PUBLIC SAFETY COMMITTEE AGENDA EMERGENCY SERVICES

November 4, 2025

2:30 PM

- o APPROVAL OF MINUTES October 7, 2025
- o FINANCIAL
 - YTD Report
- OLD BUSINESS
 - o Radio Project
 - o CAD
 - o EMS
 - Emergency Management
 - Threat Assessment Team
 - o Fire
 - RESOLUTIONS -

K31 Modify 2025 Budget and Transfer Funds- Emerg. Services K32 Modify 2025 Budget and Transfer Funds- Sheriff's Office K34 Amend Reso 135-25 Award Contract Radio Consulting Services

- PROCLAMATIONS -NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

October 7, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 7, 2025, which started at 2:30 PM and ended at 3:33 PM.

Present:

Keith Flesher Chair, Public Safety

William Standinger III Legislator (Committee Member)

Jake Brown Legislator (Committee Member)

Marte Sauerbrey Chair of the Legislator Arrived at 2:38PM

Brian Cain Director, Probation

William Ellis Deputy Director Office of Emergency Services

Rich Hallett Undersheriff, Sheriff's Office

GUESTS: Peter DeWind, County Attorney

Cathy Haskell, Legislative Clerk

Jackson Bailey - County Administrator

John Olson – Coroner Neil Lewis - Coroner

ABSENT: Barb Roberts Legislator (Committee Member)

Gary Howard, Sheriff, Sheriff's Office

Corinne Cornelius, Director, Office of Emergency Services 80b Williams, Asst. Coordinator, Office of Emergency

Services and Coroner

APPROVAL OF MINUTES:

The September 2, 2025 minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the September 2, 2025 Minutes.

Second: William Standinger III

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES - William Ellis on behalf of Corinne Cornelius:

FINANCIAL:

September YTD Report – Budget well within

 Received information that the SHSP grants are likely being discontinued moving forward, after a 91% federal cut. This will not impact the radio project but could have a large impact on other projects moving forward.

OLD BUSINESS:

- Radio Project Still working to get utilities connected to the new tower sites. Consultant Yoder has continued to coordinate with NYSEG. Nichols site is still waiting utility connection, and then the tower can be erected. Spencer site: the tower foundation was completed. Currently finishing the shelter pad and ground system. Shelter and generator scheduled to be set on the week of 10/14 and tower is anticipated to be stacked by the end of the month. Anticipating starting work at the South Apalachin Road site very soon, starting with the roadway modifications. Consultant Yoder worked to have the existing fiver at Ballou buried to keep it from impacting the work at that site. Anticipating work will begin at that site in November to get the shelter installed. Microwave equipment and antennas that could be installed have been moved out to the existing, powered sites. Getting closer to channel layouts and the radio subscriber unit.
- CAD Project nothing new to report.
- EMS EMS Coordinator position has been updated and posted.
- Emergency Management Updating our CEPA with NYS DHSES on October 29th starting at 9AM at the Public Safety Building. Corrine and Will completed the threeday, Tier 2 Emergency Management Certification and Training course. State mandates courses, conferences, tabletops and events. Both Corrine and Will are working to attend as much as possible.
- Threat Assessment team: The team has continued to meet regularly and hear
 potential cases or have training to further the understanding and skills of the team.
 Launched the reporting app (QR Code) and it is now live in the app store for
 download.
- FIRE—Local responders continue to be very busy with calls across the county.

RESOLUTIONS:

None

PROBATION - Brian Cain:

FINANCIAL:

- Budget on track for 2025
- \$580 of DWI Supervision fee collected in September. \$6,865 collected in 2025
- \$251.90 in restitution and surcharge collected in September. \$10,066.34 collected in 2025

NEW BUSINESS:

