

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

May 7, 2024

1:00 PM

- MINUTES
 - Approval of minutes of March 5, 2024
 - Approval of minutes of April 2, 2024

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - E08-Authorizing Legislative Chair Signature on Contract for Professional Services with Deluge Media to Create Two Promotional Videos
 - E09-Electronic Waste Agreement with Casella
 - E10-Appoint REAP Board Member (SLanning)

E13-Authorization for EDP to Apply for Restore NY Grant Funds
E16-Hiring of Full Time Ec Dev Specialist (C Yelverton)

- PROCLAMATIONS- N/A
- ADJOURNMENT

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING March 5, 2024

ATTENDEES:

Legislators: Barb Roberts, Keith Flesher, Dennis Mullen, Ron Ciotoli, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Cathy Haskell, Sean Lanning

Guests: Lisa Weston-Bialy, Tioga County Cornell Cooperative Extension (CCE)

Committee Chair, Barb Roberts, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed. Ms. Tinney reported the following:

I. MINUTES

A. Approval of minutes of February 6, 2024

Legislator Roberts asked for approval of the minutes from the February 6, 2024 committee meeting. Legislator Flesher made a motion to accept the February 6, 2024 minutes, seconded by Legislator Ciotoli. All were in favor.

II. FINANCIAL

A. 2024 Budget – Ms. Tinney reported the following:

1. Economic Development
 - Year-to-Date Budget is tracking.
2. Planning
 - Year-to-Date Budget is tracking.
3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. Tioga County CCE – Lisa Weston-Bialy, CCE Workforce Coordinator, was in attendance for Kevin Jordan, Interim Executive Director. Ms. Weston-Bialy asked the committee how to advise the new Executive Director regarding monthly reports. The committee was in agreement to report on all things going on in the department, not to focus on one project or activity. Ms. Weston-Bialy distributed her monthly report, highlighting 4-H Youth Development, Family Resource Centers, Hilltop Community Farm, Beginning Farmer Incubator Program, Master Gardeners,

and staff updates. Ms. Weston-Bialy reported second interviews were held for the new Executive Director and there are two final candidates.

Before moving forward, Ms. Tinney welcomed and thanked Legislator Ciotoli for joining our committee.

2. Tioga County Soil & Water Conservation District – No report this month.
3. Tioga County Tourism – Monthly report previously emailed and is in the committee packet.
4. Economic Development – In keeping with staff reporting, Ms. Tinney introduced Sean Lanning, Community Development Specialist. Mr. Lanning reported the following:
 - Started a new position within ED&P last week, Community Development Specialist, adding that this report will be mainly focused on Education Workforce.
 - Attended Talent Supply Umbrella Committee Meetings (School District Superintendents and BOCES Principals) regarding a Teacher Apprenticeship Program to help schools navigate apprenticeships for teachers and student worker enrichment.
 - Attended Program Coordinator Meetings (Guidance Counselors and Work-based Learning Coordinators) visiting Tioga County businesses making schools aware of businesses and opportunities.

Projects working on:

- Career Center Partnership – Apprenticeship with Spencer and Waverly. Steve Keator from the Career Center will be going into schools one day a week to provide job search/placement services. This project is beginning this month and running through June. If successful they will include more schools.
- OA CTE and BT BOCES – Satellite Campus; Matt Sheehan, BOCES Principal, presented at the Intergovernmental Talent Supply Meeting in January and explained the plans to rent out the maintenance building on the Owego Campus for students from Owego-Apalachin, Newark Valley, Tioga, Vestal, Union-Endicott Schools to attend BOCES classes on the Owego Campus. Seven programs will be available by Fall of 2025. They plan to roll out the Adult Education program next year.
- Tours have been set up at Crown Cork and Seal, and Best Buy.

Community Development Specialist:

- Learning about available grants
- Continue working on Snowmobile Club Grant
- Working on Annual Report for the EDP Department
- Meeting with a Binghamton University Public Administration student looking to be an intern; working on details to present next month.

Ms. Tinney continued to report the following:

B. Grants

1. Active Grants – Tioga County as applicant

- a. CDBG- Racker Neighborhood Depot- This project is moving forward; the weather has made it possible for construction to continue through the winter.
 - b. Restore NY- River House Confectionery and Mercantile
 - i. Assisting with paperwork continues.
 - c. NYS Snowmobile- Countywide Phase 1 & Phase III- Mr. Lanning mentioned continuing to work on this grant in his report.
 - d. NYPA- EV charging stations- Planning meeting held on February 21st; Dr. Pratt continues to work on this project.
 - e. Solid Waste Management plan- Continues to be under review by DEC.
 - f. Restore NY- Tioga Trails
 - i. Continue assisting the property owner with paperwork; waiting on architectural drawings.
 - g. FEMA- Hazard Mitigation Plan update
 - i. Second public meeting held on February 13th.
 - ii. Final version incorporating public comments to be submitted to FEMA and NY DHSES for review.
2. Active Grants- (Tioga County is not applicant)- None at this time.

