

Eleventh Regular Meeting
November 12, 2024

The Eleventh Regular Meeting of 2024 was held on November 12, 2024 and was called to order by the Chair at 12:00 P.M. Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standingger were present.

Chair Sauerbrey asked Legislator Brown to have a moment of prayer. "Lord, I ask you to help us make the right decisions at the end of the year for Tioga County for the 2025 year. Also, thanks to all the Veterans who served and servicemen who are still protecting this Nation."

Legislator Brown led all Legislators and those in attendance in the Pledge of Allegiance.

There were 27 people in attendance.

Chair Sauerbrey reported we have three Proclamations; **Salute to Tioga County Employee Veterans and Active Military Day** that will be read and presented by Chair Sauerbrey, **The Great American Smokeout Day** that will be read and presented by Legislator Standingger, and **Adoption Awareness Month** that will be noted in the minutes.

Chair Sauerbrey spoke. "Today, we are honoring and recognizing County employees who are Veterans, and we wish to show our appreciation. First, before I read the proclamation, I would like to ask Grace Middaugh from our Veterans Service Agency to come up and speak and share a few comments."

Grace Middaugh, Veterans Service Officer, spoke. "I would just like to say that Tioga County Veterans Service Agency would like to thank each of our Veterans for your service to our Country in the Armed Forces, Guard, and Reserves. We would also like to thank you for continuing with your commitment to our community with your exemplary dedication to duty, honor, and Country and present to you a small token of our appreciation.

"I would also like to read you a note from the Owego Free Academy students.

"To All Veterans, as we approach November 11th, Veterans Day, Owego Free Academy students want to take a moment to express our heartfelt gratitude to all the Veterans in our community. Your sacrifices and dedication to our Country are deeply appreciated and we want to ensure that you know how much you matter to us. On this special day, we will be thoughtful in

recognizing and honoring your contributions. Thank you for your service. With warm regards, Owego Free Academy.”

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: As we approach the season of Thanksgiving, the Tioga County Legislature pays tribute to the millions of service members, veterans, military families, caregivers, and survivors who have served and continue to serve our great Nation. The contributions of the men and women that serve in the Armed Forces has been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS: The Tioga County Legislature appreciates the sacrifices that our United States military personnel have made while defending freedom and believe that specific recognition should be accorded to employees of Tioga County that have selflessly served our Country; and

WHEREAS: The Tioga County Legislature is proud and honored to have such distinguished men and women who have bravely protected our values, freedom, and way of life, as dedicated employees; and

WHEREAS: The Tioga County Legislature would like to especially recognize the following employees who have served, or are currently serving, our Country:

| | | | |
|--------------------|--------------------|--------------------------|------------------------|
| Lawrence Alger | Thomas Gallagher | Camille Mattison-Corneby | William Standinger III |
| William Allen, Jr. | Bryan Goodrich | Grace Middaugh | Stephen Solomon |
| Warren S Bennett | Mark Griep | Michael Middaugh | John Ward |
| Nicholas Bessey | Brian Henry | Dean Morgan | Steven Wasko |
| Steven Bombarger | Anthony Hill | Jessica Morris | Gavin Watkins |
| Cody Brunner | Earl Hollenbeck | Dennis Mullen | John Watson |
| James Burless, Jr. | James Hoover | Steven Palinosky | Darion Wiant |
| James Cornell | Gary Howard | Edward Quaranta | Robert Williams |
| James Davis | Andrea Klett | Shawn Quick | Angela Zito |
| Chad Edwards | Albert Knapp | Jean Regis | |
| William Ellis, III | Heather Krohmalney | Kenneth Smith | |
| Robert Ervay | Jeremy Loveland | Jeffrey Shepardson | |

THE TIOGA COUNTY LEGISLATURE does hereby proclaim November 12, 2024 as:

SALUTE TO TIOGA COUNTY EMPLOYEE VETERANS AND ACTIVE MILITARY DAY

and encourages Tioga County citizens to honor, acknowledge and recognize all men and women who have served, and continue to serve, in our nation's Armed Forces.

Chair Sauerbrey spoke. "I would also like to recognize Chris Lyken who works for Securitas and is our security officer at the County Office Building and is also a Veteran."

COUNTY OF TIOGA EXECUTIVE PROCLAMATION

WHEREAS: Cancer is the second leading cause of death in the United States with lung cancer being the leading cause of cancer deaths; and

WHEREAS: The leading cause of lung cancer in the United States is caused by smoking, which remains the single largest preventable cause of death; and

WHEREAS: Data from the New York State Department of Health in 2021 found 21.5% of adults in Tioga County are currently smokers, which is higher than the New York State and National averages of 12%; and

WHEREAS: Smoking is also a concern for our youth in Tioga County. According to the 2023 Tioga County CLYDE report, 12.3% of students reported smoking cigarettes in their lifetime and 20.6% reported using an e-cigarette in their lifetime; and

WHEREAS: The third Thursday of November is known as the Great American Smokeout to encourage people to start their journey towards a smoke-free life and reducing their risk of cancer by quitting smoking; and

WHEREAS: Continued education and outreach can help decrease the number of youth who are smoking cigarettes, and using e-cigarettes and to decrease the percentage of adults who are current smokers; now therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim and designate the date of November 21, 2024 as:

THE GREAT AMERICAN SMOKEOUT DAY

and urges all Tioga County residents who currently smoke to learn about smoking cessation programs to help protect themselves and those around them. It also urges parents to educate their children about the dangers of becoming addicted to tobacco.

Legislator Standinger spoke. "I smoked up until 1993 when on the insistence of my wife after we moved into a newly renovated house that I would not smoke anymore, and I have been successful there. But it is a good thing to quit if you do smoke. You want to live as long as you can and whatever you can do to make that happen is a good thing for you."

Kristen Russell, Public Health Educator spoke. "On behalf of Tioga County Public Health and the ASAP Coalition, thank you Legislator Standinger and the entire Legislature for your support in this effort. As you heard, unfortunately, smoking is still a major problem in the ever-changing landscape of the tobacco industry making it increasingly difficult. Your continued support is always appreciated. Thank you."

COUNTY OF TIOGA EXECUTIVE PROCLAMATION

This November marks the 34th annual National Adoption Month. November 23, 2024, is National Adoption Day. Our task is to find permanent homes for all our children. Tioga County finalized three adoptions this year to date. Tioga has seven children freed for adoption, six placed with adoptive homes and one of those youth is awaiting a match with a forever family. Every child in America and Tioga County deserves a permanent, loving forever family and home; and

WHEREAS: Tioga County adoptive families serve as a source of love, identity, self-esteem, and support for children freed for adoption in Tioga County; and

WHEREAS: Tioga County adoptive families provide a safe and stable home and a nurturing environment where children freed for adoption have the opportunity to live full and productive lives; and

WHEREAS: Accepting responsibility for the care of these children has proven to be very rewarding for many adoptive parents; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children freed for adoption, and the enduring and valuable contribution of adoptive families; and

WHEREAS: It is appropriate to recognize all those in Tioga County who work together on behalf of children freed for adoption; the adoptive families and the professional staff dedicated to ensuring these children become members of a stable and loving family; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby Proclaim November as:

ADOPTION AWARENESS MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to recognize adoptive families in Tioga County.

Chair Sauerbrey reported we have one person for privilege of the floor.

Thomas Gallagher spoke. "Good afternoon, my name is Thomas Gallagher and I reside in the Town of Binghamton. Thank you for having me here today. The reason for me being here today is to disclose my business. My business is part owned (50%) by my wife and it is an LLC known as TKGf Solutions, LLC and the DBA for this specific business is SafeDrive. We are in the business of DWI awareness, and we make DWI simulators and in this case, we submitted a quote to the STOP-DWI Program here in Tioga County."

