

# **PUBLIC SAFETY COMMITTEE AGENDA**

## **SHERIFF'S OFFICE**

**August 6, 2024**

**2:30 PM**

- **APPROVAL OF MINUTES — June 4, 2024, July 2, 2024**
- **FINANCIAL**
  - July YTD Report
- **OLD BUSINESS**
  - Corrections Audit
  - Sheriff's account audits
- **NEW BUSINESS**
  - Jail camera project
  - Vesta Next Gen 911 planning
  - E911 dispatch center upgrade
  - New building / garage project
  - Planning for new LPR
  - 2025 Budget planning
- **PERSONNEL**
  - Update on Vacancies
- **RESOLUTIONS**
  - None
- **ADJOURNMENT**

## PUBLIC SAFETY MEETING

June 4, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2024, which started at 2:30 PM and ended at 2:55 PM.

### Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk

ABSENT: Peter DeWind, County Attorney

### APPROVAL OF MINUTES:

The *March 5, 2024; April 2, 2024, and May 7, 2024* minutes were accepted with no corrections or changes

**Motion by:** William Standinger III to accept the March 5, 2024, April 2, 2024, and May 7, 2024 Minutes.

**Second:** Barb Roberts

All in Favor - Carried

### OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

### FINANCIAL:

- May YTD Report – Budget within

### OLD BUSINESS:

- Radio Project – Motorola submitted a change order to include the cost of a shelter. Resolution regarding this change order. The VESTA phone system equipment was delivered downstairs to conduct training and to ensure all equipment is complete. This will allow for a live cutover of the system. The furniture for dispatch is now due to arrive August 6<sup>th</sup>. This delays the project two (2) weeks but will allow county IT additional time to ensure that fiber is complete. Motorola is climbing towers for final tower. We are approximately 3-4 weeks from being able to begin site construction. We are considering working with a consultant to ensure that the project continues to run smoothly.
- CAD Project – Candor Village Police is now on the CAD system. We will be monitoring them to ensure that they are on the map and active.
- EMS – No significant changes in county EMS coverage. The issues being manpower shortages.
- Emergency Management – Nothing new to report at this time.
- Threat Assessment Team – Hosted the BTERC training May 21-23<sup>rd</sup>. It was very well attended with over 31 attendees, mostly Tioga County partners.
- FIRE – Fire Departments have continued to be very busy.

#### **NEW BUSINESS:**

- None

#### **PERSONNEL:**

- Deputy Director position was closed and interviews are being scheduled.

#### **RESOLUTIONS:**

- Amend Agreement with Motorola Change Order #5
- Modify 2024 Budget and Appropriation of Funds
- Authorize Submission of FY2023 Domestic Terrorism Prev Grant
- Authorize Submission of EMPGA24

*\*\*Committee agreed to move these resolutions forward*

#### **PROBATION – Brian Cain:**

#### **FINANCIAL:**

- Expended 46% of 2024 budget - on track
- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

**NEW BUSINESS:**

- Staffing – There are currently two (2) unfilled Probation Officer positions. Three (3) candidates have been interviewed to date.
- Training – All Probation Officers attend the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. Probation Director will be attending the annual summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024 to Wednesday, June 26, 2024.
- Probation will be conducting its annual In-Service training/staff meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services.
- Probation has provided Decision Points training within Candor High School during the Spring of 2024. Going to start it in Owego and Spencer Schools. In-school suspension youths are who we talk to regarding Decision Points.
- Quality Assurance (audit program). Probation continues to work toward implementation of this program. The Quality Assurance Program procedures should be finalized by the Fall of 2024.
- Received the Annual Plan – Block Grant – due July 1, 2024.
- Juvenile Delinquency Services – May of 2024 – there were three (3) Juvenile Delinquency Appearance Tickets (JDAT) Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies; and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor, and a Forceful Touching charge. Twelve-year-old male committed a crime of Grand Larceny in the Fourth Degree, a Class E Felony. He stole \$600 from his babysitter's home. YTD: 9 plus recently received 3 more JD Appearance Tickets bringing that total up to 12. The newest three (3) JD Appearance Tickets charges stem from them breaking into the old school on Elm Street in Owego. That building is a hot spot for Juveniles.
- ATI Programs – Electronic Monitoring – will be installing two (2) more Alco Tags on probationers. Pre-Trial Release (PTR) – 22 people being supervised via the PTR. Community Service – WWP has resumed with a new Officer at the Tioga County Sheriff's Office.
- Court Ordered Investigations – 41 actives; Supervision – 181 cases; and Violation of Probation petitions – 10 defendants/respondents.