Ms. Tinney reported we are entering grant season. The State will be offering the Restore Program again this year. This program is one of our best tools because it is not geared toward big developments, but smaller rural communities.

Ms. Woodburn and Ms. Schnabl are exploring an application on behalf of the Land Bank for the Liberty and Temple Street project. They also have met with the Village of Newark Valley for a potential application by the Village of Newark Valley for a couple of projects in Newark Valley.

A letter of intent to apply is due by March 25th. This is not a commitment; it just says we are looking to see if a project is eligible for funding. The application is due by the end of May. If a project is found eligible, and the County is going to be the applicant, we would be presenting a resolution looking for permission to apply in May.

- C. Economic/Community Development – Ms. Tinney reported just before this meeting she received a phone call from Town Supervisor, Mr. Castellucci, asking for a resolution to be passed this month on the Farmer Brown Solar Project. Ms. Tinney received the proposed PILOT Agreement and has forwarded the draft on to Legislative Chair, Ms. Sauerbrey, Committee Chair, Ms. Roberts, and Mr. DeWind, County Attorney. The final PILOT is between the Solar Company, the County and the Town. They are proposing: 7000 per megawatt, 2% annual escalation to be divided 50/50 between the Town and the County and the Solar Company will negotiate with the school separately. Ms. Tinney would like to get a resolution through this month and asked if it can be written immediately following this meeting to be presented in Worksession. Ms. Haskell agreed to putting Ms. Tinney on the agenda to present at Worksession.
- 1. Village of Owego- DRI ongoing – Some projects are getting close to completion.

2. Village of Waverly
 - a. NY Forward– Continue to wait to hear from the State on what projects will be funded.
 3. Broadband- Southern Tier Network is exploring additional funding from the State to continue Broadband build out in Tioga County. Ms. Tinney has asked if the application has been completed and where in Tioga County are they looking to expand. No response yet. No match from the County is needed.
- D. Land Bank
1. Ms. Woodburn has attended the NY Rural Land Bank Board and Committee monthly meetings.
 2. 81 North Avenue Project– Building clean out has started.
- E. Workforce Development- Mr. Lanning reported earlier.
- F. Planning- Ms. Jardine continues to work on the following:
1. NYS Department of Ag & Markets Land Trusts Outreach Grant Program- American Farmland Trust application (\$50,000)- Provided input to Ms. Walsh.
 2. Countywide Strategic Plan- Final ARC grant paperwork submitted.
 3. Annual Ag District Inclusions- Resolution listed below to adopt the 2024 District inclusion; two property requests.
- G. Sustainability Management- Dr. Pratt continues to work on the following:
1. Backyard compost bin program in partnership with Soil and Water- Program continues to be a success; 47 bins sold.
 2. Private Hauler Permits- Three of the five private haulers in Tioga County have applied and been approved; working on contacting the other two.
 3. Municipal Electronic Waste Program- Towns of Richford, Tioga, and Owego have responded and are interested in partnering in 2024.
- H. IDA
1. Southern Tier Clean Tech Corridor Study- The IDA contributed to this study partnering with all counties in the Southern Tier region. This project should begin in the next couple of weeks.

IV. NEW BUSINESS

- A. Economic/Community Development
1. Presentations
 - a. Lt. Governor Delgado visit to Owego Donuts & Beer on February 28th celebrating the completion of this DRI Project. This was a great event, well attended.
- B. Land Bank
1. 2023 audit ongoing
 2. Temple/Liberty Street project- Contracted with Fagan Engineers for a conceptual development plan on Temple and Liberty Street to include single family type development.
- C. Workforce Development- Mr. Lanning reported on projects he is working on earlier, however Ms. Tinney added that Mr. Lanning attended the Business Leads Fellowship Program in Washington DC. This trip was funded by way of the Hooker Foundation. He is now going to participate in the Speaker Series; presently focusing on the COVID 19 learning loss.

D. Planning – Ms. Jardine is working on the following:

1. 239 Reviews
 - a. 2024-003 Town of Nichols; Comprehensive Plan Adoption, (Town of Nichols); recommended approval- however TCPB voted unanimously to recommend disapproval; the plan needs to be updated.
 - b. 2024-004 Town of Owego; Site Plan Review, Floodplain Special Use Permit, Parking Area Variances (Aldi of Owego) Rt. 17C; recommended approval- TCPB voted unanimously to recommend approval.
2. ST8 proposed increases to annual dues- Ms. Tinney reported Southern Tier 8 has passed a resolution to increase membership dues for partners in 2025 and 2026. Paid dues for 2024 was \$16,000.00, the increase for 2025 and 2026 follows:
 - a. 2025- \$16,240
 - b. 2026- \$16,484This change will be reflected in Planning's budget for 2024 and 2025.