Legislator Brown made a motion to approve the minutes of October 15 and 24, 2024, seconded by Legislator Monell and carried.

Chair Sauerbrey stated all Legislative Committees met this month and the minutes are or will be on file with the Clerk of the Legislature.

Legislator Ciotoli moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 375-24 ADOPT LOCAL LAW NO. 2 OF 2024

WHEREAS: A public hearing was held on October 24, 2024 following due notice thereof to consider the adoption of Local Law Introductory No. B of 2024; A Local Law amending Local Law No. 1 of 1988 establishing a Schedule of Fees for permits issued by the Tioga County Department of Health, as amended by Local Law No. 1 of 1990, as amended by Local Law No. 3 of 1991, as amended by Local Law No. 8 of 1995, and as amended by Local Law No. 3 of 2002; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2024; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 2 of the Year 2024.

A Local Law amending Local Law No. 1 of 1988 establishing a Schedule of Fees for permits issued by the Tioga County Department of Health, as amended by Local Law No. 1 of 1990, as amended by Local Law No. 3 of 1991, as amended by Local Law No. 8 of 1995, and as amended by Local Law No. 3 of 2002

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: FOOD SERVICE

Section 2, (l)(A)(1-4) Food Service is hereby amended to read as follows:

- | | |
|--|---------------------------------------|
| 1. Low Risk | \$135.00 |
| 2. Medium Risk | \$200.00 |
| 3. High Risk | \$215.00 |
| 4. Catering & Commissaries ONLY | \$200.00 |
| Add on to existing permit | \$ 50.00 |
| 5. Temporary Food: | |
| 1 Day | \$ 50.00 |
| 2-14 Days | \$ 80.00 |
| *Non-Profit | 0 to 50% of fee |
| 6. Vending Machine Site | \$175.00 |
| Per Machine | \$ 10.00/Machine |
| 7. Frozen Dessert Machine | \$ 25.00/Machine |
| 8. Plan Review | \$150.00 + Engineer fee if applicable |
| 9. Expedited Fee (Permit application received within 2 weeks of event) | \$ 25.00 - If able to complete |

SECTION 2: MOBILE HOME PARKS

Section 2 (I)(D)(1-2) Mobile Home Parks is hereby amended to read as follows:

- | | |
|----------------|---|
| 1. 5-25 sites | \$150.00 |
| 2. 26-74 sites | \$280.00 |
| 3. 75 + sites | \$450.00 |
| 4. Plan Review | \$ 40.00 per site + Engineer fee if applicable |

SECTION 3: TEMPORARY RESIDENCES

Section 2, (I)(B)(1-3) Temporary Residences is hereby amended to read as follows:

Hotels/Motels/Cabin Colonies:

- | | |
|----------------|---|
| 1. 5-25 rooms | \$150.00 |
| 2. 26-74 rooms | \$275.00 |
| 3. 75 + rooms | \$400.00 |
| 4. Plan Review | \$ 40.00 per room + Engineer fee if applicable |

SECTION 4: CAMPGROUND AND TRAVEL TRAILER PARKS

Section 2, (I)(C)(1-2) Campground and Travel Trailer Parks is hereby amended to read as follows:

- | | |
|----------------|--|
| 1. 5-49 sites | \$150.00 |
| 2. 50+ sites | \$200.00 |
| 3. Plan Review | \$40.00 per site + Engineer fee if applicable |

SECTION 5: SWIMMING POOLS, BATHING BEACHES, SPAS, AND SPRAY GROUNDS

Swimming Pools, Bathing Beaches, Spas and Spray Grounds is hereby amended to read as follows:

- | | |
|--|--------------------------|
| 1. Swimming Pool/Bathing Beach / Spa/ Spray Ground | \$200.00 for first |
| 2. More than 1 Pool/ Bathing Beach/ Spa/ Spray Ground | \$150.00/each additional |

- | | |
|----------------|------------------------------|
| 3. Plan Review | \$100.00/each + Engineer fee |
|----------------|------------------------------|

SECTION 6: SEPTIC/SEWAGE SYSTEM FEES

Septic/Sewage System Fees is hereby amended to read as follows:

- | | |
|--------------------------------------|-------------------------|
| 1. New Install/Replacement System | \$400.00 + Engineer fee |
| 2. Repair or Extension | \$150.00 + Engineer fee |
| 3. Plan Review: | |
| Individual Sewage Conventional | \$175.00 + Engineer fee |
| Individual Sewage Alternative Design | \$150.00 + Engineer fee |

SECTION 7: WATER FEES

Water fees are hereby amended to read as follows:

- | | |
|-------------------------------------|-------------------------|
| 1. Individual Water Supply Permit | \$60.00 |
| 2. Annual Surveillance Water Sample | \$60.00 |
| 3. Annual Public Water User Fee | |
| Community less than 1,000 | \$150.00 |
| Community 1,000 or greater | \$300.00 |
| Non-Community | \$125.00 |
| Bottled, Bulk, Ice, Dispensary | \$150.00 |
| 4. Plan Review: Water Community | |
| Source/Treatment | \$ 75.00 + Engineer fee |
| Distribution | \$ 75.00 + Engineer fee |
| 5. Plan Review: Non-Community | \$200.00 + Engineer fee |

SECTION 8: RECORDS SEARCH/REQUESTS

Records Search/Requests are hereby amended to read as follows:

- | | |
|------------------------------------|-------------------|
| 1. FOIL Requests | \$ 0.25 per page |
| 2. Environmental Audit Requests | \$100.00 per hour |
| 3. Hazardous Material Site Request | \$100.00 per hour |
| 4. Rabies Records Search | \$ 6.00 per copy |

SECTION 9: MISCELLANEOUS FEES

Miscellaneous Fees are hereby amended to read as follows:

- | | |
|---|--|
| 1. Mass Gathering (>5,000 people) | |
| Under 25,000 people | \$ 25,000.00 |
| 25,000-50,000 people | \$ 50,000.00 |
| Over 50,000 people | \$100,000.00 |
| Plan Review | \$ 1,000.00 + Engineer fee |
| 2. Agricultural Fairgrounds | \$ 225.00 + Engineer fee if applicable |
| 3. Children's Camps | \$ 275.00 + Engineer fee if applicable |
| 4. Tanning | New York State Established Rate |
| 5. Migrant/Farmworker Camp | \$ 200.00 + Engineer fee if applicable |
| 6. Plan Review-Realty Subdivision | \$ 125.00 + Engineer fee |
| 7. Petroleum Product Spill Registration | \$ 100.00 per hour |
| 8. Lead Investigation Fee | \$ 100.00 per hour |

SECTION 10: SEVERABILITY

If any clause, sentence, phrase, paragraph, subdivision, section, rule or part of this ordinance shall be adjudged by any court or agency of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, phrase,

paragraph, subdivision, section, rule or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 11: EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State but not before January 1, 2025.