- Staffing One open Probation Officer I position as well as an open Accounting
 Associate III. We believe we have an appropriate plan to try to meet our staffing
 needs with minimal if any increase to the Probation budget. Interviews scheduled
 for both positions.
- Training Staff continue to work towards satisfying the mandatory 21 hours of training.
- Statewide Probation Directors Problem Solving Group was held on October 6th. Agenda items includes discussions regarding removal of the 30 hour Social Sciences requirement for the Probation Officer position.
- Probation will again be receiving \$60,000.00 in ATI funding to be used at the discretion of the county. As of this date, we have not received the funds yet.
- Succession planning With about 4 or 5 people retiring in the near future, creating a New Probation Assistant position to shadow the Probation Assistant currently so that there is someone to take over. Also talked with NYS Probation Director Matt Charton about Tioga County having a Deputy Director to learn the duties of the Probation Director; but the county would need to fund this position.
- Arming the Department Update –we meet in September and handed out job duties to the Probation Officers interested in this whether lethal (guns) or nonlethal (pepper spray etc.) Director Cain will be putting together the policy and presenting it to this committee once everything is completed. Hope to have this done within less than a year.
- Floyd Hooker Foundation Grant Applications Chad Pest, Probation Supervisor, is applying for this grant. The grant will request \$10,000 to be uses as "Wrap Around Funds" for the youth who become involved in the Juvenile Justice System and Probation. The request will be completed and submitted by the October 15th deadline with the approval of the committee.
- Juvenile Delinquency Services two (2) JD Appearance Tickets for the month of September. YTD: 37 JDAIs received to date. But as of this date, its up to 40.
- ATI Programs Electronic Monitoring seven (7) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) -Weekend Work Program (WWP) is up and with a number of individuals ordered to complete community service hours on WWP. Pre-Trial Release (PTR) - 32 people being supervised via the PTR.
- Court Ordered Investigations 57 active; Supervision 190 cases; and Violation of Probation petitions – 13 defendants/respondents.

PERSONNEL:

- One vacant Probation Officer 1 position
- One vacant Accounting Associate III position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Reclassify and Fill Unfunded Vacant Probation Officer 1 Position
- Reclassify One Full-Time Accounting Associate III to One Part-Time Accounting Associate III
- Approve a Contract Between the Tioga County Probation Department and Talitrix
- Approve STSJP Contract for SFY 2025-2026 Probation As Lead Agency for Application for Funding via STSJP

SHERIFF - Undersheriff Rich Hallett on behalf of Gary Howard;

FINANCIAL:

 Revenues are \$306,482.99 which is 60% of the budget. Expenditures are \$9,485,534.61 which is 74% of the budget, Immate boarders are \$127,056,80 which is 85% of the budget.

NEW BUSINESS:

- Jail camera replacement project ongoing
- Plate reader and facial recognition in the final phase
- K9 program planning for anticipated implementation
- Building project Jail HVACV overhead door to upper mezzanine
- Average daily inmate population for the month of September 2025 was 56.
 Average of 1 Federal inmate (30 days) and 6 board-ins (167 days) for the month.

PERSONNEL:

Update on vacancies – <u>Corrections Division</u> - currently no open Correction Officers position; 1 part-time cook position; 3 Corrections Officers on light duty; 1 Corrections Office deployed in the military; <u>Road Patrol</u> – 5 open Deputies positions but as of this meeting we have 6 open; <u>EXII Emergency Communications Center</u> – 3 open full-time.

CORONER - Jackson Baily, County Administrator:

Jackson Bailey presented for the Coroner's office.

RESOLUTION:

- Authorize Contract Between Riverside Forensic Pathology, PPLLC and Tioga County
- Amend 2025 Budget Contingency Transfer Request Medical Examiners & Coroners

^{**}Committee agreed to move these resolutions forward.

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**Committee agreed to move these resolutions forward.

Cathy Haskell, Legislative Clerk, presented a Resolution that pertains to the Public Safety Committee and Public Works Committee:

 Award Design and Construction Support Services Contract to Delta Engineers for a Utility Roll-Up Door at the Public Safety Building

**Committee agreed to move the resolution forward.

Respectfully submitted,

Kristen Kallin Secretary to the Director of Probation—October 7, 2025



PCT USE/COL	100,0% 10	21
AVAILABLE BUDGET	-331,930.97 1,600.08 446,800.07 268.66 18,564.00	-4,360.00 -15,000.00 -15,000.00 3,507.63 8,500.00 2,933.52 687.00 10,086.13 1,429.33 1,429.33 1,429.33 1,724.60 1,724.60 3,550.00
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REVISED BUDGET	-640,000 0 0 450,000 45,800 63,800	-5,000 -15,000 -15,000 10,000 1,000 18,000 18,000 14,875 5,000 5,000 6,000
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	PCT USE/COL		
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	ENCUMBRANCES	237,50 75,00 100 100 147,32 100 147,32 100 100 100 100 100 100 100 100 100 10	388888888
	YTD ACTUAL	6,528,86 1,638,00 1,916,02 1,916,02 1,276,65 134,70 2,362,77 2,362,77 1,082,86 1,103,80 1,084,79 1,084,63 3,535,79 5,918,61 5,918,61	388888888
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	AVAILABLE BUDGET	22,058.00 29,000.00 15,000.00 10,000.00 10,000.00 10,000.00 11,512.30 81.00 2,677.09 500.00 500.00 500.00 1,870.64 4,886.44 -774.88 -21,933.50
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FOR 2025 12

