into revenue account A8160 425900 Permits, Other; and be it further

RESOLVED: That the expenditure account A8160 540487 – Program Expense-Enforcement Activities be created.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPOINT MEMBER TO THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Sara Zabalsky-Peer resigned from the Tioga County Property Development Corporation (TCPDC) as of August 11, 2023; and

WHEREAS: The TCPDC Board is looking to fulfill Sara Zabalsky-Peer's unexpired term of 7/12/22-12/31/24; and

WHEREAS: Joshua C. Whitmore is willing and able to serve in this position on the TCPDC Board; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints Joshua Whitmore to the Tioga County Property Development Corporation Board to fill Sara Zabalsky-Peer's unexpired term of 7/12/22-12/31/24, effective December 13, 2023.

REFERRED TO:

ED&P COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23

AUTHORIZE TRANSFER OF FUNDS FOR
PURCHASE OF A LAPTOP AND DOCKING
STATION FOR THE ECONOMIC
DEVELOPMENT & PLANNING DEPARTMENT

WHEREAS: The Economic Development & Planning Department has a need for a laptop and docking station; and

WHEREAS: The Economic Development & Planning Department would like to purchase a laptop and docking station and has received the recommended quote from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422 520090 does not have the funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the laptop and docking station and complete the following budget transfer as follows:

| | | |
|--------------------|----------------|----------|
| From: A6422 540485 | Printing/Paper | \$900.00 |
| To: A6422 520090 | Computer | \$900.00 |