E. Sustainability Management

1. 2024 YTD
 - a. Paid to Broome County

	2024	2023
i. HHW=	\$0	\$12,925.50
ii. E-Waste=	\$0	\$6,000.05
b. Towns/County(EWaste)=	\$0	\$ 679.68

F. IDA

1. Lounsberry Study
 - a. Barn demolition is complete. The IDA has contracted with Hunt Engineering; looking for the best way to develop this site. Ms. Woodburn assisted on an IDA application to look at how to extend existing infrastructure to the site.
2. Spencer/VanEtten water study is moving forward. Anticipated timeframe for study completion is in April.
3. Richford Railroad study- Possible completion date in April; looking for bridge repair and how to alleviate flooding.
4. USDA application(s)- Ms. Woodburn has assisted the IDA with applications for USDA funds for the following:
 - a. Business Equipment Purchase Program
 - b. Equipment Lease ProgramFollowing is the process:
 - The IDA would purchase the equipment.
 - The business would rent the equipment from the IDA for a nominal amount.
 - At the end of the lease agreement the IDA will sell the equipment to the business.

This is a way for businesses to finance the purchase of the new equipment. The total cost is recovered. There is the possibility of an administrative fee through the grant.

V. PERSONNEL

Legislator Ciotoli made a motion to go into Executive Session at 1:45 PM. Legislator Flesher seconded the motion. All were on favor.

Legislator Mullen made a motion to close Executive Session at 1:55 PM, seconded by Legislator Ciotoli. All were in favor.

VI. RESOLUTIONS

C07-Authorize 2024 Requests for Inclusion of Land in Agricultural Districts

C08-Authorize to Temporarily Fund Economic Development Specialist Position

C09-Authorize Transfer of Funds for Purchase of Laptop and Docking Station for EDP
Dept

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolution forward. The vote to support the above resolutions follows:

Legislator Roberts - yes

Legislator Flesher - yes

Legislator Mullen - yes

Legislator Ciotoli - yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING April 2, 2024

ATTENDEES:

Legislators: Barb Roberts, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Cathy Haskell, Pete DeWind

Guests: Wendy Walsh, Tioga County Soil & Water

Legislators Ron Ciotoli and Keith Flesher were not in attendance; therefore, approval of the minutes will be carried over to the May meeting and resolutions will move to Worksession on Thursday, April 4th. Ms. Tinney will attend Worksession.

Committee Chair, Barb Roberts, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed. Ms. Tinney reported the following:

I. MINUTES

- A. Approval of minutes of March 5, 2024 – Moved to May 7th committee meeting due to no quorum.

II. FINANCIAL

- A. 2024 Budget – Ms. Tinney reported the following:
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS

- A. Reports
 1. Tioga County Soil & Water Conservation District – Wendy Walsh, District Manager, reviewed her monthly report previously emailed; highlighting the Agriculture Program, Dean Creek Watershed Protection Project, Hazard Mitigation, Engineering Support, Stream Program, Stormwater Plan Review, Upper Susquehanna Coalition and WQCC.

Not on her monthly report, Ms. Walsh reported:

- Attending an Ag Resource Group meeting in March; the group is planning on putting together a quarterly newsletter.
- Received approval notice for the grant applied for with American Farmland Trust to help with outreach and education on protection of agriculture and opportunities for landowners.
- Announced that Sundaes on the Farm will be held on July 21st, 12:00PM – 3:00PM, at the Frisbie Brothers Farm in Halsey Valley and invited the committee to attend.

Ms. Tinney continued to report the following:

2. Tioga County Tourism – Monthly report previously emailed and is in the committee packet.
3. Cornell Cooperative Extension (CCE) – The new Executive Director, Dr. Kristi Snyder, previously emailed her monthly report and is in the committee packet. The CCE annual report was also provided.
4. Economic Development – In keeping with staff reporting, Ms. Tinney reported Brittany Woodburn was on the schedule to report this month, however, was out ill and was unable to make it.

B. Grants

1. Active Grants – Tioga County as applicant:
 - a. CDBG- Racker Neighborhood Depot – Continue assisting with paperwork and making monthly site visits. Drone footage was out on social media showing the building progress. This project is on track with their construction schedule.
 - b. Restore NY- River House Confectionery and Mercantile – Continue to assist with paperwork. This project is moving very slowly.
 - c. NYS Snowmobile- Countywide Phase 1 & Phase III – This project is ongoing and is being managed by Sean Lanning, Community Development Specialist.
 - d. NYPA- EV charging stations- This project is slowly moving forward; waiting for a response from the State.
 - e. Solid Waste Management plan is still under review by DEC, no response yet.
 - f. Restore NY- Tioga Trails- Continue assisting with paperwork.
 - h. FEMA- Hazard Mitigation Plan update – Ms. Walsh spoke about in her report.
2. Active Grants- (Tioga County is not applicant)- None at this time.

C. Economic/Community Development

1. Village of Owego- DRI projects are ongoing. Ms. Woodburn and Ms. Schnabl continue to push these projects forward, some are close to being completed.
2. Village of Waverly
 - a. NY Forward – Still waiting to hear from the State on which projects will be funded.
3. Broadband- Southern Tier Network is exploring additional ConnectAll funding and applied on March 4th for the next round of funding for continuing broadband expansion in Tioga County including Newark Valley and Nichols. Ms. Tinney distributed a map of anticipated coverage. It will be all ConnectAll or Southern Tier monies to complete this project. No match from the County. They will continue to make applications to complete coverage in Tioga County.