BUDGET USE/COL	279,697.76 17.8%
ENCUMBRANCES	4,023.23
YTD ACTUAL	56,514.20
BUDGET	340,235
ADJSTMTS	6,875
APPROP	333,360
	GRAND TOTAL

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE

FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

MODIFY 2025 BUDGET AND TRANSFER FUNDS

OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution No. 192-25 transferred \$12,000 from the SHS23 grant Contracted Services budget line to Equipment (not car) budget line for the purchase of accessories for the Prime Mover. NYS Homeland Security has since requested we make this purchase from the SHS24 grant; and

WHEREAS: The SHS23 funding will be used to pay the annual I am Responding Program; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM:

A3360.520130.SHS23

EQUIPMENT (NOT CAR)

\$12,000

TO:

A3360.540140.SHS23

CONTRACTED SERVICES

\$12,000

And be it further

RESOLVED: That the remaining balance at year end be carried forward into the next budget year.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

MODIFY 2025 BUDGET AND

TRANSFER FUNDS SHERIFF'S OFFICE

WHEREAS: Resolution No. 395-24 authorized the acceptance and appropriation of funds from the SHS24 grant, in which \$4,000 was allocated to the Sheriff overtime budget line to be used for overtime incurred during election security; and

WHEREAS: A Board of Elections Grant was utilized for the election security detail, so it is necessary to transfer these SHS24 grant funds from the Sheriff's Overtime budget line to the Equipment not Car budget line; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM:

A3110.510030

Sheriff Overtime

\$4,000

TO:

A3361.520130.SHS24

Equipment (not Car)

\$4,000

And be it further

RESOLVED: That the remaining balance at year end be carried forward into the next budget year.

REFERRED TO:

PUBLIC SAFETY COMMITTEE FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AMEND RESO NO. 135-25;

AWARD CONTRACT

RADIO CONSULTING SERVICES

WHEREAS: Resolution No. 135-25 authorized a contract with Yoder Communications, LLC at a cost not to exceed \$30,560 for Phase 1 and \$2,480 for Phase II; and

WHEREAS: Resolution No. 248-25 authorized an additional \$46,500 for a total of \$77,060 for Phase 1; and

WHEREAS: An additional \$24,600 is anticipated to fund consultant services through March 2026; and

WHEREAS: Professional Services under General Municipal Law 104-b is exempt from competitive bidding; and

WHEREAS: There are sufficient funds in the State Interoperable 24 Grant account A3415.540140.IO24F; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute a revised contract between Tioga County and Yoder Communications, LLC, upon review by the County Attorney, at a cost not to exceed \$101,660 for Phase 1.

Financial:

Budget: Within Budget as expected - See attached spreadsheets.

Old Business:

Radio Project:

Consultant is still working to coordinate the utility connection to the tower sites.

Nichols site is still awaiting utility connection, then the tower can be erected.

The shelter, generator and foundation are completed at the Spencer site, the tower was supposed to be constructed at the end of October, but due to weather, is tentatively rescheduled to mid-November.

The driveway construction is underway at the S. Apalachin Rd site.

We have an RFP out for the Prospect site driveway. Structural modifications are being scheduled for Carmichael.

Much of the microwave equipment and antennas that could be installed have been moved out to the existing, powered sites.

We are getting closer to channel layouts and the radio subscriber unit's order.

CAD Project:

Nothing new to report.

EMS:

The EMS Coordinator position has been updated and posted. We are actively seeking applicants.

Emergency Management:

We completed our CEPA (County Emergency Preparedness Assessment) with NYS DHSES on Oct. 29th. It was well attended, with great participation from partners and stakeholders.

Corinne attended a Mass Casualty tabletop facilitated by NYS DHSES in Broome County.

There have been lots of courses, conferences, tabletops and events announced with minimal notice this fall. Both Will and Corinne are working to attend as possible. Corinne and Will will be finishing Leadership Tioga in November.

Threat Assessment Team:

The team has continued to meet regularly and either hear potential cases or have training to further the understanding and skills of the team.

We have launched our reporting app, and it is now live in the app store for download!

Fire:

Corinne attended the NYS Fallen Firefighters Memorial in Albany on Oct. 7th.

Local responders continue to be very busy with calls across the county. We are focusing on encouraging fire safety during this heating season, especially as some residents experience hardships.

Resolutions:

K31 Modify 2025 Budget and Transfer Funds- Emergency Services
K32 Modify 2025 Budget and Transfer Funds- Sheriff's Office

K34 Amend Reso 135-25 Award Contract Radio Consulting Services