**PERSONNEL:**

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

**RESOLUTIONS:**

- None

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are \$141,821 which is 29% of the budget. Expenditures are \$5,005,055 which is 40% of the budget. Inmate boarders are \$55,363 which is 37% of the budget.

**NEW BUSINESS:**

- Average daily inmate population for the month of May 2024 was 42. As of this AM, we are up to 53. Average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.
- Jail camera replacement project – still ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades – projected in early August
- New building/garage project started
- Planning for new License Plate Reader (LPR) – will have two (2) mobile and one for Sheriff's Parking lot
- Litigation Issues – litigation with a former employee ongoing

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 4 open Correction Officers position; 1 open part-time cook position; 0 Correction Officers on light duty; 2 Corrections Officers in the academy; and 1 Correction Officer graduated from the Corrections Academy; Road Patrol – 2 open Deputy positions; 2 Deputies currently attending the police academy; 1 Deputy currently on light duty; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration.

**RESOLUTION:**

- None

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss employment matters. Time commenced 2:55 PM; Time adjourned 3:11 PM – action taken that Probation Director Brian Cain will be attending the June 20<sup>th</sup> Legislative work session for further discussion.



In attendance were Legislator Flesher; Legislator Roberts; Legislator Standing; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; and Legislative Clerk Cathy Haskell.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation—June 4, 2024

DRAFT

## PUBLIC SAFETY MEETING

July 2, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 2, 2024, which started at 2:30 PM and ended at 3:36 PM.

### Present:

William Standinger III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator
Rich Hallett	Undersheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk  
Jackson Bailey, County Administrator  
Peter DeWind, County Attorney

ABSENT: Keith Flesher, Chair, Public Safety  
Gary Howard, Sheriff, Sheriff's Office  
Bob Williams, Asst. Coordinator, Office of Emergency Serv.

### APPROVAL OF MINUTES:

Approval of June 4, 2024, minutes will be moved forward to August 2024, due to lack of quorum.

### SHERIFF – Rich Hallett, Undersheriff:

### FINANCIAL:

- Revenues are \$368,113 which is 31% of the budget. Expenditures are \$5,547,192 which is 52% of the budget. Inmate boarders are \$71,300 which is 48% of the budget.

### NEW BUSINESS:

- Average daily inmate population for the month of June 2024 was 51. There was an average of 5 Federal inmates (150) days and 9 board-ins (267 days) for the month.
- New building/garage project started – The footers are in, ½ of slab is poured
- Planning for new License Plate Reader (LPR)

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook position; 1 Correction Officers on light duty; and 2 Correction Officer graduated from the Corrections Academy; Road Patrol – 3 open Deputy positions; 2 Deputies currently attending the police academy; 0 Deputy currently on light duty; 1 Deputy out on medical; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration- 1 open position as of July 12<sup>th</sup>.

**RESOLUTION:**

- Resolution recognizing Jessica Williams' 27 years of dedicated service to Tioga County
- Approve salary above hiring base Deputy Sheriff position Sheriff's Office.

*Committee agreed to move these resolutions forward.*

**OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:**

**FINANCIAL:**

- June YTD Report – Budget within

**OLD BUSINESS:**

- The VESTA phone system equipment was delivered and is set up downstairs to conduct training and to ensure all equipment is complete. There will be training starting in the next few weeks for dispatchers. This will allow for the live cutover of the system. Furniture and equipment is scheduled for early August.
- Motorola climbed towers for the final tower mapping the week of June 3. Once the reports are completed, we are able to begin installation at existing tower sites.
- The current radio installer/maintenance company, Capital Area Communications, are assisting more with keeping the project going.
- Candor Village PD is now on the CAD system, we will be monitoring to ensure that they are on the map and active. Have not heard back from Spencer PD at this time.