- a. Application announcement anticipated April 22nd.
- D. Land Bank
 - 1. Ms. Woodburn attended the NY Rural Land Bank Board Meeting and held Property Development Committee meetings this month.
 - 2. The 81 North Avenue building has been cleaned out and the Land Bank is in discussion for plans for this property.
- E. Sustainability Management
 - 1. Private Hauler Permits- All four haulers have applied and been approved. This project started with 5 haulers, but one dropped out due to going out of business.
- F. Municipal Electronic Waste Program- The Town and Village of Candor have responded and are interested in partnering in 2024. Owego and Nichols are already on board. Dr. Pratt continues to work toward getting agreements in place. This has proved to be a successful program.

IV. NEW BUSINESS

- A. Grants
 - 1. CDBG Micro Enterprise Grant application – This is an application for a grant that would assist small businesses with 5 employees or less to have access to grant funds to start or expand an existing business. Thoma Development Consultants is assisting through the process of getting interest from the community to move forward. Because of the positive interest received so far, a resolution asking to make application is listed below.
 - 2. Restore NY- Village of Newark Valley is looking to make an application for two properties in Newark Valley. Ms. Woodburn and Ms. Schnabl are providing assistance.
 - 3. Restore NY- County to apply on behalf of the Land Bank for a project on Temple and Liberty Street properties in the Village of Owego. Resolution to set the public hearing is listed below.
- B. Economic/Community Development
 - 1. Presentations – No presentations this month.
 - 2. Pro-Housing Community Program- Mr. Lanning attended a STREDC webinar regarding this program and sent it on to municipalities to encourage participation. Mr. Lanning is creating a PowerPoint for presentations, as well as for information sharing purposes.
- C. Land Bank- Ms. Woodburn has completed the following within the required timeframe:
 - 1. 2023 audit completed.
 - 2. PARIS report submitted.
- D. Workforce Development- Mr. Lanning continues to work on:
 - 1. Talent Supply Table
 - a. Facilitated Best Buy site visit with BOCES, Candor and Waverly Schools.
 - 2. School/Career Center Pilot Program- This program continues in Spencer and Waverly.
 - 3. EDP Intern- Proper forms have been filled out and are in the committee packet. The MOU with Binghamton University has been sent to Mr. DeWind, County

Attorney, for review and the resolution to authorize an unpaid intern in the EDP Department is listed below.

4. Business Leads Fellowship Program- Continuing participation; attending online seminars.
5. Twin Tiers Regional Job Fair- Waverly Central School put this event together; 90 businesses attended, 8 + schools attended, estimated 400 students and 200 community members were in attendance. A successful event.

E. Planning

1. 239 Reviews (5)

- a. 2024-005 Town of Owego; Special Use Permit, (Honeysuckle Labs); recommended approval- TCPB voted to recommend approval with condition (1 abstention)
- b. 2024-006 Town of Owego; Amended Special Use Permit (Bothar Construction, LLC); recommended approval- TCPB voted to recommend approval with conditions (1 abstention)
- c. 2024-007 Town of Owego; Special Use Permit (Upstate Shredding); recommended approval- TCPB voted to recommend approval with condition (1 abstention)
 - It was determined after the meeting that this was supposed to be for a Site Plan Review not Special Use Permit. Therefore, there was a No Action issued because of the incorrect review. The Town of Owego was okay with this action.
- d. 2024-008 Town of Owego; Special Use Permit (Southern Tier Hotel); recommended approval- TCPB voted to recommend approval with condition (1 abstention)
- e. 2024-009 Town of Owego; Rezone (Little Creek Farm); recommended disapproval- TCPB voted not to recommend (No Action) (1 abstention)

F. Sustainability Management

1. 2024 YTD

a. Paid to Broome County	2024	2023
i. HHW=	\$0	\$12,925.50
ii. E-Waste=	\$0	\$6,000.05
b. Towns/County(EWaste)=	\$0	\$ 679.68

G. IDA – Ms. Curtis has completed the following within the required timeframe:

1. 2023 audit completed.
2. PARIS report submitted.

H. Misc.

1. 2023 EDP Annual Report- A copy of the report was available at the meeting and Ms. Tinney reported it has been placed on the website.

V. PERSONNEL

- a. Director appointment- Resolution listed below.
- b. Deputy Director appointment- Resolution listed below.
- c. Economic Development Specialist interviews- Ms. Tinney reported the interview process has begun to fill the vacant Economic Development Specialist position. Two

strong candidates have been found. Hopefully we will be bringing a resolution forward in May to fill the vacancy.

