



LEGISLATIVE SUPPORT AGENDA
THURSDAY, JULY 7, 2022
1:00 P.M.

APPROVAL OF MINUTES

- Approval of June 9, 2022 minutes

FINANCIAL

- Year to Date Budget Report
- 2023 Budget

OLD BUSINESS

- June 2022 Meetings

NEW BUSINESS

- IRS Mileage Rate Increase – Effective July 1, 2022
- July 2022 Legislative Meetings

PERSONNEL

- Legislative Clerk Vacation – July 25 – 29th, 2022

RESOLUTIONS

- N/A

PROCLAMATIONS

- N/A

ADJOURNMENT



Legislative Support Minutes

June 9, 2022

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Ciotoli, Hollenbeck, Mullen, Roberts, Sauerbrey, and Standinger, and Weston were present with Legislator Monell being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, County Attorney DeWind, Budget Officer Bailey, Personnel Officer Parke, Director of Community Services Morgan, Director of Administrative Services Korba, Commissioner of Public Works Hammond, and Chief Accountant Jerzak.

Guests: None

APPROVAL OF MINUTES

Legislator Mullen made the motion, seconded by Legislator Brown to approve the May 5, 2022 Legislative Support minutes, as written. Motion carried.

FINANCIAL

The 2022 YTD Budget Report was emailed to all Legislators prior to this meeting and is included in today's committee agenda packet. Ms. Haskell reported the Legislative Office has expended 38.6% of their budget to date, which is the same as last year at this time. There is nothing notable at this time.

OLD BUSINESS

May 2022 Meetings:

Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following Legislature meetings in May 2022:

- Fifth Regular Legislature Meeting – May 10, 2022

The Legislative Clerk attended the following meetings in May 2022:

- Legislative Standing Committees – May 3 and 5, 2022
- Legislative Worksession – May 5, 2022
- Finance, Legal, Safety Committee Meeting – May 10, 2022
- Fifth Regular Legislature Meeting – May 10, 2022
- Leadership Tioga – May 11, 2022
- Executive Team Meeting – May 12, 2022
- Munis Development Team Meeting – May 17, 2022
- Leaders Meeting – May 17, 2022
- 2022 NYS Assoc. of Clerks of County Legislative Boards Conference – May 18 -19, 2022

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

Local Law No. 3 of 2022 Collection Start Date – June 1, 2022:

Local Law No. 3 of 2022 authorized the County to impose an additional \$1.00 surcharge for telephonic communication to pay for the costs associated with obtaining, operating and maintaining the telecommunication equipment and telephone services needed to provide an enhanced 911 emergency telephone system (E911) to serve Tioga. The additional surcharge of \$1.00 will be applied to the current surcharges for both wireless and traditional telephone services for a period of ten years. For monthly wireless devices, the new surcharge is \$1.30 and for traditional telephone providers and Voice Over IP (VOIP) services, the new surcharge is \$1.35. Ms. Haskell reported the collection start date was June 1, 2022. This local law will expire and be deemed repealed August 31, 2031.

Outstanding Financial Disclosures:

All Legislators submitted their 2022 financial disclosures to the County Attorney's office.

NeoGov Account Activation:

Ms. Haskell reported this is the new platform that will be used for all future required County trainings. Although there are no required trainings due at this time, Legislators are encouraged to activate their accounts. Christine Freyvogel, Secretary to the County Attorney, emailed account activation links to all Legislators and is available by phone or in-person to offer assistance, if needed.

2022 Legislative Clerk Conference:

Ms. Haskell reported she attended the Legislative Clerk's conference last month in Cattaraugus County. Ms. Haskell reported this is the 2nd year she has attended this conference and noted it is a great venue for networking with other fellow Legislative Clerks. Ms. Haskell reported NYSAC Executive Director Acquario, Deputy Director LaVigne, and Attorney Cummings provided an Albany Update that included topics such as Opioid settlement and 18b Assigned Counsel pending litigation that County Attorney DeWind has been keeping the Legislature up to date. In addition, NYSAC is continuing to push for permanency on the sales tax extender to eliminate the Home Rule Request process, but there has been no change to date.