**NEW BUSINESS:**

- The Deputy Director position was closed and interviews are scheduled.

**PERSONNEL:**

- None

**RESOLUTIONS:**

- None

**PROBATION – Brian Cain:****FINANCIAL:**

- \$1,235 of DWI Supervision fee collected in June. \$5,415 collected in 2024
- \$1,322.43 in restitution and surcharge collected in June. \$92,438.42 collected to date in 2024

**CURRENT BUSINESS:**

1. Staffing - There is currently one unfilled Probation Officer position. There were two unfilled positions, however, a candidate was offered a provisional appointment and accepted the position. His first day will be July 15, 2024. The Civil Service Exam was given on June 15, 2024. At this time, Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training - This Director attended the annual Summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024, to Wednesday, June 26, 2024. Five Probation staff received scholarships to attend the NYS Probation Officer Association conference in Syracuse July 24, 2024, to July 26, 2024.
3. Probation in conjunction with the Tioga County Department of Social Services would like to explore the creation and development of a Tioga County Gaming Center for Youth. In joint discussions with TCDSS regarding the availability of pro social activities for youth in the county, the issue of "gaming" was discussed. Gaming has become more and more accepted in mainstream culture and an activity participated in by the majority of youth we interact with. It is an activity inclusive to individuals of all abilities, socioeconomic status, and gender.
4. Probation completed the Raise the Age State Plan in conjunction with the Department of Social Services. In addition, the Probation Annual Plan has been submitted to NYS in order to receive the yearly state aid provided to Tioga County. Probation is also in the process of completing the Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the County

budget. The RTA and STSJP Plans help to recover some of the money spent on services for youth in Tioga County.

5. Probation is working on the creation of a formal training manual to ensure all newly hired probation staff receive the same training in the same manner as previously hired officers. The manual will reflect the most recent best practices recommended by New York State in relation to the supervision of offenders. The manual can also be used as documentation of training in certain content areas which can be helpful during testimony in the courts.

#### **6. Juvenile Delinquency Services:**

June of 2024- There were two Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. Both male respondents allegedly committed an act which if they were adults would constitute the crime of Criminal Trespass in the Third Degree, a Class B Misdemeanor. Both respondents are alleged to have unlawfully entered the old Elm Street School in Owego. The youth were interviewed at Probation and both have been offered Diversion services

- Community Service: WWP has resumed with a new Officer at the TCSO supervising the program following the retirement of Correction Officer Roy Schreiner. At times the program will only function on one day of the weekend if numbers drop too low. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 22 people being supervised via the Pre-Trial Release program.
- Court Ordered Investigations – 37 active investigations for Tioga County courts (Criminal, Family & Surrogate)
- Supervision – 181 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases). Numbers are on the rise.

#### **PERSONNEL:**

- One vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

#### **RESOLUTIONS:**

- Resolution to hire newly hired Probation Officer at the higher end of the Probation Officer 1 payment range.

*Committee agreed to move this resolution forward.*

**EXECUTIVE SESSION:**

Brian Cain requested an Executive Session. Legislator Roberts motioned to move into Executive session at 2:58 PM seconded by Legislator Standing to discuss employment matters of particular employees. Executive Session adjourned at 3:36 PM.

In attendance were Legislator Roberts; Legislator Standing; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; County Attorney Peter Dewind; County Administrator Jackson Bailey and Legislative Clerk Cathy Haskell.

Meeting adjourned at 3:36pm.