VI. RESOLUTIONS (6)

D14-Appoint Member (Evanek) to the Tioga Co IDA

D15-Authorize EDP to Apply for NYS CDBG Microenterprise Assistance Program Grant Funds

D16-Authorize Appointment (Schnabl) to Deputy Director of EDP Department

D17-Authorize Appointment (Woodburn) to Director of EDP Department

D18-Authorize Unpaid Intern in EDP Department

D27-Set Public Hearing Temple Liberty Reconstruction and North Ave Rehab

The above resolutions were reviewed; however, they will move to Worksession, Thursday, April 4th, due to no quorum. Ms. Tinney will attend Worksession in case there are any questions.

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:38 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	.00	.00	-35,000.00	.0%*
A6422 412890 Other Gen Gov. Inc	-100,000	0	-100,000	-24,372.94	.00	-75,627.06	24.4%*
A6422 412891 Other General Gov.	0	0	0	-24,372.94	.00	24,372.94	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-5,000.00	.00	-15,000.00	25.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	.00	.00	-25,000.00	.0%*
A6422 510010 Full Time	314,875	0	314,875	79,284.38	.00	235,590.62	25.2%
A6422 510020 Part Time/Temporar	12,553	0	12,553	4,096.33	.00	8,456.67	32.6%
A6422 520090 Computer	0	930	930	799.98	.00	130.02	86.0%
A6422 540010 Advertising	3,000	0	3,000	1,002.50	.00	1,997.50	33.4%
A6422 540040 Books	500	100	600	547.90	.00	52.10	91.3%
A6422 540070 Car Maintenance	2,000	0	2,000	455.86	.00	1,544.14	22.8%
A6422 540140 Contracting Servic	0	2,000	2,000	1,718.18	.00	281.82	85.9%
A6422 540180 Dues	450	500	950	920.00	.00	30.00	96.8%
A6422 540220 Automobile Fuel	150	0	150	.00	.00	150.00	.0%
A6422 540320 Leased/Service Equ	1,350	0	1,350	244.96	.00	1,105.04	18.1%
A6422 540360 Meals/Food	750	0	750	54.83	.00	695.17	7.3%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	389.09	.00	890.91	30.4%
A6422 540480 Postage	380	0	380	33.33	.00	346.67	8.8%
A6422 540485 Printing/Paper	1,500	0	1,500	276.23	.00	1,223.77	18.4%
A6422 540487 Program Expense-WD	100,000	0	100,000	1,109.22	.00	98,890.78	1.1%
A6422 540590 Services Rendered	20,000	-2,000	18,000	.00	.00	18,000.00	.0%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	143.10	.00	596.90	19.3%
A6422 540733 Training/All other	4,820	-1,530	3,290	20.00	.00	3,270.00	.6%
A6422 581088 State Retirement F	6,927	18,139	25,066	11,723.49	.00	13,342.21	46.8%
A6422 583088 Social Security Fr	4,097	15,815	19,912	6,951.01	.00	12,961.23	34.9%
A6422 584088 Workers Compensati	0	6,570	6,570	2,068.20	.00	4,501.93	31.5%
A6422 585588 Disability Insuran	0	289	289	93.87	.00	195.20	32.5%
A6422 586088 Health Insurance F	13,076	44,180	57,256	15,162.83	.00	42,093.52	26.5%
A6422 588988 Eap Fringe	0	86	86	27.36	.00	58.82	31.7%
TOTAL Economic Development	308,598	85,080	393,678	73,376.77	.00	320,300.90	18.6%
TOTAL General Fund	308,598	85,080	393,678	73,376.77	.00	320,300.90	18.6%
TOTAL REVENUES	-180,000	0	-180,000	-53,745.88	.00	-126,254.12	
TOTAL EXPENSES	488,598	85,080	573,678	127,122.65	.00	446,555.02	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	308,598	85,080	393,678	73,376.77	.00	320,300.90	18.6%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8020 Planning							
A8020 449020 ARC23 Federal Aid-P	0	-5,430	-5,430	-4,892.60	.00	-537.00	90.1%*
A8020 510010 Full Time	167,422	0	167,422	44,277.63	.00	123,144.37	26.4%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	65.00	.00	535.00	10.8%
A8020 540140 Contracting Servc	22,000	0	22,000	2,837.55	.00	19,162.45	12.9%
A8020 540140 ARC23 Contracting S	0	10,859	10,859	9,785.20	.00	1,074.00	90.1%
A8020 540180 Dues	800	0	800	798.00	.00	2.00	99.8%
A8020 540220 Automobile Fuel	200	0	200	23.50	.00	176.50	11.8%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	14.52	.00	885.48	1.6%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	62.48	.00	537.52	10.4%
A8020 540733 Training/All Other	1,200	0	1,200	7.00	.00	1,193.00	.6%
A8020 581088 State Retirement F	0	10,835	10,835	4,638.62	.00	6,196.14	42.8%
A8020 583088 Social Security Fr	0	9,986	9,986	3,664.18	.00	6,322.14	36.7%
A8020 584088 Workers Compensati	0	2,241	2,241	781.32	.00	1,459.90	34.9%
A8020 585588 Disability Insuran	0	119	119	44.46	.00	74.56	37.4%
A8020 586088 Health Insurance F	0	40,256	40,256	15,584.52	.00	24,671.15	38.7%
A8020 588988 Eap Fringe	0	30	30	10.46	.00	19.25	35.2%
TOTAL Planning	202,287	68,896	271,183	77,701.84	.00	193,481.46	28.7%
TOTAL General Fund	202,287	68,896	271,183	77,701.84	.00	193,481.46	28.7%
TOTAL REVENUES	0	-5,430	-5,430	-4,892.60	.00	-537.00	
TOTAL EXPENSES	202,287	74,326	276,613	82,594.44	.00	194,018.46	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	202,287	68,896	271,183	77,701.84	.00	193,481.46	28.7%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	0	0	0	-1,848.00	.00	1,848.00	100.0%
A8160 425900 Waste Hauler Permi	0	0	0	-400.00	.00	400.00	100.0%
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	69,317	0	69,317	21,165.58	.00	48,151.42	30.5%
A8160 540010 Advertising	7,500	0	7,500	3,039.39	107.00	4,353.61	42.0%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540270 Insurance-Liabilit	1,422	0	1,422	.00	.00	1,422.00	.0%
A8160 540320 Leased/Service Equ	0	2,000	2,000	244.96	.00	1,755.04	12.2%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	59.54	.00	1,940.46	3.0%
A8160 540444 Permits, Fees, Ins	100	-100	0	.00	.00	.00	.0%
A8160 540480 Postage	200	100	300	243.89	.00	56.11	81.3%
A8160 542140 Contracting Servic	100,000	-2,000	98,000	4,387.91	5,240.00	88,372.09	9.8%
A8160 542261 Household Hazardou	75,000	0	75,000	1,026.67	.00	73,973.33	1.4%
A8160 542485 Printing/Paper	1,500	0	1,500	200.00	.00	1,300.00	13.3%
A8160 542640 Supplies (Not offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	0	5,999	5,999	2,462.22	.00	3,536.38	41.0%
A8160 583088 Social Security Fr	0	4,159	4,159	1,754.66	.00	2,404.31	42.2%
A8160 584088 Workers Compensati	0	1,120	1,120	413.64	.00	706.84	36.9%
A8160 585588 Disability Insuran	0	59	59	23.49	.00	35.91	39.5%
A8160 586088 Health Insurance F	9,585	380	9,965	4,117.50	.00	5,847.96	41.3%
A8160 588988 EAP Fringe	115	-100	15	5.49	.00	9.25	37.2%
TOTAL Refuse & Garbage	251,981	11,618	263,598	36,896.94	5,347.00	221,354.46	16.0%
TOTAL General Fund	251,981	11,618	263,598	36,896.94	5,347.00	221,354.46	16.0%
TOTAL REVENUES	-30,000	0	-30,000	-2,248.00	.00	-27,752.00	
TOTAL EXPENSES	281,981	11,618	293,598	39,144.94	5,347.00	249,106.46	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	251,981	11,618	263,598	36,896.94	5,347.00	221,354.46	16.0%

** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism April 2024

DRI Wayfinding Sign Project

Trailblazing parking signs are ready for installation pending Village of Owego. Pedestrian plan and content are being updated and finalized. Fabrication and installation timeline will be updated pending village and steering committee review.

Online Services Grant

Four businesses are currently engaged in this course. An additional three applications have been received and will be reviewed pending consultant availability.

Tioga Antique Trail Campaign

TCT worked with Mediabrush marketing to create a comprehensive campaign to promote the Tioga Antiques Trail. This campaign began in mid-December and will run through the first quarter of 2024. It includes digital advertising, streaming commercials, videos and a new landing page at <https://experiencetioga.com/antiques-trail/>. The Tioga Antiques Trail Campaign reached over 50,000 people in Northern NY and Central PA. Deluge Media is creating a video to extend the campaign. Phase II of this project is being planned, to include on-site promotional materials, highway signs, and a logo.

Finger Lakes Farm Country

Tioga County Farms will be featured in the updated Finger Lakes Farm Country Program. Itineraries have been submitted and a food truck from Ella's Farms will host a "Breakfast at the Farm" event at Engelbert Farm in June.

Maple Weekend

NYS Maple Weekend is March 16-17 and March 23 – 24. TCT created a landing page and social media campaign to promote three producer open houses, three pancake breakfasts and one farm store tasting. <https://experiencetioga.com/tioga-county-maple-tour/>

Southern Tier Craft Beverage Trail

TCT, Visit Binghamton, and local craft beverage producers are reviving this trail that was created in conjunction with CCE pre-covid. It will include a passport system with branded prizes for consumers, a website, Spring Scavenger Hunt and a robust social media campaign. Tioga has three locations on the trail.