Legislator Standinger spoke. "I am on the Board of Health, and I know that the members of the Board of Health reviewed these fees with the staff. I am comfortable that this is a good local law as far as the fees are concerned. They are pretty much in line with New York State."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Mullen moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 376-24 *ADOPT STATE EQUALIZATION REPORTS*

RESOLVED: That the State Equalization Reports for County Tax be and the same hereby are approved, and that the County tax rates be the rates used in computing taxes in the several Towns.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Mullen moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 377-24 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period April 1, 2024 to September 30, 2024 be and it hereby is accepted; and be it further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

| | |
|-------------------------|------------------|
| Barton (Town) | \$ 25,948.56 |
| Berkshire (Town) | 8,437.69 |
| Candor (Town) | 24,840.22 |
| Candor (Village) | 3,025.21 |
| Newark Valley (Town) | 8,092.90 |
| Newark Valley (Village) | 3,063.92 |
| Nichols (Town) | 10,521.23 |
| Nichols (Village) | 1,271.61 |
| Owego (Town) | 89,178.07 |
| Owego (Village) | 25,931.18 |
| Richford (Town) | 4,574.45 |
| Spencer (Town) | 6,553.66 |
| Spencer (Village) | 995.64 |
| Tioga (Town) | 14,177.05 |
| Waverly (Village) | <u>25,803.81</u> |
| | \$252,415.20 |

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 378-24 *ACCEPTANCE OF THE APPLICATION FOR
KENNETH COLEMAN TO THE
TIOGA COUNTY HAZ-MAT TEAM*

WHEREAS: The Office of Emergency Services provides high quality HAZ-MAT Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: Kenneth Coleman has applied for membership to the County HAZ-MAT Team; and

WHEREAS: Kenneth Coleman, currently possesses training and skills needed by the Tioga County HAZ-MAT Team to work on the Team; therefore be it

RESOLVED: That Kenneth Coleman be added to the Tioga County HAZ-MAT Team.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 379-24 *REAPPOINT STUART YETTER TO THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD*

WHEREAS: Stuart Yetter's position as a Board Member to the Tioga County Property Development Corporation (TCPDC) expires on 12/31/24; and

WHEREAS: Stuart Yetter is willing and able to continue to serve another two-year term in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Stuart Yetter to the Tioga County Property Development Corporation Board as a Board Member for another two-year term of 1/1/25 – 12/31/26.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 380-24 *DESIGNATE COUNTY PLANNING DIRECTOR AS
AUTHORIZED ORGANIZATION REPRESENTATIVE FOR
EPA BROWNFIELD COMMUNITYWIDE ASSESSMENT
GRANT APPLICATION – ECONOMIC DEVELOPMENT
& PLANNING*

WHEREAS: Tioga County Resolution No. 348-24 authorized the Department of Economic Development & Planning to apply for an Environmental Protection Agency (EPA) Brownfield Communitywide Assessment grant; and

WHEREAS: The EPA requires that an Authorized Organization Representative (AOR) be named on the federal grant application paperwork, although signatures are not required until the grant is awarded and accepted; and

WHEREAS: The AOR for grant application purposes should be an administrative worker who will manage the grant project if awarded; and

WHEREAS: Elaine Jardine, County Planning Director, will be the staff person who will be managing this grant project and performing associated grant administration if awarded and accepted; therefore be it

RESOLVED: That the Tioga County Legislature hereby designates Elaine Jardine, County Planning Director, as the Authorized Organization Representative for purposes of the EPA Brownfield Communitywide Assessment Grant application only.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 381-24 *ADMINISTRATIVE SUPPORT PROVIDED TO TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION*

WHEREAS: Per Resolution No. 145-24 Brittany Woodburn was appointed Director of Economic Development and Planning (ED&P) as of May 6, 2024; and

WHEREAS: Due to the increase in responsibilities in this new position, Brittany Woodburn finds it necessary to step down from her position as Executive Director of the Tioga County Property Development Corporation (TCPDC); and

WHEREAS: Per Resolution No. 517-23, the Administrative Services Agreement dated 1/1/2024 – 12/31/25 between TCPDC and Tioga County, states that the County will provide administrative services, office space and equipment to the TCPDC, necessary for the performance of TCPDC Executive Director duties through the ED&P Department, of which the TCPDC provides payment to ED&P for said services; and

WHEREAS: Per Resolution No. 370-24, Sara Zubalsky-Peer was appointed Economic Development Specialist in the ED&P Department as of November 4, 2024; and

WHEREAS: Sara Zubalsky-Peer is willing and able to provide administrative support to the TCPDC as part of her position; and

WHEREAS: The Economic Development Specialist job description has been revised and approved by Personnel to include administrative support to the TCPDC as assigned; therefore be it

RESOLVED: That Sara Zubalsky-Peer, upon hire date, November 4, 2024, begin providing administrative support to the Tioga County Property Development Corporation.

Legislator Mullen spoke. "First, I want to say what a tremendous job Brittany Woodburn has done in this position. She is giving up this role as she is the new Director of Economic Development & Planning. It is through Brittany's leadership and forward thinking that the County's Land Bank is very successful, and Brittany should be commended for her hard work and the work that she has done for us. I know that she will make sure that the good work continues."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standingger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 382-24 *APPROVE TECHNICAL ASSISTANCE
PROVIDED BY ED&P STAFF*

WHEREAS: A resolution is required by County policy to disclose matching cash and/or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Tioga County Economic Development and Planning staff provided technical assistance for the following:

| Organization | Source | Amount | Purpose |
|---------------------------------|--|--------|--|
| Owego Apalachin School District | ARC Infrastructure Investment & Jobs Act | \$1M | Build out former Maintenance Bldg for BT BOCES/OA CTE Programs |

And

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided as noted above.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 383-24 *AUTHORIZE RENEWAL AGREEMENT WITH EXCELLUS BLUE CROSS BLUE SHIELD TO ADMINISTER HEALTH INSURANCE BENEFITS*

WHEREAS: Tioga County uses the service of Excellus Blue Cross Blue Shield of Central New York to administer health insurance benefits for Tioga County; and

WHEREAS: Excellus Blue Cross Blue Shield of Central New York has submitted a renewal agreement to administer fully insured benefits for Tioga County employees for the period of January 1, 2025 through December 31, 2025; and

WHEREAS: These are contractual benefits for Tioga County union employees; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to sign the renewal agreement with Excellus Blue Cross Blue Shield of Central New York, subject to review by the County Attorney, to administer health insurance benefits for Tioga County for the period January 1, 2025 through December 31, 2025.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 384-24 *AUTHORIZE RENEWAL CSEA EBF MEMBER PLUS*

WHEREAS: Tioga County uses the service of the CSEA Benefit Fund to administer vision and dental plans for CSEA and Management Confidential employees, now named CSEA EBF Member Plus; and

WHEREAS: These are contractual benefits for the CSEA Unit; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized, if needed, to sign a renewal, subject to review by the County Attorney, with CSEA EBF Member Plus for the purpose of facilitating the dental and vision plans for the period of January 1, 2025 – December 31, 2027.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 385-24 *AUTHORIZE RENEWAL WITH
LIFETIME BENEFIT SOLUTIONS, INC.
TO ADMINISTER FLEXIBLE SPENDING AND
HEALTH REIMBURSEMENT ACCOUNT PROGRAMS*

WHEREAS: Tioga County currently uses the services of Lifetime Benefit Solutions, Inc. to administer Tioga County's flexible-spending and health reimbursement account programs; and

WHEREAS: The Flexible-Spending program is a negotiated benefit for all Tioga County unionized employees; and

WHEREAS: The Health Reimbursement Account is a negotiated benefit for CSEA union employees; and

WHEREAS: Both the employees and the County can save tax dollars on money channeled through the flexible spending program; therefore be it

RESOLVED: That the Chair of Legislature is hereby authorized, if needed, to sign a renewal agreement with Lifetime Benefit Solutions, Inc., subject to review by the County Attorney, for the services stated above for the period of January 1, 2025 through December 31, 2025; and be it further

RESOLVED: That Tioga County will continue with the flexible spending card for the period of January 1, 2025 through December 31, 2025.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 386-24 *RESOLUTION TO CONTRACT WITH
NATIONAL TEST SYSTEMS FOR
INSTANT URINE TESTS AND LAB TESTING*

WHEREAS: Tioga County Probation needs to purchase instant urine testing products and lab services to provide confirmed test results for defendants and respondents court ordered to submit to substance abuse testing; and

WHEREAS: Tioga County Probation has obtained three estimates for the purchase of instant urine testing products as follows:

1. Premier Biotech- \$3.60 each for 12 panel test
(AMP/BAR/BUP/BZO/COC/MDMA/MET/MTD/OPI/OXY/PCP/THC).
Lab testing \$19.95 per analyte plus \$15.00 shipping per shipment per bag
2. Drug Tests in Bulk \$3.50 each for 16 panel test
(AMP/BAR/BUP/BZO/COC/ETG/FEN/K2/MET/MDMA/MTD/OPI/PCP/THC/TRA)—
only supply cups, no lab testing
3. National Test Systems \$3.60 each for 12 panel test plus adulterant test
(COC/THC/MOP/AMP/MET/BZO/MTD/OXY/MDMA/BUP/FEN/ETG)

And

WHEREAS: The cost to purchase testing supplies from National Test Systems is less expensive and more expeditious for Probation's testing program; and

WHEREAS: Tioga County Probation has been using National Test Systems for their lab services and purchasing their urine samples. Confirmation with pricing as follows:

| | |
|---|---------------|
| Class I Drugs: (AMP/MET/MDMA/THC/COC/BAR/MTD/PCP): | \$17.00/ drug |
| Class II Drugs: (OPI/OXY/6MAM/BZO/BUP/FYL/GABA/KRA/TRAM): | \$24.00/ drug |
| Class III Drugs: (K2/SPICE): | \$44.00/ drug |

Therefore be it

RESOLVED: That the Tioga County Probation Director is approved to contract with National Test Systems to purchase instant testing supplies and lab services from November 1, 2024 to October 31, 2027, if the contract is approved by the County Attorney.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 387-24 *RESOLUTION TO APPROVE A CONTRACT BETWEEN THE TIOGA CO. PROBATION DEPT. & THE FAMILY AND CHILDREN'S COUNSELING SERVICES TO PROVIDE ADULT & JUVENILE SEXUAL OFFENDER ASSESSMENT AND TREATMENT SERVICES IN THE JOURNEY PROJECT*

WHEREAS: The Legislature approved a contract between Tioga County Probation Department and The Family and Children's Society for the provision of adult and juvenile sex offender treatment in 2024; and

WHEREAS: The Family and Children's Society contract with Tioga County Probation provides for a total of 21 sexual offender slots as follows: 15 adult assessment and treatment slots; 10 adult safety monitor education slots; 6 juvenile offender assessment and treatment slots and 10 parent safety monitor education slots for a cost of \$123,840 annually; therefore be it

RESOLVED: That the Probation Director is approved to contract in 2025 with The Family and Children's Society to provide adult sexual offender assessment and treatment, juvenile sexual offender assessment and treatment and educational sessions for adult supervisors and parent supervisors in the amount of \$123,840 annually.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standingier

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ITCS COMMITTEE

RESOLUTION NO. 388-24 *AUTHORIZE AGREEMENT ADDENDUM WITH
NEW YORK STATE INFORMATION TECHNOLOGY
SERVICES FOR ENDPOINT DETECTION AND
RESPONSE SOFTWARE*

WHEREAS: New York State Information Technology Services has partnered with the New York State Division of Homeland Security and Emergency Services and the City of New York Joint Security Operations Center (JSOC) in a JSOC Initiative; and

WHEREAS: This initiative provides for Participating Entities to receive Endpoint Detection and Response software at no cost; and

WHEREAS: The initial term of this agreement shall be for a period of three (3) years and will be automatically renewed for additional twelve (12) month terms based upon approval of funding in the NYS budget and approval of the NYS Office of the State Comptroller; and

WHEREAS: The Endpoint Detection and Response software vendor provided in the initiative is CrowdStrike; and

WHEREAS: The CrowdStrike Endpoint Detection and Response software can be run in parallel with existing cyber security software employed by Tioga County; and

WHEREAS: The Tioga County Legislature authorized the agreement with New York State Information Technology Services for this endpoint detection and response software via Resolution No. 66-23; and

WHEREAS: New York State Information Technology Services has provided an addendum which presents the dollar value associated with the provisioned EDR software to Tioga County which is \$93,125.28 which is provided at no cost to the County; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute the Intergovernmental Agreement for the Provision of Endpoint Protection Response Services Addendum Number 1 between Tioga County and New York State Information Technology Services and New York State Division of Homeland Security and Emergency Services upon review by the County Attorney.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standingier

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 389-24 *SEEKING LEGISLATIVE APPROVAL TO BE ALLOWED
TO EXCEED THE TIOGA COUNTY FOOD &
BEVERAGE PURCHASE GUIDELINES*

WHEREAS: The Tioga County Economic Development and Planning (TCEDP) Community Development Specialist is partnering with SUNY Broome to coordinate 32 Manufacturing Day tours for Broome and Tioga County school districts; and

WHEREAS: Advanced Manufacturing is identified as a target industry for workforce development in the 2020-2025 Tioga County Workforce Development Strategy; and

WHEREAS: The 32 Manufacturing Day tours will be attended by over 300 students from 15 school districts; and

WHEREAS: The Manufacturing Day tours will be held between October 8, 2024, and November 14, 2024; and

WHEREAS: Each school is invited to tour SUNY Broome's advanced manufacturing facilities to promote continued education in Advanced Manufacturing and lunch will be provided on campus; and

WHEREAS: The food and beverage expenses will not exceed \$2,000.00; and

WHEREAS: Tioga County Policy Section III, Financial Rules, Subsection H, Purchase of Food and Beverage Policy limits the expense to \$150.00; and

WHEREAS: All expenses for this initiative by the Community Development Specialist will be reimbursed by grant funds from the Appalachian Regional Commission; therefore be it

RESOLVED: That the Tioga County Legislature hereby allows the TCEDP Community Development Specialist to exceed the County policy to conduct the Manufacturing Day tours and provide food and beverages not to exceed \$2,000.00.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 390-24 *REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES*

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in December, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

Wreath Making Class, 12/1 (MHO Grant) - \$400

Onward Ops @ Ft. Drum (ETSSP Grant), 12/9-12/12 - \$750.00

Army/Navy Game Watch Party (ARPA Grant), 12/14 - \$2,500

Grocery Giveaway (MHO Grant), 12/17 - \$1,000

Cookie/Gingerbread House Decorating (MHO Grant), 12/20 - \$500

Therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 391-24 *AUTHORIZE ACCEPTANCE OF 2024-2025
NYS STOP-DWI HIGH VISIBILITY
ENGAGEMENT GRANT AND
APPROPRIATION OF FUNDS
STOP-DWI*

WHEREAS: The NYS STOP-DWI Foundation Board has awarded a High Visibility Engagement grant of \$24,500 to Tioga County STOP-DWI; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2024-2025 NYS STOP-DWI High Visibility Engagement grant be appropriated as follows:

FROM: A3315-445890-CRK24 Federal Aid-Other Transp \$24,500

TO: A3315-540590-CRK24 Services Rendered-STOP DWI \$24,500

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. 392-24 *MODIFY 2024 BUDGET AND APPROPRIATE
STOP DWI RESERVE FUNDS FOR SIMULATOR
EQUIPMENT*

WHEREAS: The Tioga County Sheriff's Office received one-time STOP DWI funding in the amount of \$16,500 in 2023 which was receipted to A3315 433890 State Aid-Other Public Safety; and

WHEREAS: The funds being unspent at year end 2023 were added to the STOP DWI Reserve A 388900; and

WHEREAS: The Tioga County Sheriff's Office is requesting funds be made available and appropriated to A3315 520130 Equipment (Not Car) for the purchase of DWI Simulator Equipment as allowed by the STOP DWI program; and

WHEREAS: Legislative approval is needed to modify the 2024 budget and for the appropriation of funds out of a reserve; therefore be it

RESOLVED: That the 2024 budget be modified and funds be appropriated out of a general fund reserve as follows:

FROM:

| | | |
|----------|------------------|----------|
| A 388900 | RESERVE STOP DWI | \$16,500 |
|----------|------------------|----------|

TO:

| | | |
|--------------|---------------------|----------|
| A3315.520130 | Equipment (not Car) | \$16,500 |
|--------------|---------------------|----------|

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Monell.

| | |
|--------------|-------------------------|
| REFERRED TO: | PUBLIC SAFETY COMMITTEE |
| | FINANCE/LEGAL COMMITTEE |
| | LEGISLATIVE WORKSESSION |

| | |
|-----------------------|--|
| RESOLUTION NO. 393-24 | <i>AWARD CONTRACT FOR DRIVING SIMULATOR STOP-DWI</i> |
|-----------------------|--|

WHEREAS: Tioga County STOP-DWI received a one-time grant in the amount of \$16,500 to educate the public on the dangers of distracted and impaired driving; and

WHEREAS: It was identified that a driving simulator was a suitable use for this funding; and

WHEREAS: The lowest quote received was from SafeDrive in the amount of \$14,950; and

WHEREAS: Legislative approval is required for all contracts over \$10,000; therefore be it

RESOLVED: That the Tioga Legislature authorizes the Chair of the Legislature to execute a contract with SafeDrive to purchase a Driving Simulator in the amount of \$14,950.

Legislator Standing spoke. "I will preface my comments that there is nothing personal here against the vendor. Although it does not violate the County

policy, it certainly has the appearance of a violation. So, on principle, I am going to vote no."

Legislator Flesher spoke. "I would also like to speak to that. Agreeing with Legislator Standinger, we took a long time discussing this and looking at all the facets to make sure that this is appropriate not only with the expenditure of the money but treating employees fairly as well. This included contacting the Comptroller's Office and speaking with one of their supervisory attorneys and they came to the same conclusion that there is an interest because the employee owns a company, but it is not a prohibitive interest, and we would be free to award the contract to them as far as Article 18 of the General Municipal Law. Looking at all the facts, it is in my opinion that we do not want to punish employees for being entrepreneurs and if we have the ability to do business with them fairly then we should take it."

Legislator Mullen spoke. "I would like to add to both of these comments. I think it is important and imperative that the Legislature continue the work of developing a cohesive and complete plan of any outside employment or business ventures of any of our employees, so that we have a clear stance with any further bidding process that comes up. I am going to vote yes because it was cleared by the Comptroller's Office. I think that in the future we need to understand that especially when you are in the role of a public servant everything needs to be above board and out there. I thank Sergeant Gallagher for coming today and being up front and honest with us about the ownership of the company. I do think we need to do further work on this to make sure that we do not have to jump through these hoops again."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, and Sauerbrey

No – Legislator Standinger

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 395-24 *AUTHORIZE ACCEPTANCE OF
2024 HOMELAND SECURITY GRANT (SHSP24) AND
APPROPRIATION OF FUNDS
OFFICE OF EMERGENCY SERVICES
SHERIFF'S OFFICE*

WHEREAS: The New York State Office of Homeland Security Program (SHSP) and Federal Emergency Management Agency (FEMA) has awarded a grant in the amount of \$59,750 to the Tioga County Office of Emergency Services; and

WHEREAS: 65% (\$38,837) of said grant will be appropriated to the Office of Emergency Services and 35% (\$20,913) will be appropriated to the Sheriff's Office; and

WHEREAS: Appropriation of funds requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and that the 2024 budget be modified and funds appropriated as follows:

| | | | |
|--------------|--------------------|-----------------------------|----------|
| <u>FROM:</u> | A3360.443050.SHS24 | Fed-Aid-Civil Defense-SHS24 | \$38,837 |
| <u>TO:</u> | A3360.520130.SHS24 | Equipment (not Car) | \$26,837 |
| | A3360.540140.SHS24 | Contracting Services | \$12,000 |
| <u>FROM:</u> | A3361.443050.SHS24 | Fed-Aid-Civil Defense-DHSES | \$20,913 |
| <u>TO:</u> | A3110.510030 | Sheriff Overtime | \$ 4,000 |
| | A3360.520130.SHS24 | Equipment (not Car) | \$16,913 |

And be it further

RESOLVED: That the remaining balance at year end be carried forward into the next budget year.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 396-24 *AUTHORIZE ACCEPTANCE OF EMERGENCY
MANAGEMENT PLANNING GRANT (EMPG24) AND
APPROPRIATION OF FUNDS
OFFICE OF EMERGENCY SERVICES*

WHEREAS: The Tioga County Office of Emergency Services has been awarded a matching grant of \$22,058 by the New York State Division of Homeland Security (NYS DHS) and Federal Emergency Management Agency (FEMA); and

WHEREAS: The matching grant will be used to offset \$22,058 of budgeted salary costs; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award in the amount of \$22,058 and the appropriation to account A3640.443050.EMP24 Federal Aid-Civil Defense; and be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year end until the project is completed.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Flesher moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 397-24 *APPROPRIATION OF FUNDS
AUTHORIZE THE ACCEPTANCE OF THE
FY2023 DOMESTIC TERRORISM
PREVENTION GRANT
OFFICE OF EMERGENCY SERVICES*

WHEREAS: The Office of Emergency Services applied for and was awarded a FY2023 Domestic Terrorism Prevention Grant in the amount of \$172,413 to prevent targeted violence and domestic terrorism; and

WHEREAS: The funding will be utilized for the development of comprehensive domestic terrorism plans utilizing Threat Assessment and Management (TAM) teams; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and authorizes the Chair of the County Legislature to sign any and all grant related paperwork upon review of the County Attorney; and be it further

RESOLVED: That the 2024 budget be appropriated as follows:

FROM: A3360 433060 DT23 State Aid Homeland Security \$172,413

TO: A3360 540140 DT23 Contracting Services \$172,413

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 398-24 *AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID OR REIMBURSEMENT FROM BRIDGE NY FUNDS*

WHEREAS: A project for the Brown Road over East Branch Owego Creek (BIN 3335290) Bridge Replacement (BNY23) in the Town of Newark Valley, County of Tioga, PIN 9755.98 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L.117-58 also known as the “Bipartisan Infrastructure Law” (BIL); and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design and Right-of-Way Incidentals work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the costs of the Preliminary Engineering/Design and Right-of-Way Incidentals work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid or reimbursement from Bridge NY funds; and it is further

RESOLVED: That the sum of \$344,000.00 is hereby appropriated from account H5110.540004.H2405 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of

federal-aid, state-aid, or Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY Funding exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature be and is hereby authorized to execute on behalf of the County of Tioga all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.