Respectfully submitted,

Debora J. Stubecki  
Office Specialist III

DRAFT



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>A3020 Public Safety Communication E</b>									
A3020	411400	Emergency Telephon	-185,000	0	-185,000	-49,470.89	.00	-135,529.11	26.7%*
A3020	433310	State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020	510010	Full Time	607,647	-12,749	594,898	285,131.06	.00	309,766.47	47.9%
A3020	510020	Part Time/Temporar	6,800	0	6,800	794.80	.00	6,005.20	11.7%
A3020	510030	Overtime Pay Only	44,084	12,749	56,833	46,489.48	.00	10,343.51	81.8%
A3020	510050	All other(On Call,	21,812	0	21,812	7,891.57	.00	13,920.63	36.2%
A3020	520090	Computer	500	0	500	.00	.00	500.00	.0%
A3020	520130	Equipment (Not Car	450	0	450	74.99	.00	375.01	16.7%
A3020	540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3020	540350	Office Equip Maint	300	0	300	260.52	.00	39.48	86.8%
A3020	540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020	540620	Software Expense	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020	540660	Telephone	39,821	0	39,821	20,524.98	17,082.11	2,213.91	94.4%
A3020	581088	State Retirement F	21,249	35,813	57,062	46,219.65	.00	10,842.54	81.0%
A3020	583088	Social Security Fr	0	39,365	39,365	26,674.55	.00	12,690.44	67.8%
A3020	584088	workers Compensati	0	13,199	13,199	7,997.04	.00	5,201.90	60.6%
A3020	584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020	585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020	585588	Disability Insuran	0	687	687	435.87	.00	251.11	63.4%
A3020	586088	Health Insurance F	23,303	117,913	141,216	81,805.62	.00	59,409.95	57.9%
A3020	588988	Eap Fringe	0	174	174	106.14	.00	67.44	61.1%
<b>A3110 Sheriff</b>									
A3110	412703	Shared Services Sh	-20,000	0	-20,000	-12,000.00	.00	-8,000.00	60.0%*
A3110	415100	Sheriff Fees	-80,000	0	-80,000	-37,473.31	.00	-42,526.69	46.8%*
A3110	425450	Licenses	-35,000	0	-35,000	-12,410.00	.00	-22,590.00	35.5%*
A3110	425950	Patrol Income	-1,000	0	-1,000	.00	.00	-1,000.00	.0%*
A3110	426250	Forfeiture Of Crim	0	-40,933	-40,933	.00	.00	-40,932.93	.0%*
A3110	426260	Forfeiture Of Crim	0	-5,666	-5,666	.00	.00	-5,665.66	.0%*
A3110	427010	Refunds Of Prior Y	0	0	0	-24,147.96	.00	24,147.96	100.0%
A3110	427050	PLS01 Gifts And Don	0	0	0	-50.00	.00	50.00	100.0%
A3110	427700	Other Unclassified	0	0	0	.00	.00	.00	.0%
A3110	433190	State Aid- Bullet	0	0	0	-1,304.24	.00	1,304.24	100.0%
A3110	433470	State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110	433480	State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110	433890	State Aid-Sheriff	0	0	0	.00	.00	.00	.0%
A3110	433890	BWC22 State Aid-She	0	0	0	.00	.00	.00	.0%
A3110	433900	State Aid-Police T	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960 St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190 Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 445890 Federal Aid-Other	0	-12,540	-12,540	.00	.00	-12,540.00	.0%*
A3110 510010 Full Time	3,239,304	-5,598	3,233,706	1,642,983.85	.00	1,590,722.08	50.8%
A3110 510020 Part Time/Temporar	60,000	-37,309	22,691	15,970.45	.00	6,721.01	70.4%
A3110 510030 Overtime Pay Only	150,095	53,051	203,146	175,164.33	.00	27,982.04	86.2%
A3110 510040 Workers Compensati	0	6,822	6,822	9,581.35	.00	-2,758.95	140.4%*
A3110 510050 All Other(On Call,	75,000	-4,427	70,573	45,701.89	.00	24,870.95	64.8%
A3110 520130 Equipment (Not Car	10,000	0	10,000	2,879.06	.00	7,120.94	28.8%
A3110 520130 BWC22 Equipment (No	0	15,043	15,043	.00	.00	15,043.29	.0%
A3110 520191 Emergency Equipmen	5,000	0	5,000	.00	1,243.90	3,756.10	24.9%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	0	14,000	12,790.08	.00	1,209.92	91.4%
A3110 540070 Car Maintenance	49,540	0	49,540	18,887.02	3,156.09	27,496.89	44.5%
A3110 540090 Clothing	30,200	0	30,200	16,977.65	4,593.50	8,628.85	71.4%
A3110 540093 Building Maint & R	14,666	0	14,666	6,230.37	6,047.12	2,388.13	83.7%
A3110 540220 Automobile Fuel	120,000	0	120,000	48,735.41	56,982.73	14,281.86	88.1%
A3110 540280 Investigations	11,084	0	11,084	7,263.15	2,810.95	1,010.18	90.9%
A3110 540330 Legal Fees	7,500	0	7,500	4.00	.00	7,496.00	.1%
A3110 540335 Asset Forfeiture E	0	40,933	40,933	.00	.00	40,932.93	.0%
A3110 540336 Asset Forf. Exp-Re	0	5,666	5,666	.00	.00	5,665.66	.0%
A3110 540350 Office Equip Maint	1,600	0	1,600	286.84	1,096.16	217.00	86.4%
A3110 540420 Office Supplies	16,000	0	16,000	5,253.21	874.41	9,872.38	38.3%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	667.00	.00	25,333.00	2.6%
A3110 540470 Physicals	12,000	0	12,000	4,554.00	3,300.00	4,146.00	65.5%
A3110 540480 Postage	10,000	0	10,000	8,362.47	540.16	1,097.37	89.0%
A3110 540485 Printing/Paper	9,000	0	9,000	1,653.02	1,091.01	6,255.97	30.5%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	0	2,000	450.00	785.00	765.00	61.8%
A3110 540620 Software Expense	37,904	0	37,904	13,546.82	9,815.00	14,542.67	61.6%
A3110 540640 Supplies (Not Offi	3,000	0	3,000	729.21	.00	2,270.79	24.3%
A3110 540640 PLS01 Supplies -PLS	1,250	0	1,250	160.68	.00	1,089.32	12.9%
A3110 540660 Telephone	12,500	0	12,500	4,385.16	5,513.80	2,601.04	79.2%
A3110 540680 Tires	11,924	0	11,924	4,047.33	.00	7,876.67	33.9%
A3110 540731 Training/State Req	5,000	0	5,000	700.00	.00	4,300.00	14.0%
A3110 540733 Training/All Other	15,000	0	15,000	13,048.96	.00	1,951.04	87.0%
A3110 581088 State Retirement F	460,090	66,749	526,839	414,282.05	.00	112,556.88	78.6%
A3110 583088 Social Security Fr	212,822	16,627	229,449	146,224.98	.00	83,223.84	63.7%
A3110 584088 workers Compensati	0	46,441	46,441	29,598.24	.00	16,842.65	63.7%