Two Rivers State Park Development

April 2024 – CCE Tioga Highlights Prepared for the Tioga County Legislature Update

Organizational Updates:

- The following positions have been recently filled: Energy Educator

Introducing New CCE Tioga Staff:

JoAnn Coates, Finance Manager for CCE Tioga, joins us with over 18 years of work experience within the Cornell Cooperative Extension system, 7 years of financial experience in a higher education setting, 2+ years as a staff accountant for a local audit firm with a focus on not-for-profit and municipal accounting services, and 8 years in banking. On a personal note, JoAnn has served in various board positions over the years for the Enfield Grange Valley #295, Enfield Community Council, Mid-Eastern Region Embroiderers Guild of America, and the Chemung Valley Embroiderers Guild of America. She raised and cared for a flock of backyard chickens, all named after famous singers, for 5+ years, and raised meat birds for her immediate family's farm to table. JoAnn loves to read, quilt, and stitch in her spare time with her rescue cat Ms. Maisey by her side.

Community Outreach

- CCE Tioga participated at the Candor Daffodil Fest April 27th, offering Free Seeds, a Kids' Seed Planting Activity and sharing of other CCE Tioga programs, including Agriculture outreach, 4-H, our Family Resource Centers, Home Energy consultations, and youth Workforce development.
 - **Free Seeds** (donated from Home Central Stores – leftover from our Seed Swap) are still **available for pick-up at the Hilltop Community Farm, Monday – Thursday 9am – 2pm**

Campus Connection:

CCE Tioga Executive Director and Agriculture staff are collectively working with the David M. Einhorn Center for Community Engagement, connecting CCE Tioga and researchers from Cornell Engineering and CALS to bring an Undergraduate student to our Hilltop Community Farm for an integrative Summer Internship program.

Agriculture Outreach Programs

- CCE Tioga ED and Agriculture Specialist met with EDP to firm up membership on the Agricultural and Farmland Protection Board/continue CCE's representation. We also presented to the Tioga County Council of Government an update on Agriculture Education (adult & youth) in Tioga County, highlighting programming from CCE Tioga and our partners.
- **Farm Connections:** our Ag Development Specialist Kelly Jackson attended the April Tioga County Farm Bureau Meeting, continues farm visits and attended a Cover Crop Breeding session to develop a potential future collaboration with cover crop trials at HCF.

Horticulture Outreach, Collaboration & Research

- CCE Tioga Horticulturist Jean Koski fields public questions ranging from fruits, veggie gardens, topsoil sources, jumping worms, plant disease I.D., resources for beginning farmers.
- CCE Tioga is updating our online presence (website, facebook) to continue providing horticulture knowledge and venues for idea sharing.
 - *Join Our Community Gardening Facebook group open to the Public:*
<https://www.facebook.com/groups/tiogacountygardeners>

- *Master Preserver Project*: we have started plantings to create a Kitchen Garden, aiming to hold canning classes later in 2024
- *FRC + Ag = Happy Families*: We continue to grow our Food Forest Garden and Nature Playscape (hosting FRC playgroups) and brought a Seeds & Clay kids' activity to a Spencer FRC playgroup.

Master Gardeners

- Seasonal maintenance work has begun at the Owego Demonstration Gardens (56 Main, Riverwalk and Courthouse Square), with weekly workgroups Tuesday afternoon and Wednesday mornings.
- Master Gardeners have started regular meetings for strategic planning and volunteer engagement. Preparation has started for the annual Plant Sale to be held in June.

4-H Youth Development

- CCE Tioga 4-H staff continue collaborative preparations for the Tioga County Fair - Youth/Ag/CCE Tioga events in collaboration with FFA and Fair Board members.
 - **August 6-10, 2024 with Free Admission on Agriculture Day Aug. 6th**
- Planning of new 4-H clubs and events is in process, attracting new youth and families to the program.
- *Participation Highlights*: 8 Tioga County Youth attended District Public Presentations & 1 Tioga County Youth was selected to attend State Competition for Horse Communications - ranking #1 in our district!

Family Resource Center

Success stories:

- A mother obtained a library card for her child, after attending an FRC story time event.
- An FRC parent took on a leadership role in orchestrating a Farm field trip to Twilight Alpacas in Spencer. Another childcare provider has been assisting FRC staff with childcare during parent meetings.

Partners worked with: Inspire (Spencer NY), Berkshire Library, Spencer Library, Owego Boys & Girls Club, Nichols Town Board, Church of the Nazarene Owego, DSS, Soil & Water, Waverly Library

Playgroup Location	# of Events/ Playgroups	# of Families	# of Kids	# of Attendees (unduplicated)
Waverly Playgroup	2	1	1	2
Waverly Library	2	2	2	4
Nichols	3	4	6	7
Spencer Library	5	10	15	27
Spencer Inspire	3	17	26	45
Berkshire	4	3	3	6
Owego	4	0	0	0
Candor	5	54	49	11
CCE Tioga HCF	2	6	11	17
Parenting Class (Series)	5 sessions	2	4	4
Other: Alpaca Farm	1	20	33	52
Other: Zumbini	1	5	6	11



Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

Get Social
With Us!