NEW BUSINESS

June 2022 Legislative Meeting - The Sixth Regular Legislature meeting will be held on Tuesday, June 14, 2022, at 12:00 p.m. with Finance, Legal, and Safety Committee meeting just prior at 10:30 a.m. Legislator Mullen will lead the Legislature in the prayer, pledge, and voting process.

There is one (1) recognition resolution this month; **Recognition of Alan Ervay's 20 Years of Dedicated Service to Tioga County**. Mr. Ervay will be attending the June 14, 2022

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Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

Legislature Meeting along with Commissioner of Public Works Hammond. Legislator Weston will read and present this recognition resolution.

There is one (1) proclamation; **Skin Cancer Awareness Month**, which will be noted in the minutes, as this proclamation has been read and presented in year's past.

Legislator Standinger expressed an interest in serving on the Tioga County Council of Government (COG), as there has been no Legislative representation since former Legislator Sullivan's retirement effective December 31, 2022. Chair Sauerbrey will appoint Legislator Standinger to the Tioga County Council of Government at the June 14,, 2022 Legislature meeting.

All resolutions presented by the Department's at their respective Legislative Standing Committees were reviewed for Legislature consideration.

PERSONNEL

Legislative Clerk Vacation – Ms. Haskell will be on vacation the week of June 27, 2022 and will be checking email periodically during this time.

RESOLUTIONS

N/A

PROCLAMATIONS

N/A

EXECUTIVE SESSION

N/A

ADJOURNMENT

Legislator Standinger motioned to adjourn at 1:51 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 06

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A1010 Legislative Board							
A1010 510010 Full Time	235,903	0	235,903	112,520.16	.00	123,382.84	47.7%
A1010 510020 Part Time/Temporar	2,511	0	2,511	1,211.19	.00	1,299.81	48.2%
A1010 510050 All Other(On Call,	7,146	0	7,146	2,131.86	.00	5,014.04	29.8%
A1010 540010 Advertising	350	0	350	170.44	.00	179.56	48.7%
A1010 540180 Dues	100	0	100	100.00	.00	.00	100.0%
A1010 540320 Leased/Service Equ	2,800	0	2,800	400.51	.00	2,399.49	14.3%
A1010 540340 Literature	445	0	445	279.98	.00	165.02	62.9%
A1010 540390 Mileage Expense	4,800	0	4,800	304.64	.00	4,495.36	6.3%
A1010 540420 Office Supplies	1,000	0	1,000	302.60	.00	697.40	30.3%
A1010 540480 Postage	315	0	315	78.62	.00	236.38	25.0%
A1010 540485 Printing/Paper	350	-100	250	.00	.00	250.00	.0%
A1010 540520 Recording/Microfil	200	100	300	297.00	.00	3.00	99.0%
A1010 540640 Supplies (Not Offi	400	0	400	184.00	.00	216.00	46.0%
A1010 540660 Telephone	1,205	0	1,205	519.37	.00	685.63	43.1%
A1010 540732 Training/County Re	2,200	0	2,200	75.00	.00	2,125.00	3.4%
A1010 581088 State Retirement F	32,794	0	32,794	16,440.68	.00	16,353.32	50.1%
A1010 583088 Social Security Fr	18,239	0	18,239	8,249.26	.00	9,989.74	45.2%
A1010 584088 Workers Compensati	14,700	0	14,700	7,299.03	.00	7,400.97	49.7%
A1010 585588 Disability Insuran	136	0	136	65.25	.00	70.75	48.0%
A1010 586088 Health Insurance F	180,671	0	180,671	82,884.66	.00	97,786.34	45.9%
A1010 588988 Eap Fringe	180	0	180	87.12	.00	92.88	48.4%
TOTAL Legislative Board	506,445	0	506,445	233,601.37	.00	272,843.53	46.1%
TOTAL General Fund	506,445	0	506,445	233,601.37	.00	272,843.53	46.1%
TOTAL EXPENSES	506,445	0	506,445	233,601.37	.00	272,843.53	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2021 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	506,445	0	506,445	233,601.37	.00	272,843.53	46.1%

** END OF REPORT - Generated by Haskell, Cathy **