Legislator Flesher spoke. "I would like to thank Commissioner of Public Works Gary Hammond for having this bridge and the funding in the pipeline for the last few years. Coming from northern Tioga, that is a very important bridge to a lot of the residents up there, so much appreciated."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Roberts.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. 399 -24 *AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID OR REIMBURSEMENT FROM BRIDGE NY FUNDS*

WHEREAS: A project for the Halsey Valley Road over Unnamed Creek Culvert Replacement (BNY23) in the Town of Tioga, County of Tioga, PIN 9755.99 (the Project) is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS: The County of Tioga will design, let, and administer all phases of the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorizes the County of Tioga to pay 100% of the costs of the Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY Funding; and it is further

RESOLVED: That the sum of \$1,515,465.00 is hereby appropriated from account H5110.540004.H2404 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of the reimbursement available from Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: That in the event the costs of the Project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: That the Tioga County Legislature hereby agrees that the County of Tioga hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY Funding on behalf of the County of Tioga in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs; and it is further

RESOLVED: That the County of Tioga will be responsible for all maintenance of the Project; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: That this Resolution shall take effect immediately.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Mullen.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 400-24 AMEND RESOLUTION NOS. 385-90, 358-95, 102-00, 292-04, 150-07, 345-09, 218-15 AND 96-17
 AMENDING FEES
 OFFICE OF REAL PROPERTY TAX SERVICES

WHEREAS: Resolution Nos. 385-90, 358-95, 102-00, 292-04, 150-07, 345-09, 218-15, and 96-17 established and modified schedules of charges; and

WHEREAS: The Tioga County Office of Real Property Tax Services has noted inconsistencies and outdated information in the most recent resolution amending administrative fees; and

WHEREAS: There have been changes in national escrow companies, changes in school tax bill printing processes, and changes in tax map printing processes; and

WHEREAS: The cost of supplies and services have increased; and

WHEREAS: The Tioga County Office of Real Property Tax Services has recommended that the fee schedules be revised and established for new services; therefore be it

RESOLVED: That Resolution Nos. 385-90, 358-95, 102-00, 292-04, 150-07, 345-09, 218-15, and 96-17 be hereby amended and that the fees for Real Property Administrative services be and hereby are established and modified as follows effective as of 01/01/2025:

School District and Village Tax Rolls and Bills

| | |
|---|--------|
| Setup and run tax roll, provide RPS and PDF files | |
| on CD or via email | 150.00 |
| Enter relievis into tax roll | 25.00 |
| Print tax roll and totals, per page | .50 |
| Setup and print tax bills, per bill | .65 |

Tax Map Printing

| | |
|--|------|
| Tax map without imagery (including section tax maps) | |
| 8 ½ X 11 | 2.00 |

| | |
|---|--------|
| 8 ½ X 14 | 2.50 |
| 11 X 17 | 3.00 |
| 15 X 21 (For Assessors) | 2.00 |
| 15 X 21 (All Others) | 10.00 |
| 30 X 42 | 30.00 |
| Tax map with imagery | |
| 8 ½ X 11 | 4.00 |
| 8 ½ X 14 | 5.00 |
| 11 X 17 | 6.00 |
| 15 X 21 | 10.00 |
| 30 X 42 | 30.00 |
| Provide RPS extract for escrow payments | 125.00 |
| Standard reports (sales, owner addresses) | 30.00 |
| Custom reports | 30.00+ |
| Printing documents and copies, per page | .50 |

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 401-24

APPROVE FUNDING

2025 YOUTH BUREAU PROGRAM FUNDING

WHEREAS: The Tioga County Legislature approves Youth Bureau program funding which is 100% reimbursable from the New York State Office of Children and Family Services; and

WHEREAS: The Tioga County Youth Board has reviewed 2025 applications for funding which are consistent with guidelines previously presented to the Legislative Committee; therefore be it

RESOLVED: That the following programs recommended by the Tioga County Youth Board for program year October 1, 2024 – September 30, 2025 be approved by the Tioga County Legislature in the amounts indicated:

| | |
|--|-----------------|
| Catholic Charities | \$ 8,029 |
| Kali's Klub House 7 Keys to Success | \$ 5,000 |
| Lions Camp Badger | \$10,300 |
| Northern Tioga Summer Recreation | \$ 2,350 |
| Spencer-VanEtten PAVE | \$ 2,475 |
| Ti-Ahwaga Community Players | \$ 5,000 |
| Tioga County Council on the Arts | \$ 5,500 |
| Town of Owego Summer Recreation | \$ 7,000 |
| Tioga County Youth Bureau dues (required) | \$ 100 |
| Total Youth Development Program Funds | \$45,754 |

| | |
|---|-----------------|
| Lions Camp Badger | \$1,500 |
| Northern Tioga Summer Recreation | \$4,650 |
| Owego Apalachin Booster Club | \$3,850 |
| Spencer-VanEtten Youth Association | \$5,000 |
| Waverly Recreation | \$5,000 |
| Total Youth Sports & Education Opportunity Funds | \$20,000 |

| | |
|--------------------------------------|-----------------|
| Hiawatha Soccer Association | \$18,812 |
| Waverly Recreation | \$ 5,000 |
| Total Youth Team Sports Funds | \$23,812 |

GRAND TOTAL **\$89,566**

And be it further

RESOLVED: That available funds on 12/31/24 of the original \$89,566 will be carried forward into the New Year.

Legislator Mullen spoke. "I just want to say again that I am very pleased to see some of the new additions of service providers that were granted funds. Commissioner of Social Services Shawn Yetter and his folks do a great job with this.

Being a father of a profoundly disabled child, the Lions Camp Badger and what they do there to give just a little bit of relief for parents of young adults with that level of disability, I am very glad that we can help them. I know Mr. Yetter holds this close to his heart that this stuff gets done. I really do appreciate reaching out to other organizations that provide services for our community and especially our youth. Thank you for your work on that this time around."

Legislator Standinger spoke. "Our youth are our future, and this is money well spent."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 402-24 AMEND 2024 CAPITAL BUDGET
PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of State Aid Program funds for a project, Halsey Valley Road over Unnamed Creek Culvert Replacement PIN 9755.99; and

WHEREAS: The cost for Preliminary Engineering/Design, Right-of-Way Incidentals, Right-of-Way Acquisitions and Construction and Construction Supervision and Inspection work for this project is \$1,515,465.00, in which 100% of \$1,500,000.00 of the project will be State Funds reimbursed to Tioga County with a Local Share of \$15,465.00; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the following account(s) be established, and the 2024 Capital Budget be modified, and funds be appropriated to the following accounts:

| | | |
|--------------------|---------------------------------------|----------------|
| H5110.540004.H2404 | Halsey Valley Road over Unnamed Creek | \$1,515,465.00 |
| H5110.435020.H2404 | Halsey Valley Road over Unnamed Creek | \$1,500,000.00 |
| H 390900 | Unrestricted Fund Balance | \$15,465.00 |

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standingr

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standingr moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 403-24 AMEND 2024 CAPITAL BUDGET
PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of Federal Aid Program funds for a project, Brown Road over East Branch Owego Creek (BIN 3335290) Bridge Replacement (BNY23) PIN 9755.98; and

WHEREAS: The cost for Preliminary Engineering/Design, and Right-of-Way Incidentals work for this project is \$344,000.00, in which 95% of \$344,000.00 of the project will be Federal Funds reimbursed to Tioga County with a Local Share of \$17,200.00; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the following account(s) be established, and the 2024 Capital Budget be modified, and funds be appropriated to the following accounts:

| | | |
|--------------------|---|--------------|
| H5110.540004.H2405 | Brown Road over East Branch Owego Creek | \$344,000.00 |
| H5110.445020.H2405 | Brown Road over East Branch Owego Creek | \$326,800.00 |

FROM: H1620 520911 M7674 56 Main Renovations \$37,500.00
TO: A8989 540140 M7674 Contracting Services \$37,500.00

Legislator Standinger spoke. I just want to say that the NYS DEC certainly had an obligation that they have not fulfilled. They identified that area as a brownfield and they failed to follow up with the testing. They removed the fence that kept people out and they definitely dropped the ball in my opinion. So, I am hoping that they recognize that and step up at minimum to reimburse the County for this expense and do their duty as they are obligated to do."

Legislator Mullen spoke. "I just want to say that I am absolutely pleased to see that we are addressing this very serious issue, and I will echo Legislator Standinger's comments. We should not have to spend this money, but we are doing it because it is what needs to be done for public health. The ground over there is contaminated and it is not necessarily a homeless issue. But that is contaminated ground, and people should not have been living on it. All the Departments from the Sheriff's Office, Public Health, Social Services, Mental Hygiene, and the Legislature itself worked diligently to get this done. It is good government. We are doing the right thing in a very difficult situation."