Facebook/CCETioga

Instagram/CCETioga

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

AUTHORIZING LEGISLATIVE CHAIR
SIGNATURE ON CONTRACTS FOR
PROFESSIONAL SERVICES WITH DELUGE
MEDIA TO CREATE TWO PROMOTIONAL
VIDEOS

WHEREAS: Tioga County Sustainability would like hire Deluge Media to produce two educational/outreach videos on waste reduction in Tioga County; and

WHEREAS: These professional services will be produced prior to December 31, 2024, for the total cost of \$10,480 for the two videos; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Legislative Chair or their designee to enter into these agreements with Deluge Media as approved by the County Attorney.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -24 AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CASELLA WASTE SYSTEMS, INC TO ACCEPT HOUSEHOLD ELECTRONIC WASTE FROM TIOGA COUNTY RESIDENTS

WHEREAS: In April 2020, Taylor Garbage stopped accepting electronic waste for recycling at their transfer station in Owego due to COVID; and

WHEREAS: On August 1, 2023, Casella Waste Systems, Inc purchased Taylor Garbage; and

WHEREAS: Tioga County Sustainability has an electronic waste recycling outlet for residents through their Household Hazardous Waste program; however, Broome County Solid Waste will be eliminating the collection of electronics from Tioga County residents in the next contract in 2025; and

WHEREAS: Tioga County Sustainability would like to enter into an agreement with Casella Waste Systems, Inc where Tioga County residents can drop off their household electronic waste at no charge; and

WHEREAS: Tioga County Sustainability will pay for the recycling costs for household electronic waste brought to Casella Waste Systems, Inc transfer station located at 352 Glen Mary Drive, Owego, NY; therefore be it

RESOLVED: That the Tioga County Legislature authorizes said agreement; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to sign the said agreement upon its approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

APPOINT REAP BOARD MEMBER

WHEREAS: The By-Laws of the REAP Board require that the Legislature nominate one person to act as its member in the REAP Board of Directors; and

WHEREAS: Abbey Ortu resigned from the REAP Board September 13, 2023; and

WHEREAS: Sean Lanning, Community Development Specialist, is willing to serve a two-year term on the REAP Board of Directors; therefore be it

RESOLVED: That Sean Lanning, Community Development Specialist, be hereby appointed to the REAP Board for a two-year term from May 14, 2024 through May 13, 2026.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

AUTHORIZATION FOR ECONOMIC DEVELOPMENT AND PLANNING TO SUBMIT GRANT APPLICATION TO RESTORE NEW YORK COMMUNITIES INITIATIVE ROUND 8 ("RESTORE NY") GRANT FUNDING AND AUTHORIZE LEGISLATIVE CHAIR SIGNATURE ON GRANT RELATED DOCUMENTS FOR RECONSTRUCTION OF RESIDENTIAL HOMES ON LIBERTY STREET AND TEMPLE STREET AND REHABILITATION OF BUILDING AT 81 NORTH AVENUE, VILLAGE OF OWEGO

WHEREAS: Tioga County Property Development Corporation (TCPDC) intends to reconstruct single family residential homes on Temple Street and Liberty Street and rehabilitate a blighted, vacant mixed-use building at 81 North Avenue, in the Village of Owego; and

WHEREAS: Five single family residential homes will be constructed on Temple Street and Liberty Street, where blighted residential homes were demolished by TCPDC in 2022; and

WHEREAS: The mixed-use building at 81 North Avenue acquired by TCPDC in 2023 will be fully rehabilitated to house commercial space on the first floor and residential space on the second and third floors; and

WHEREAS: The Restore NY program is administered by NYS Empire State Development (ESD) and provides municipalities with financial assistance for the revitalization of commercial and residential properties and encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures; and

WHEREAS: This project is consistent with Tioga County's effort to revitalize commercial and residential properties that make up the downtown or "Main Street" areas of the County per Resolution 159-03; and

WHEREAS: The proposed financing is appropriate for this project; and

WHEREAS: This proposed project facilitates effective and efficient use of existing and future public resources to promote both economic development and preservation of community resources; and

WHEREAS: This project will develop and enhance infrastructure in a manner that will attract, create, and sustain employment; and

WHEREAS: Tioga County is proposing the submittal of an application under the Restore NY program of \$1,065,000.00 to assist TCPDC with the aforementioned project, with a match to be provided by the property owner; and

WHEREAS: The proposed project is an eligible activity under the Restore NY program and Tioga County, NY, is an eligible entity to apply for and receive Restore NY funds; therefore be it

RESOLVED: That the Tioga County Legislature authorizes said grant application of \$1,065,000.00 and upon award, authorizes the Chair of the Legislature to sign all grant-related contract and other paperwork, contingent upon review by the County Attorney.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24

AUTHORIZE APPOINTMENT OF
ECONOMIC DEVELOPMENT SPECIALIST
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: Due to a promotion in the Department of Economic Development and Planning, the Economic Development Specialist position will become vacant May 6, 2024; and

WHEREAS: The Director of Economic Development and Planning received authorization to fill said vacancy; and

WHEREAS: The Director of Economic Development and Planning conducted interviews and identified a qualified candidate; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to appoint Casey Yelverton provisionally to the position of full-time Economic Development Specialist pending successful completion of civil service requirements at an annual Management/Confidential salary of \$54,725.00 effective June 17, 2024.