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 584588 Life Insurance Fri	920	0	920	561.15	358.85	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	0	529	529	352.35	.00	177.05	66.6%
A3110 586088 Health Insurance F	157,242	597,791	755,033	534,433.36	.00	220,599.79	70.8%
A3110 588988 Eap Fringe	0	611	611	392.84	.00	217.86	64.3%
<b>A3150 Jail</b>							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-97,450.83	.00	-52,549.17	65.0%*
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-283.21	.00	-716.79	28.3%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	-895.00	.00	-4,105.00	17.9%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,879,095	-120,173	2,758,922	1,363,159.20	.00	1,395,762.33	49.4%
A3150 510020 Part Time/Temporar	18,000	-18,000	0	.00	.00	.00	.0%
A3150 510030 Overtime Pay Only	140,000	127,865	267,865	320,153.14	.00	-52,287.96	119.5%*
A3150 510040 Workers Compensati	0	1,851	1,851	173.47	.00	1,677.31	9.4%
A3150 510050 All other(On Call,	20,375	8,458	28,833	21,927.21	.00	6,905.30	76.1%
A3150 520191 Emergency Equipmen	500	0	500	340.98	.00	159.02	68.2%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	-92	7,908	1,870.30	.00	6,037.75	23.7%
A3150 540091 Bedding	1,000	92	1,092	1,091.95	.00	.00	100.0%
A3150 540093 Building Maint & R	21,000	0	21,000	7,872.78	859.67	12,267.55	41.6%
A3150 540140 Contracting Servic	1,100	1,000	2,100	824.92	321.55	953.53	54.6%
A3150 540140 HPCC Contracting Se	0	18,600	18,600	5,500.00	.00	13,100.00	29.6%
A3150 540210 Garbage Disposal	5,500	0	5,500	2,605.56	2,894.44	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	200,864	-1,000	199,864	94,798.85	99,229.30	5,835.85	97.1%
A3150 540370 Medical Expense	921,936	0	921,936	397,247.67	520,455.09	4,233.44	99.5%
A3150 540370 HPCC Medical Expens	0	6,000	6,000	1,739.83	.00	4,260.17	29.0%
A3150 540620 Software Expense	74,080	0	74,080	59,135.33	8,216.00	6,728.67	90.9%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	11,468.95	426.50	14,104.55	45.8%
A3150 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	462,857	-151,292	311,566	246,578.54	.00	64,987.05	79.1%
A3150 583088 Social Security Fr	182,142	8,325	190,466	132,288.34	.00	58,177.93	69.5%
A3150 584088 Workers Compensati	2,546	46,597	49,143	30,831.64	.00	18,310.99	62.7%
A3150 584588 Life Insurance Fri	2,100	0	2,100	980.20	744.80	375.00	82.1%
A3150 585088 Unemployment Insur	0	10,584	10,584	10,584.00	.00	.00	100.0%
A3150 585588 Disability Insuran	0	3	3	39.15	.00	-36.64	1559.8%*
A3150 586088 Health Insurance F	112,630	591,179	703,809	489,738.56	.00	214,070.08	69.6%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3150 588988 Eap Fringe	32	614	646	409.18	.00	236.98	63.3%
<b>A3151 Jail - Alternatives Program</b>							
A3151 510010 Full Time	41,639	0	41,639	25,897.13	.00	15,741.87	62.2%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	0	4,304	4,304	4,004.58	.00	299.82	93.0%
A3151 583088 Social Security Fr	0	2,556	2,556	2,320.99	.00	235.32	90.8%
A3151 584088 workers Compensati	0	524	524	375.20	.00	149.07	71.6%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	0	12,082	12,082	9,861.38	.00	2,221.07	81.6%
A3151 588988 Eap Fringe	0	7	7	5.01	.00	1.93	72.2%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
H Capital Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
<b>H3110 Sheriff</b>							
H3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060 Car/Truck	165,830	0	165,830	.00	165,820.00	10.00	100.0%
<b>H3150 Jail</b>							
H3150 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255 Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000 Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060 Car/Truck	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,412,133	1,501,025	11,913,158	6,719,603.15	914,258.14	4,279,296.62	64.1%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