Chair Sauerbrey spoke. "I would like to give a big thanks to the Department of Public Health for leading the way to address this issue which was extremely complicated and still remains to be complicated. I also want to thank the Legislature for agreeing to put forth the funds to remove the debris that remains in this location and that this location will be cleaned up. However, it will still be a former biohazard area, and we hope that in the future we can resolve this issue and get the NYS DEC to put a fence around it and it can remain safe and uninhabited.

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Brown moved for the adoption of the following resolution, seconded by Legislator Ciotoli.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 406-24 *AUTHORIZE POSITION RECLASSIFICATION
DEPARTMENT OF MOTOR VEHICLES*

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: On August 2, 2024, the Personnel Department received a New Position Duties Statement from Andrea Klett, Tioga County Clerk; and

WHEREAS: This resulted in the review of work currently performed by Joyce Costantini as Motor Vehicle Bureau Supervisor, CSEA Salary Grade XI; and

WHEREAS: Due to the type of work assigned to and performed by Joyce Costantini, the majority of which require management level skills, the Personnel Officer has determined that justification exists to reclassify the position of Motor Vehicle Bureau Supervisor to Assistant Deputy County Clerk (DMV), a Management/Confidential position; and

WHEREAS: The position of Assistant Deputy County Clerk (DMV) is pending jurisdictional classification, therefore the position is competitive until approved in another jurisdictional classification; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the reclassification of the position Motor Vehicles Bureau Supervisor to Assistant Deputy County Clerk (DMV); and that Joyce Costantini be appointed provisionally to Assistant Deputy County Clerk (DMV) pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$58,000, effective January 1, 2025.

Legislator Mullen spoke. "This was absolutely necessary to be done, and I am glad that we got this done. County Clerk Andrea Klett did a great job bringing this forward and it makes the running of the Department of Motor Vehicles much more of a smooth process."

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standinger

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 407-24 *ABOLISH (1) FULL-TIME UNFUNDED
ADMINISTRATIVE SECRETARY, CREATE (1) FULL-TIME
OFFICE SPECIALIST III, AND UNFUND (1) FULL-TIME
OFFICE SPECIALIST I
PUBLIC HEALTH*

WHEREAS: Legislative approval is required for abolishing, create/filling and the unfunding of positions; and

WHEREAS: The Public Health Director has reviewed the staffing needs within the Tioga County Public Health Department (TCPH) and determined that an Office Specialist III position is needed without increase in headcount; and

WHEREAS: A current vacant and unfunded position exists within TCPH that can be abolished to maintain headcount; and

WHEREAS: Funding of the position is available in the TCPH budget; and

WHEREAS: TCPH plans to promote a current Office Specialist I (CSEA SG III) employee into the new Office Specialist III (CSEA SG VII) position, and upon their being permanent in the role, TCPH will unfund the Office Specialist I position; therefore be it

RESOLVED: That one (1) full-time unfunded position of Administrative Secretary (CSEA SG V) be abolished effective November 13, 2024; and be it further

RESOLVED: That one (1) full-time position of Office Specialist III (CSEA SG VII) be created effective November 18, 2024, in accordance with payroll requirements; and be it further

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Flesher.

REFERRED TO: LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. 410-24 *STANDARD WORKDAY FOR ALL FULL-TIME TITLES AND
PART-TIME TITLES THAT DO NOT HAVE FULL-TIME
EQUIVALENT REPORTING RESOLUTION*

WHEREAS: The Office of the State Comptroller has requested that a standard workday be officially established for all full-time titles, and part-time titles that do not have a full-time equivalent, for Employees' Retirement System purposes; therefore be it

RESOLVED: That the County of Tioga, Location Code 10049, hereby establishes the following as standard workdays for all full-time titles, and those part-time titles that do not have a full-time equivalent, for the purpose of determining workdays reportable to the New York State Retirement System as follows:

Five-day work week, six-hour day:

Historian P/T

Five-day work week, seven-hour day:

1st Assistant County Attorney

1st Assistant District Attorney

2nd Assistant County Attorney

2nd Assistant District Attorney

3rd Assistant County Attorney P/T

3rd Assistant District Attorney

Account Clerk-Typist P/T

Accountant

Accounting Associate I

Accounting Associate II

Accounting Associate III

Accounting Supervisor
Accounting Supervisor Grade B
Acting County Director of Real Property Services
Administrative Assistant
Assigned Counsel Administrator P/T
Assistant Director of Administration Services
Assistant Engineer
Assistant Public Defender
Benefits Assistant
Benefits Manager
Benefits Manager Trainee
Billing Specialist
Case Supervisor Grade A
Case Supervisor Grade B
Caseworker
Certified Alcohol & Drug Counselor
Certified Instructor Coordinator P/T
Certified Lab Instructor P/T
Certified Peer Specialist
Chief Accountant
Chief Assistant District Attorney P/T
Chief Information Officer
Civil Law Clerk
Civil Manager
Civil Service Administrator
Civil Service Assistant
Civil Service Technician
Civil Service Technician Trainee

Clerk
Clerk (Seasonal)
Clerk to Tioga County Legislature
Clinical Program Director
Clinical Social Worker
Commissioner – Board of Elections
Commissioner of Public Works
Commissioner of Social Services
Communications & e-Services Coordinator
Community Development Specialist
Community Health Program Supervisor
Community Services Worker
Computer Programmer
Confidential Assistant
Coordinator of Child Support Enforcement
County Administrator
County Attorney
County Director of Real Property Services
County Planning Director
Data Entry Machine Operator
Data Officer
Dental Assistant P/T
Dental Health Coordinator
Dental Hygienist
Dentist P/T
Deputy Clerk to Tioga County Legislature
Deputy Commissioner of Elections Board
Deputy Commissioner of Public Works

Deputy Commissioner of Social Services
Deputy County Clerk
Deputy County Treasurer
Deputy Director of Community Services
Deputy Director of Economic Development
Deputy Director of Economic Development & Planning
Deputy Director Emergency Services
Deputy Director of Information Technology/Communications Systems
Deputy Director of Public Health
Director of Administrative Services
Director of Assets & Records Management
Director of Community Services
Director of Dental Health Services
Director of Economic Development & Planning
Director of Emergency Services
Director of Employment & Transitional Support
Director of Environmental Health
Director of Patient Services
Director of Social Services
Director of Veterans' Services Agency
Director of Weights & Measures I P/T
District Attorney Investigator P/T
Driver (Board of Elections) P/T
Early Intervention Service Coordinator
Economic Development Specialist
Education Workforce Coordinator
Election Clerk P/T
Election Inspector (Seasonal) P/T

Election Worker P/T
Employment & Training Counselor
Employment Center Supervisor
Engineering Technician
Executive Secretary
GIS Manager
GIS Technician
Information Security Officer P/T
Land Bank Director
Local Coordinator
Mail Clerk P/T
Medical Director Mental Hygiene
Mental Hygiene Compliance Officer
Motor Vehicle Examiner
Motor Vehicle License Clerk
Network Administrator
Office Specialist I
Office Specialist I (Seasonal)
Office Specialist II
Office Specialist III
Paralegal
Paralegal (Seasonal)
Payroll Clerk Typist
Payroll Supervisor
Peer Advocate
Personnel Officer
Principal Motor Vehicle License Clerk
Principal Social Welfare Examiner

Probation Assistant
Probation Director Group A
Probation Director II
Probation Officer
Probation Officer 1
Probation Officer 2/Senior Probation Officer
Probation Supervisor
Probation Supervisor 1
Public Defender
Public Health Director
Public Health Educator
Public Health Emergency Preparedness Coordinator
Public Health Nurse
Public Health Sanitarian
Public Health Technician
Real Property Tax Service Technician P/T
Recording Clerk
Records Management Clerk
Records Management Officer
Records Management Technician
Registered Professional Nurse P/T
Resource Assistant
Safety Officer
Secretary to 1st Assistant County Attorney
Secretary to Commissioner of Public Works
Secretary to Commissioner of Social Services
Secretary to County Attorney
Secretary to Director of Community Services

