



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, November 9, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - Dale Weston, Public Works Committee Chairman
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for October 5, 2023, was made by Mr. Ciotoli, 2nd by Mr. Standinger. All in favor. Motion carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - New cleaners have been hired. The departments seem to be pleased.
 - The new heat at the Clerk's office was finished up.
 - Two offices were painted for Mental Health in the HHS Building.
 - Mental Health has requested an increase in their vehicle count by 1.
 - Did some painting in the Public Safety Building.
 - 14 new parking lot lights were installed at the HHS Building.



- 12 lights at the Public Safety Building were rebuilt using the good parts from the HHS Building old lights. We hope to get 2 – 4 more years out of them before we must buy new lights.
- There are over 100 dead ash trees near the walking path that goes around the HHS Building. This winter we will be removing those trees as time permits.

- Mr. Hammond reported on the Highway Department.
 - Patching operations are ongoing.
 - Ditching operations are ongoing.
 - Cleaning around guiderail.
 - Installing new guiderail on culverts.
 - Hauling millings from the HHS parking lot to our shop.
 - Got equipment ready for winter.
 - Maintenance on our facility.

- Mr. Perkins reported on Capital Projects.
 - Harnick Road Bridge is still delayed, waiting for the cultural resources to come back. It wont go out to bid until next year.
 - Glenmary Drive culvert is waiting for DOT approval.
 - The HVAC Controls at the HHS Building is still waiting for parts.
 - The Chiller at the Public Safety is waiting for the chiller delivery.
 - Bridge Preventative Maintenance Phase 9 has been completed. Phase 10 preliminary design has started.
 - Day Hollow Road Culvert Replacement is under design phase with Delta Engineers.
 - HHS Parking Lot Rehabilitation has been completed.
 - East Spencer Road Bridge is waiting for DOT approval to begin design.
 - We have received DOT Funding to pave Taylor Road, Bodle Hill and Day Hollow Spur. That is expected to bid in early spring.

- MISCELLANEOUS
 - We had a PESH inspection six months ago and found some issues. The safety officer has worked with us to resolve all the issues. The PESH inspector came back for re-inspection and everything passed.
 - Mrs. Sauerbrey mentioned that she would like to call a press release to let taxpayers see the new tandem truck.
 - Mr. Ciotoli mentioned that Veteran's Services may be able to help fill empty CDL positions with transitioning veterans from the Fort Drum area.
 - Mr. Hammond stated that he had received a preliminary estimate for Waverly Mental Health new offices. The estimate came in approximately 70 percent higher than anticipated. Mr. Hammond continued that his recommendation



would be to bid out the project to get a better idea of what the actual cost will be. Then the legislature can decide how to proceed.

- PERSONNEL
 - None

- RESOLUTIONS
 - Budget Modification 2023 and Transfer Funds - Public Works
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Amend Budget and Transfer Funds Cleaning Staff – Public Works
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Authorize Position Reclassification – Public Works
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Authorizing the Implementation and Funding PIN 9754.59
 - Mr. Weston (aye) Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:50 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works