# Tioga County Sheriff's Office



DATE: August 2, 2024  
TO: Sheriff Howard  
RE: August 6, 2024 Public Safety - Reference Notes

## **Personnel Issues:**

1. **Civil Office**
  - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
  - a) There are currently (8) open Corrections Officer positions.
  - b) There is currently (1) open part-time Cook position.
  - c) There are no Corrections Officers on light duty.
  - d) There is (1) Corrections Officer on military deployment.
3. **Road Patrol**
  - a) There are (2) open Deputy positions.
  - b) There are (2) Deputies currently in Field Training.
  - c) There are no Deputies on light duty.
4. **E911 Emergency Communications Center**
  - a) There are (2) open E911 Dispatcher positions.
5. **Records**
  - a) There is currently (1) open position.
6. **Administration**
  - a) All positions are filled.

## **Labor Issues:**

1. T.C.L.E.A. contract language being finalized.

## **Litigation Issues:**

1. Litigation with a former employee ongoing.

## **Budget:**

1. Revenues are \$235,485.44 which is 44% of the budget. Expenditures are at \$6,955,820.51 which is 56% of the budget. Inmate Boarders are \$97,450.83 which is 65% of the budget.



### **Current Projects:**

1. Jail camera replacement project ongoing.
2. In the planning phase for the VESTA Next Gen 911 system.
3. E911 dispatch center upgrades – projected in early August.
4. New building / garage project – walls are going up.
5. Planning for new LPR.
6. Jail Commission of Corrections audit.
7. 2025 Budget planning

### **Miscellaneous:**

1. The average daily inmate population for the month of July 2024 was 50. There was an average of 5 Federal inmates (155 days) and 7 board-ins (225 days) for the month.
2. The Tioga County Sheriff's Office Corrections Division was audited by the Commission of Corrections and was found in compliance and was highly rated.

### **Resolutions:**

1. None.