Secretary to Director of Probation
Secretary to District Attorney
Secretary to Economic Development & Planning
Secretary to Personnel Officer
Secretary to the Public Defender
Secretary to the Public Health Director
Secretary to the Sheriff
Senior Caseworker
Senior Caseworker RN
Senior Certified Alcohol & Drug Counselor
Senior Civil Service Technician
Senior Clerk
Senior Clinical Social Worker
Senior Clinical Social Worker (School/Community Based)
Senior Computer Maintenance Technician
Senior Early Intervention Service Coordinator
Senior Motor Vehicle License Clerk
Senior Payroll Clerk
Senior Probation Officer
Senior Public Health Educator
Senior Social Welfare Examiner
Senior Support Investigator
Skills Instructor P/T
Social Services Employment Specialist
Social Services Investigator
Social Welfare Examiner
Social Welfare Examiner (Seasonal)
Software Support Liaison

Supervising Certified Alcohol & Drug Counselor

Supervising Clinical Social Worker

Supervisor Motor Vehicle Bureau

Supervising Public Health Nurse

Supervising Public Health Sanitarian

Support Investigator

Sustainability Manager

Systems Administrator

Typist P/T

Veterans' Service Assistant

Veterans' Service Officer (35)

Victim Helper P/T

Voting Machine Technician P/T

Welfare Management Systems Assistant

Welfare Management Systems Coordinator

Youth Bureau Director P/T

Five-day work week, eight-hour day:

Automotive Mechanic II

Automotive Stock Clerk

Captain-Operations Officer

Chief Public Safety Dispatcher

Cleaner I

Cleaning Supervisor

Code Enforcement Officer P/T

Construction Inspector

Cook

Cook/Manager

Corrections Lieutenant

Corrections Officer
Corrections Sergeant
Deputy Sheriff
Director of Veterans' Service Agency (40)
GIS Technician (40)
Heavy Equipment Mechanic I
Heavy Equipment Operator I
Heavy Equipment Operator II
Heavy Equipment Operator III
Heavy Equipment Operator Site Leader
Heavy Mechanic Working Supervisor
Highway Worker (Seasonal)
Highway Working Supervisor
Investigator
Lead Maintenance Mechanic
Lieutenant
Maintenance Mechanic I
Maintenance Mechanic II
Maintenance Mechanic III
Mechanic/Working Supervisor
Motor Equipment Operator I
Motor Equipment Operator II
Motor Equipment Operator III
Public Safety Dispatcher
Public Safety Dispatcher Trainee
Senior Investigator
Sergeant-Sheriff
Sign Maintenance Worker

Technical Facility Supervisor

Undersheriff

Veterans' Service Officer (40)

Working Supervisor

ROLL CALL VOTE

Yes – Legislators Brown, Ciotoli, Flesher, Monell, Mullen, Roberts, Sauerbrey, and Standing

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Brown.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 411-24 *AMEND EMPLOYEE HANDBOOK:
SECTION X. BUILDING AND VEHICLE PROCEDURES;
SUBSECTION B. BUILDING OUTSIDE ENTITY USE*

WHEREAS: Tioga County's Employee Handbook Section X. Building and Vehicle Procedures; Subsection b. Building Outside Entity Use needs to be amended in its entirety to reflect the current protocol for using the County's designated facilities; therefore be it

RESOLVED: That the Building Outside Entity Use Policy be amended in its entirety and replaced as follows:

b. TIOGA COUNTY BUILDING OUTSIDE ENTITY USE POLICY
(FORMERLY POLICY #38)

TIOGA COUNTY BUILDING OUTSIDE ENTITY USE POLICY

- I. Use
- II. Designated County Facilities
- III. Authorized Entities
- IV. Application
- V. Hours of Availability
- VI. Rules and Regulations
- VII. Cancellation & Revocation

I. Use

Designated County facilities may be available for use by certain outside entities, subject to the rules and regulations set forth herein, when such use does not interfere with the use of the building by County government. For the purpose of this policy only, any lessee of Tioga County office space shall be considered "County government".

II. Designated County Facilities

The following County facilities are hereby designated as available for use:

1. The Legislative Conference Room, 56 Main Street, Owego, NY
2. The Hubbard Auditorium, 56 Main Street, Owego, NY
3. Such other County facilities may be designated by the Tioga County Legislature

III. Authorized Entities

The following outside entities are authorized to apply for use of the designated facilities:

1. Governmental entities, municipal corporations and school districts
2. Agencies or groups that do not operate for profit and that have an affiliation with Tioga County

IV. Application

Application for use of a designated County facility by an authorized entity shall be made in writing, on a County Application Form Application for use of Tioga County Facilities located on the County's Intranet "Employee Handbook-EH Forms" to the Clerk of the County Legislature. The application must be submitted at least ten (10) calendar days prior to the proposed event. Approval of an application is dependent upon the availability of the proposed room. Any Legislative or County Department shall have priority over any outside entity.

V. Hours of Availability

Designated County facilities shall be available for use during regular business hours from 8:00 a.m. to 5:00 p.m., Monday through Friday.

VI. Rules and Regulations

1. County Facilities shall be used in accordance with these rules and regulations. By executing the application, the applicant agrees to comply with the rules and regulations set forth herein and shall be responsible to ensure compliance with the rules and regulations by those who attend the event.
2. The applicant agrees to use the County facility only for the use specified in the application. Under no circumstances may the County facility be used for any profit making or other commercial activity. Applicant further agrees that it will not permit the use of or allow anything to be done or anything to be

brought into or kept on the County facility for any unlawful purpose or in violation of any local, state or federal law or regulation.

3. The individual executing the application shall be the contact person for the applicant organization and shall be the person responsible for ensuring compliance with these rules and regulations. By executing the application, the individual represents to the County that the individual has the legal authority to execute the application on behalf of the applicant organization.
4. A Certificate of Insurance, naming Tioga County as Additional Insured, shall be submitted with the application. The applicant, at its own cost and expense, agrees to the insurance, indemnification and general terms and conditions set forth in the Tioga County, New York – General Contract and Insurance Specifications. The applicant may seek a waiver of this requirement from the Chair of the Legislature, which may be waived at the Chair's sole discretion.
5. The applicant shall leave the County facility in the same condition it was in prior to its use. All damages incurred as a result of the applicant's use of the County facility shall be the responsibility of the applicant.
6. The applicant's use is restricted to the designated County facility, access halls and the public bathroom on the same floor. Applicant is prohibited from using any other part of the building.
7. The applicant is prohibited from assigning its use of the designated facility to any other organization or individual.

VII. Cancellation and Revocation

1. The applicant must notify the Clerk at least two (2) business days prior to the scheduled use if he/she intends to cancel.
2. The Chair of the Legislature reserves the right to revoke the applicant's use of the County facility. The revocation shall be for good cause, with reasonable notice under the circumstances. What constitutes "good cause" shall be within the sole discretion of the Chair of the Legislature.

The meeting was adjourned at 12:42 p.m.

To whom it may concern,

Please accept this letter as written disclosure to Tioga County that I, along with my wife, Kerry Gallagher, recently entered a bid to produce a STOP DWI simulator to the Tioga County STOP DWI program. I have been an employee of Tioga County since 2011. Our company is TKGF Solutions LLC and the DBA for this specific company is SafeDrive.

My wife and I are the only owners, and we stand to gain financially from this contract if it were to be awarded.

Thank you for your consideration.

Sincerely,

Thomas Gallagher

A handwritten signature in black ink, appearing to read 'T. Gallagher', with a long horizontal flourish extending to the right.